

NASHVILLE HOME +REMODELING EXPO

FEBRUARY 9-11, 2018

Music City Center

FREQUENTLY ASKED QUESTIONS



WHAT ARE THE SHOW HOURS?

Friday	Feb. 9	10:00 a.m. - 9:00 p.m.
Saturday	Feb. 10	10:00 a.m. - 9:00 p.m.
Sunday	Feb. 11	10:00 a.m. - 6:00 p.m.

WHEN CAN WE SET UP?

Tuesday	Feb. 6	Noon - 6:00 p.m.
Wednesday	Feb. 7	8:00 a.m. - 6:00 p.m.
Thursday	Feb. 8	8:00 a.m. - 8:00 p.m.

** You will not be able to drive into the building as of **noon Thursday**, all cars will be asked to leave the building as aisle carpet will be laid on show floor.

WHEN DO WE TEAR DOWN AFTER THE SHOW?

Sunday	Feb. 11	6:01 p.m. - 10:00 p.m.
Monday	Feb. 12	7:00 a.m. - 3:00 p.m.

** **NO EXHIBIT** can be removed, even in part, until 6:01 p.m. Sunday evening. It will be announced over the PA system and will be strictly enforced. Please **DO NOT** tear down early!

HOW DO WE GET OUR EXHIBITOR PACKETS?

You will pick up your exhibitor packets during move-in at the show office located on the show floor. Number of passes depends on size of booth. More information will be in the official exhibitor kit emailed closer to the show.

WHERE DO I PARK A BOX TRUCK OR TRAILER?

Please contact Stewart Parking Solutions
Dinah Wells, Office Manager
PH: 615-463-2307

Website: www.stewartparkingsolutions.com

Or go to:

www.nashville.gov/Sports-Authority/Nissan-Stadium/Stadium-Parking-Lot-Use-Request.aspx

DOES OUR BOOTH HAVE TO BE STAFFED AT ALL TIMES?

It is recommended that exhibitors require a staff member in their exhibit at all times during the hours of the show. Show Management does NOT assume any responsibility for losses.

WHAT IS SUPPLIED WITH OUR BOOTH?

There will be an 8' backdrop and 3' side curtains. You will receive one 7"x44" identification sign. You will not receive tables, chairs, etc. You are welcome to bring your own or rent them from the show decorator.

WHO IS THE DECORATOR?

The official show decorator is Fern Expo.

PH: 317-639-9606

Email: Indianapolis@fernexpo.com

The decorator office will be open during move-in, show and move-out for exhibitors requiring furniture, carpet, etc. Order what you need well in advance of the show to ensure availability of all needed items and to take advantage of the decorator's discounted rates.

WHAT ARE THE BOOTH REGULATIONS?

- Booths may be a maximum of 8' high for the full length and width of the exhibit space. This includes signage. If you wish to have your signage higher than the 8' limit, there will be an additional charge starting at \$500. Please contact your sales consultant for more information.
- All sides and surfaces, front and back of exhibits which are exposed to view must be properly finished and decorated by exhibitor at their own expense and to the satisfaction of neighboring exhibitors and show management.
- All booths must have floor-covering. This can be carpet, tile, astroturf, foam, etc. Any carpet extending into the common aisle is subject to being cut and removed. Carpet can be rented from the decorator.
- Exhibitor must supply their own tables and chairs or they can be rented from the decorator.
- Booth personnel are required to work within the confines of their booth space. Working in the aisles is not permitted.
- Show Management reserves the right to refuse entry or to have removed at the exhibitor's expense, any display that is not in accordance with these rules and regulations. If any doubt exists, the exhibitor must provide details and have such exhibits approved by show management. Management may require exhibitors to make such alterations to their displays as it deems necessary to the proper conduct of the exhibition and, or failure to comply, may order the immediate removal of the entire exhibit without compensation and at the Exhibitor's Expense.
- Exhibitors will make arrangements to dispose of any shipping crates or other rubbish created through the building or dismantling of their individual displays. Exhibitors are responsible for removing their own trash. Please plan accordingly.

IS THERE AN ADDITIONAL CHARGE FOR ELECTRICAL?

Yes. Please find the electric order form on the Music City Center's website
www.NashvilleMusicCityCenter.com/Exhibitors/Services

IS THERE WIRELESS/INTERNET SERVICE AVAILABLE AT THE SHOW?

Yes. Please find the Internet order form and other useful show forms on the Music City Center's website
www.NashvilleMusicCityCenter.com/Exhibitor/Services

WHAT IS TENNESSEE'S SALES TAX?

Nashville's sales tax is 9.5%

WHAT IS THE WEBSITE FOR THE NASHVILLE HOME + REMODELING EXPO?

www.NashvilleHomeAndRemodelingExpo.com

WHAT IS THE EXHIBITOR LISTING? HOW DO I SET IT UP/MAKE CHANGES TO IT?

You were emailed instructions to set up your initial Exhibitor Listing. Please check the website to view your current listing. If you would like to make changes to your Exhibitor Listing at any point, please contact our office at 800-395-1350, ext. 11.

If you have any additional questions, feel free to call us!



LINDA KOSSMANN

Exhibit Sales Consultant
800-395-1350, ext. 20
lindak@MPeshows.com



KATRINA EDWARDS

Exhibit Sales Consultant,
800-395-1350, ext. 18
katrinae@MPeshows.com

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