

SHOW CHECKLIST

 FORM	SUPPLIER	DATE DUE
Hotel Discount	Chateau Lacombe	Sept 15, 2022
Web Button/Free Tickets	Marketplace Events	Sept 30, 2022
Contest Request	Marketplace Events	Sept 30, 2022
Certificate of Insurance	Marketplace Events	Sept 30, 2022
Extra Exhibitor Badges	Marketplace Events	Sept 30, 2022
Exhibitor Guest Tickets	Marketplace Events	Sept 30, 2022
Cleaning	GES	Oct 3, 2022
Rentals (Furniture/ Carpets/Walls)	GES	Oct 3, 2022
Transportation/ Material Handling	GES	Oct 3, 2022
Sign/Banner: Create	GES	Oct 3, 2022
Electrical	ShowTECH	Sept. 28, 2022
Telephone	ShowTECH	Sept. 28, 2022
Internet	Edmonton Expo Centre	Oct. 7, 2022
Parking Pass(es)	Edmonton Expo Centre	Oct. 12, 2022
Sign/Banner: Hanging	ShowTECH	Sept. 28, 2022
Audio Visual	Edmonton Expo Centre	Oct. 7, 2022