IMPORTANT – PLEASE READ CAREFULLY

BENEFITS OF ADVANCE SHIPPING:

- Storage of materials for up to 30 days prior to show
- > Priority delivery of shipment to your booth prior to start of exhibitor move-in
- Saves you valuable time and additional costs during set-up

SERVICE INCLUDES:

- Receive shipment at the warehouse up to 30 days in advance of show (any items stored beyond 30 days will incur additional charges)
- Provide inventory count and record any visual damage
- Deliver materials to show site
- > Unloading of shipment and delivery to booth
- > Removing of empty containers from booth to designated storage area (may be off-site)
- Return of empty containers to booth after show closing
- > Loading of shipment from booth to carrier of choice

ESTIMATING CHARGES:

- Charges are based on weight of shipment and are charged per hundred weight (CWT) and rounded up to the nearest hundred. Minimum per shipment may apply. See enclosed Advance Show Receiving Order Form.
- All shipments must be accompanied with a Certified Weight Ticket. Unless crated and uncrated shipments are separated and clearly identified on individual bills of lading with separate weight tickets, Stronco will charge the entire shipment at the uncrated rate. Charges are estimates only and will be adjusted according to weight tickets.
- > A \$50 surcharge will apply if shipment has to be weighed.
- > Off target shipments will be charged an additional 30% to the applicable CWT rate.
- > A surcharge will apply if advance freight is received after the published deadline date for shipments to arrive in the warehouse.
- > A surcharge may apply if shipments are received with incomplete information.

NOTE:

- > All shipments must be properly labeled including booth number. Labels must be on each item shipped.
- > To avoid additional charges, ensure all shipments are in crates or on skids.
- > Collect shipments will not be accepted by the warehouse.
- Shipments are accepted in the warehouse Monday to Friday between 8:00 a.m. and 4:00 p.m.

SHIPMENT DEFINIT	IONS
CRATED/SKIDDED	Skidded materials or materials in a shipping container that can be unloaded at loading dock with no additional handling.
UNCRATED	Loose or pad-wrapped shipments; machinery without proper lifting bars or hooks.
SPECIAL HANDLING	Material that requires additional handling, including ground unloading, stacked or constricted space unloading, designated piece loading, alternate delivery location, loads mixed with pad wrapped material and shipments without proper delivery receipts.
SMALL PACKAGE	Shipment consisting of any number of pieces not exceeding a combined weight of 30 lbs, and is received collectively on the same day, from the same shipper and delivered by the same carrier.

SHIPMENT WEIGHTS

If no weight ticket is provided, Stronco's weight estimates are final and binding when shipment is received in the warehouse. Shipments may be calculated by Stronco using cubic weight (dimensional weight) or actual shipment weight (pounds) for billing purposes.

INSURANCE

Shipments should be adequately insured by the exhibitor for coverage when out of care, custody and control of Stronco.

LIABILITY

Stronco will not be held responsible for concealed damage upon delivery to advance warehouse, or damage or loss of merchandise after delivery to booth, before or during installation time, or at conclusion of show prior to delivery to common carrier. Stronco will not be responsible for damages while handling loose or inadequately packed exhibit materials. The condition, count, and contents of the materials at the time of removal will be final and binding. Stronco reserves the right to alter the exhibitor's bill of lading to reflect the actual condition, count, and contents at the time of removal. Stronco will not be responsible for failure or delay in performing service when delay is caused by strike, labour stoppage or any other cause unavoidable or beyond Stronco's control. Stronco's liability is limited to \$0.30 per pound per article, to a maximum of \$30.00 per article and \$150 per shipment. Values exceeding this limitation should be insured by the shipper.

ALL ORDERS MUST BE ACCOMPANIED WITH AN ADVANCE RECEIVING ORDER FORM AND PAYMENT.



