



The following must be included in your insurance policy:

- Naming of "Ottawa Home and Garden Show" and "Marketplace Events" as additional insured. (Exact wording of the show name is required)
- Address is :

370 Guy Street, Suite 210 Montreal, Qc H3J 1S6

- The expiry date of the policy: show dates, including set-up and tear-down, must be covered (From March 24th to March 30th, 2020).
- Your full company name, as listed on your space rental contract.
- Your insurance should cover at least the following but is not restricted to:
 - Coverage of Third Party Bodily-Injury and Property-Damage
 - Blanket Contractual Liability
 - Employees as Additional Insured
 - Contingent Employers Liability
 - Broad-Form Property Damage
 - Personal Injury Liability
 - Cross Liability/Severability of Interest Clause.
 - Products and Completed Operations Liability (\$2,000,000 sublimit)

Please have your insurer fax your insurance certificate to the Ottawa Home and Garden Show at (514) 527-8449 or at kwilson@expomediainc.com before March 16th, 2020 **Exhibitors who have not submitted their proof of insurance will not be allowed to move in.**

You can also buy your insurance with HUB by <u>clicking here</u>.