



4655 Humboldt Street, Denver, CO 80216-2818

## IT SERVICES ORDER FORM

Show Name: \_\_\_\_\_ Show Dates: \_\_\_\_\_

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Building: \_\_\_\_\_ Booth #: \_\_\_\_\_

Date Service Connected: \_\_\_\_\_ Disconnected: \_\_\_\_\_

Please check the services requested:

**\* New automated Wireless Internet Service is now available! Users can now log on and pay for the service they desire by choosing the "NW Complex Wifi" with their device and then following the instructions on their screen. More information is available at show check in.**

\$150 Phone line for incoming/outgoing service with assigned phone number

\$100 Phone line for outgoing service only (i.e., credit card machine)

\$150 Internet DSL line (per line, per show)

\$100 Modem Deposit

(there is a \$300 replacement cost for damaged or unreturned modems)

Total Due: \_\_\_\_\_

Paid By:  Invoice  Cash  Check

Please return this form via email [spolson@nationalwestern.com](mailto:spolson@nationalwestern.com) or fax 303-292-1708 to Steve Polson at least 2 weeks prior to your event. For any questions or concerns please call 303-299-5510.