Advance Show Receiving Order Form

			Shipme	ents a	re accepted from	1 September 28, 2021
	No shipments will be acc	cepted in o	our advance	warel	house on or afte	r October 21, 2021
SHOW	Ottawa Fall Home Show				DEADLINE DAT	October 18, 2021
LOCATION	EY Centre				SHOW DATE	S October 28-31, 2021
COMPANY					BOOTH	#
ADDRESS						
CITY		PROV / S	TATE		POSTAL/Z	P
CONTACT		TITLE			EMAIL	
TEL		EXT			FAX	

CREDIT CARD AUTHORIZATION FORM MUST BE SUBMITTED WITH THIS SERVICE

				RATES					
Shipments are accepted in the warehouse Monday to Friday between 8:00 a.m. and 4:00 p.m.			SHIPMENTS RECEIVED ON OR BEFORE DEADLINE DATESHIPMENTS RECEI DEADLINE D						
TIME			PRICE PER CWT						
Note: Rates are based on show move-in/move-out times. If your move-in or move-out time fall during overtime hours, overtime rate will apply.			CRATED	UNCRATED	SPECIAL HANDLING	CRATED	UNCRATED	SPECIAL HANDLING	
REGULAR TIME	Mon - Fri	8:00 ar	8:00 am – 4:00 pm		\$114.00	\$126.00	\$102.50	\$130.50	\$142.50
	Mon – Fri	Before	8:00 am or after 4:00 pm						
OVERTIME	Sat – Sun	All day		\$101.00	\$129.00	\$151.00	\$117.50	\$145.50	\$167.50
	Holidays	All day							
MINIMUM CH	IARGE		The minimum charge app	olies to each s	hipment and i	s not cumulativ	e on multiple	shipments.	\$ 279.00
ON-SITE ORDERS A 25% surcharge will be a			applied to on-site orders.						
OFF-TARGET SHIPMENTS A 30% surcharge will be a			applied to off-	target shipme	nts.				
CALCULA	TION (whe	n record	ding weight, round up	to the near	est 100 lbs o	or minimum,	whichever	is greater)	

DESCRIPTION (see advance show receiving information sheet for definitions of shipments)	WEIGHT (LBS)		СМТ		RATE (see applicable rates above)		ESTIMATED TOTAL (Final total will be adjusted according to shipment weight)
CRATED/SKIDDED SHIPMENT		÷ 100 =		x	\$	=	
UNCRATED SHIPMENT		÷ 100 =		x	\$	=	
SPECIAL HANDLING SHIPMENTS		÷ 100 =		x	\$	=	

Note: Unless crated and uncrated shipments are separated and clearly identified on individual bills of lading with separate weight tickets, Stronco will charge the entire shipment at the uncrated rate. Charges above are estimates only and will be adjusted according to weight tickets. A \$50 surcharge will apply if shipment has to be weighed. Off target shipments will be charged an additional 30% to the applicable CWT rate.

PA)	ŕΜ	E	١T

Note: You must complete a credit card authorization form if yo	u are paying by cheq	ue	SUB TOTAL	
			13% HST	
			TOTAL	
CARD NUMBER		EXPIRY DATE		
I have read and understand the Terms & Conditions of my agr	eement with Stronco			HST# R129612164
CARD HOLDER	SIGNATURE		DATE	
TERMS & CONDITIONS This order is placed with the specific understanding that we hereby release STRONCO I employees and/or agents from all liability for loss, theft and/or damage of or to our merch matter how caused, and that we have insured all such properties being handled. This ch show, any shipments brought back to our warehouse will be subject to charges.	nandise and property, no	Refunds will not be given on orders cancelle A 70% refund will be allowed on all written c rentals and signage. All claims/discrepancies must be settled prio No cheques will be accepted on-site.	ancellations received 7 days	prior to set-up, excluding display

J-51082 CWT-11-07-18+17-50-T3



SHIPPING LABELS - TO ADVANCE WAREHOUSE



FROM

ADVANCED SHIPMENT

то

EXHIBITING COMPANY

BOOTH NUMBER

OTTAWA FALL HOME SHOW

SHOW

C/O STRONCO LOGISTICS AC LOGISTICS 1740 Comstock Rd. Ottawa, ON K1B 5L2 BAYS 45-55

> **CERTIFIED WEIGHT TICKETS ARE REQUIRED FOR ALL SHIPMENTS** Warehouse receiving hours are Monday – Friday, 8:00 am – 4:00 pm

> > OF

CARRIER

NUMBER OF PIECES

SHIPPING LABELS - DIRECT TO SHOW SITE

DIRECT TO SHOW SITE EXHIBITION FREIGHT

FROM

DIRECT SHIPMENT

то

EXHIBITING COMPANY

BOOTH NUMBER

OTTAWA FALL HOME SHOW

SHOW

EY CENTRE 4899 Uplands Drive

Ottawa, ON K1V 2N6

CARRIER

NUMBER OF PIECES

OF

J-51082 12-03-10

TRANSPORTATION

Need to get your exhibit materials to the show? Stronco Logistics is committed to fulfilling all your trade show logistics needs and gives you reliable service and great rates on air and ground shipping.

