

# SALT LAKE HOME SHOW

**JANUARY 11-13, 2019**

Mountain America Expo Center

# Must DO's

Please be aware of the following rules regarding exhibiting in the show! These are mandatory and will benefit your experience with the show.

**I MUST** have a representative from my company check in at the show office and pick up exhibitor badges no later than Noon on Friday, January 11, 2019. Please be advised that we provide two and a half days of move-in: Wednesday, January 9 from Noon- 7:00 p.m., Thursday, January 10 from 9:00 a.m. - 7:00 p.m. and Friday, January 11 from 9:00 a.m. - Noon.

**I MUST** professionally drape and skirt any tables used in my booth either by renting them from the show decorator or providing my own drape and skirt. Bed sheets and plastic tablecloths are not permitted. I realize that if my table is not professional looking it will be draped and skirted at my expense.

**I MUST** have a staff member from my company man my booth at all times. I will not leave my booth unattended during show hours and will stay until the close of the show each evening.

**I MUST** read and adhere to the move-out policy provided to me. This policy is designed for your convenience and safety. Move-out begins on Sunday, January 13 at 6:05 p.m.

**I MUST** provide carpet or other appealing flooring either by renting from the show decorator or providing my own ensuring that it covers the entire dimensions of my booth. I realize that if my booth does not have appropriate flooring it will be carpeted at my expense.

**I MUST** stay completely within the dimensions of my booth without protruding into the aisles or into other exhibitors' booth space.

**I MUST** have the backside of my booth and sides of my booth professionally finished.

**I MUST** completely move out on Sunday, January 13, 2019 if my booth is located in hall 3. (booths 1300 - 1840 & The PETopia area)

SIGNATURE: \_\_\_\_\_ COMPANY NAME: \_\_\_\_\_

**PLEASE BE AWARE THAT FAILURE TO FOLLOW EACH OF THESE RULES MAY RESULT IN YOUR COMPANY NOT BEING PERMITTED TO EXHIBIT IN FUTURE SHOWS!**