



**SIGN HANGING**  
 Save Time and Money! Pre-Order by Feb. 10<sup>th</sup>  
 and receive substantial discounts!

828 East Ferry Street - Buffalo, NY 14211  
 Phone: (716) 896-6170 | Fax: (716) 896-8908 | Toll Free: (800) 333-4253  
[www.haleexpo.com](http://www.haleexpo.com) | email: [csr@haleexpo.com](mailto:csr@haleexpo.com)

**Buffalo Home Show**  
 Buffalo Niagara Convention Center  
 March 3-5 & March 10-12, 2023

Company Name: \_\_\_\_\_ Booth No.(s): \_\_\_\_\_  
 Order Contact: \_\_\_\_\_ Phone No.: \_\_\_\_\_

**TO GUARANTEE SIGN HANGING, SIGNS/BANNERS MUST BE ON SHOWSITE BY:**  
**Tuesday, February 28, 2023**

Banners not received by this date will be installed at the discretion of the decorator.  
 Failure to adhere to this deadline date may result in an inability to have your sign/banner installed.

**HANGING SIGN RATES & RESTRICTIONS**

**Pre-Order Deadline Date: February 10<sup>th</sup> . Orders received after February 10<sup>th</sup> are Standard Orders.**

**PRE-ORDER PRICE: \$250.00**

TO INSTALL AND TAKE DOWN YOUR FIRST SIGN  
 EACH ADDITIONAL SIGN TO BE HUNG IN THE SAME BOOTH WILL COST \$100.00

**STANDARD ORDER PRICE: \$325.00**

TO INSTALL AND TAKE DOWN YOUR FIRST SIGN  
 EACH ADDITIONAL SIGN TO BE HUNG IN THE SAME BOOTH WILL COST \$130.00

Hale Northeastern, Inc. is responsible for the installation of all signs hung from the ceiling beams. No exhibitor or I & D company will be allowed to hang signs. A sketch of your sign with dimensions and weight must be sent to Hale no later than one week prior to the first day of setup.

All signs to be hung from the ceiling must be delivered to show site on the first day of setup, or other arrangements may be made by calling our office.

In addition to all of the above, your hanging sign must comply with show management rules and regulations. If you are in doubt regarding compliance, please contact show management before completing and returning this form to Hale Northeastern, Inc.

Please complete the following information:

Number of feet from floor to top of sign : \_\_\_\_\_ ft.  
 Number of feet in from left side: \_\_\_\_\_ ft.  
 Number of feet in from front aisle: \_\_\_\_\_ ft.

Does your sign require electrical connection?:  NO  YES  
 (If YES, please complete the Electrical form included in this packet.)

**PAGE SUMMARY**

**Total Services: \$\_\_\_\_\_**  
 Please enter the total on the  
 Order Summary

(Applicable taxes not included)

**Restrictions**

Installation and removal times will be established by Hale Northeastern per the availability of the hall and access to area under the location of the sign to be hung.

Orders can be accepted by mail, fax (716) 896-8908 or scanned and emailed to [csr@haleexpo.com](mailto:csr@haleexpo.com)