We offer full service Logistics solutions including:

- All modes of transportation including land, air and sea
- Local cartage service, tailgate, driver assist
- Real time freight tracking and tracing
- Canada, U.S. and International Customs Clearances
- Temporary imports, on-site clearances, ATA carnets
- · On-site representation and around the clock contact information

FOR MORE INFORMATION CONTACT:

Stronco Logistics ServicesT: 905.270.6767| logistics@stronco.com | www.stronco.com



Transportation Services Order Form

	20			DELIVE		22	
PICKUP ADDRES						55	
				COMPANY NA			
				SHOW NAME	Ottawa Fall Hor	me Show	BOOTH #
ADDRESSADDRESS				ADDRESS	EY Centre		
ADDRESS				ADDRESS			
CITY	STATE	ZIP/		CITY		STATE	ZIP/
00114.01	PROV	POST	AL		TAOT	_ PROV	POSTAL
CONTACT PHONE #		FAX		ON SITE CON CELL PHONE			
BILL TO				RETURN	FREIGHT		
COMPANY NAME				COMPANY NA			
ADDRESS				ADDRESS			
ADDRESS				ADDRESS			
CITY	STATE	ZIP/		CITY		STATE	ZIP/
	PROV	POST	AL			PROV	POSTAL
CONTACT		FAX		CONTACT PHONE #			
PHONE #		FAX		PHONE #			
TERMS OF PAYM		SECURITY	DEPOSIT - N	UST BE COM	PLETED		
VISA MC	AMEX			CORPORA		PERSON	AL CARD
			1 1			1 1	
						EXPIRY DA	VIE
Card Holder Signature				Date			
I hereby authorize the use o	of this credit card fo	or payment of ser	vices related to this or		that declined cred	it cards are subie	ect to a 30% surcharge.
SHIPMENT INFO							g
Diak Un Data			Time	Delivery	ata		Time
Pick Up Date			Time		ate		
Pick Up Date TYPE		IECES	Time	Delivery D			WEIGHT (LBS)
TYPE Cartons / Boxes		IECES	Time	DIMENSIONS	(Inches)		WEIGHT (LBS)
TYPE Cartons / Boxes Crates / Fiber Case		IECES	Time		(Inches) н н		WEIGHT (LBS)
TYPE Cartons / Boxes Crates / Fiber Case Skid / Pallet			L L L	DIMENSIONS W W W W W	(Inches) H H H		WEIGHT (LBS)
TYPE Cartons / Boxes Crates / Fiber Case Skid / Pallet Carpet / Other			Time L L L		(Inches) н н		WEIGHT (LBS)
TYPE Cartons / Boxes Crates / Fiber Case Skid / Pallet Carpet / Other Tot	P 		L L L	DIMENSIONS W W W W W W W W W	(Inches) H H H		WEIGHT (LBS)
TYPE Cartons / Boxes Crates / Fiber Case Skid / Pallet Carpet / Other	P 		L L L	DIMENSIONS W	(Inches) H H H		WEIGHT (LBS)
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INTERNATIONAL & U.S. EXHBITORS

US and International shipments entering Canada require specialized documentation. Stronco can expedite the time-consuming and confusing paperwork involved. We can handle all inbound and outbound customs documents, eliminating unnecessary and time-consuming delays at border crossings. Our partnership with Canada's leading Customs Brokers ensures your clearances are being handled by licensed professionals with years of experience and long-standing relationships with Canada Border Services Agency.

We offer full service Logistics solutions including:

- All modes of transportation including land, air and sea
- Local cartage service, tailgate, driver assist
- Real time freight tracking and tracing
- Canada, U.S. and International Customs Clearances
- Temporary imports, on-site clearances, ATA carnets
- On-site representation and around the clock contact information

FOR MORE INFORMATION CONTACT:

Stronco Logistics Services

T: 905.270.6767 logistics@stronco.com www.stronco.com

STRONCO