

MOVE IN, MOVE OUT:

MOVE IN:

- All Exhibitors **MUST** move in through the Convention Center's rear marshalling yard during approved times from East 16th Street.
- Exhibitors must receive an exception from Show Management to move in during a different day/time than assigned.
- Exhibitors must be prepared to remove their own material with hand trucks or dollies.
- Children under 16 are not permitted on the show floor during move in or more out.
- Vehicles are allowed on the show floor during move-in until Thursday, November 9th noon. After noon on Thursday, **NO** driving is allowed on the floor during this time.
- No parking is allowed at the dock or in the building. Vehicles must be removed as soon as they are unloaded. When dropping off supplies at booths, vehicles must be turned off to minimize gas fumes.
- Dock doors close at 8:00pm on Thursday, November 9th. All exhibit material must be within the exhibit space by noon so MCC personnel can clean the aisles and Fern can lay carpet.

MOVE IN SCHEDULE:

Exhibitors will be divided into four (4) move-in times over two (2) days. Red Zone Exhibitors may **NOT** move in until Thursday, November 9th at Noon. Please refer to the map on the next page for your scheduled move in time.

EXHIBITORS WHO DO NOT MOVE-IN DURING THEIR DESIGNATED TIME ARE NOT GUARANTEED TO DRIVE ONTO THE FLOOR.



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