

# SHOW CHECKLIST

|                          | FORM                               | SUPPLIER             | DATE DUE       |
|--------------------------|------------------------------------|----------------------|----------------|
| <input type="checkbox"/> | Hotel Discount                     | Chateau Lacombe      | Sept 15, 2021  |
| <input type="checkbox"/> | Web Button/Free Tickets            | Marketplace Events   | Oct. 1, 2021   |
| <input type="checkbox"/> | Contest Request                    | Marketplace Events   | Oct. 1, 2021   |
| <input type="checkbox"/> | Certificate of Insurance           | Marketplace Events   | Oct. 4, 2021   |
| <input type="checkbox"/> | Extra Exhibitor Badges             | Marketplace Events   | Sept 24, 2021  |
| <input type="checkbox"/> | Exhibitor Guest Tickets            | Marketplace Events   | Sept 24, 2021  |
| <input type="checkbox"/> | Cleaning                           | GES                  | Sept. 28, 2021 |
| <input type="checkbox"/> | Rentals (Furniture/ Carpets/Walls) | GES                  | Sept. 28, 2021 |
| <input type="checkbox"/> | Transportation/ Material Handling  | GES                  | Sept. 28, 2021 |
| <input type="checkbox"/> | Sign/Banner: Create                | GES                  | Sept. 28, 2021 |
| <input type="checkbox"/> | Electrical                         | ShowTECH             | Sept. 28, 2021 |
| <input type="checkbox"/> | Telephone                          | ShowTECH             | Sept. 28, 2021 |
| <input type="checkbox"/> | Internet                           | Edmonton Expo Centre | Oct. 11, 2021  |
| <input type="checkbox"/> | Parking Pass(es)                   | Edmonton Expo Centre | Oct. 11, 2021  |
| <input type="checkbox"/> | Sign/Banner: Hanging               | ShowTECH             | Sept. 28, 2021 |
| <input type="checkbox"/> | Audio Visual                       | Edmonton Expo Centre | Oct. 11, 2021  |
|                          |                                    |                      |                |