

CINCINNATI
**HOME
+GARDEN
SHOW**
— SINCE 1969 —

SHOW REQUIREMENTS

**FEB. 25-26 &
MARCH 2-5, 2023**

Duke Energy Convention Center

Please be aware of the following rules regarding exhibiting in the show! These are mandatory and will benefit your experience with the show.

- _____ **I MUST** staff my booth from open to close each day of the show.
- _____ **I MUST** have a representative from my company check in at the show office and pick up exhibitor badges. An exhibitor badge must be presented to gain access to the show.
- _____ **I MUST** stay completely within the dimensions of my booth without protruding into the aisles or into other exhibitors' booth space. Aggressive behavior will not be tolerated on-site and those who do not comply will not be invited back to future shows.
- _____ **I MUST** not share my exhibit space with another entity. I understand that each exhibit is restricted to the products and services contracted.
- _____ **I MUST** have an 8' high solid back wall extending the entire width of my display. Drapery does not qualify as a solid wall (excluding aisle 550 Marketplace and Lobby Garden Market). I understand this wall **MAY NOT BE** higher than 8'.
- _____ **I MUST** adhere to the fact that while sidewalls are not required, if I choose side walls, the 8' high partition or wing may only come out 5' from the back wall and **MUST** be finished. A 3' high partition may come out the full 10' from the back wall and must be finished on the back side. I may not use doors, windows, or furniture as my side wall. If I am not in compliance or I am blocking my neighbor, I will be required to change my booth display prior to the show opening.
- _____ **I MUST** know that tents or canopies are not permitted and will only be accepted with written approval first. Photos required.
- _____ **I MUST** have all signs below 8'. Signs must be one-sided and not face into other exhibitors' booths. I understand that flags (banners on poles) are not allowed unless I have at least a 400 sq. ft. end cap. No signs are permitted to be hung from the ceiling unless I have at least 400 sq. ft. of booth space.
- _____ **I MUST** provide carpet or other appealing flooring that covers the entire dimensions of my booth either by renting from the show decorator or providing my own.
- _____ **I MUST** professionally drape and skirt, with cloth coverings (no plastic/paper), any tables used in my booth either by renting them from the show decorator or providing my own. I understand that bed sheets and plastic tablecloths are not permitted. Tablecloths should come to the floor.

PLEASE BE AWARE THAT FAILURE TO FOLLOW EACH OF THESE RULES MAY RESULT IN YOUR COMPANY NOT BEING PERMITTED TO EXHIBIT IN FUTURE SHOWS!