



**Commonwealth of Virginia**  
*Department of Taxation*

**TEMPORARY SALES TAX CERTIFICATE/RETURN --- ST-50**

THIS FORM APPLIES TO ALL VENDORS AND MUST BE COMPLETED EVEN IF NO TAX IS DUE

The Virginia Sales and Use Tax Act require the collection of 5.3% tax on all retail sales made in the Commonwealth of Virginia except those exempt by law. (§58.1-603, 604)

You are required to provide us with your name and registration number if you are permanently registered in Virginia. Virginia registration number is \_\_\_\_\_. If you are permanently registered in a locality other than the one where the show was held, you must file and pay tax collected at the show using this form. Returns are due and payable on or before the 20<sup>th</sup> of the month following the show/event. If you attend 3 or more shows a year you must have a Virginia sales tax number. Please call 804-367-8037 to obtain a registration form or see our web site at [www.tax.virginia.gov](http://www.tax.virginia.gov).

**Please make checks payable to the Virginia Department of Taxation. Do Not Send Cash.**

**MAILING INFORMATION**

Send completed form and payment to:

Virginia Department of Taxation  
C/O Robin Norvell  
PO Box 489  
Mechanicsville, VA 23111

If you have questions or need more information, contact Robin Norvell at (804)-404-4459 (voice mail).

**SHOW – EVENT INFORMATION**

SHOW NAME: \_\_\_\_\_ DATE OF SHOW: \_\_\_\_\_

SHOW LOCATION: \_\_\_\_\_ CITY: \_\_\_\_\_

**VENDOR INFORMATION**

VENDOR NAME: \_\_\_\_\_ TRADING AS: \_\_\_\_\_

SOCIAL SECURITY#: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TAXABLE SALES: \_\_\_\_\_ x .053 = \_\_\_\_\_

AMOUNT OF SALES TAX DUE = \_\_\_\_\_

**THANK YOU FOR YOUR COOPERATION**