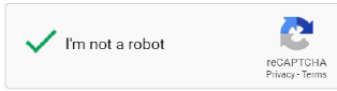


Online Portal – Make your payment in a few simple steps!

Step 1 – Look for the email with “ACTION REQUIRED” in the subject line (may have been misplaced in your spam folder). In the body of the email click on “[Make Payment](#)”

Step 2 – Confirm you are not a robot, EASY!



Continue

Step 3 – Select how you would like to make the payment. Two options - Electronic Check (ACH) or Credit Card – you pick then proceed to the step 4 (option 1 or 2).

Step 2 of 5 - Payment Options						
Contract Items						
Line#	Item	Booth	SqFt	Qty	Amount	
1	Exhibit	Booth		1	\$3.33	
2				1	\$0.06	
Contract Total			100		\$3.33	
Payments						
	Payment 11/15/2019				\$1.10	
	Payment 11/26/2019				\$0.04	
	Payment 11/26/2019				\$0.05	
	Payment 11/26/2019				\$0.06	
Total Payments:					\$1.25	
Balance						
Balance					\$2.08	

Select Payment Method

DIRECT PAYMENT
via ACH

NO CONVENIENCE FEE

Pay In Full ACH

Pay In Full
\$2.08

Payment Plan ACH

Payment Plan Details
Due Now: \$0.95

VISA MASTERCARD DISCOVER

3.0% CONVENIENCE FEE ADDED

Pay In Full Credit Card

Pay In Full
\$2.14

Payment Plan Credit Card

Payment Plan Details
Due Now: \$0.98

Step 4 (Option 1 - Electronic Check - ACH) – Enter checking account information

Step 3 of 5 - Banking Information

IMPORTANT: Do not attempt to use credit card cash advance checks, brokerage account checks, or any check marked "Do Not Use for ACH".

Account Holder Name:
Routing Number (9 digits):
Account Number: (10 digits):
Re-enter Account Number:
Payment Amount:

Continue



Step 4 (Option 2 - Credit Card) – Enter credit card information (3.0% convenience fee)

Step 3 of 5 - Billing Information

Billing Information

First Name:

Last Name:

Address:

City:

State:

Zip Code:

Country:

Email:

Phone:(Numbers Only)

Credit Card Type:

Credit Card Number:

Expiration Date:

Payment Amount:

Continue

Step 5 – Finalize your payment!

**Step 4 of 5
Finalize Payment**

I authorize Marketplace Events LLC to process all payments on the entered in Step 6. All payments will be charged based on the schedule shown.

Exhibit Summary

Item	Specific Product To Be Displayed	Price
Exhibit 10x10 Booth	Spades	\$3.33
		\$0.06
Contract Total:		\$3.39
Prior Payments:		(\$1.25)
Balance:		\$2.14
<input checked="" type="checkbox"/> I agree to pay now:		\$0.98
<input checked="" type="checkbox"/> I authorize Marketplace Events LLC to charge the following payment amounts on the following days:		
	Payment Date:	\$1.16

Authorize Payment(s)

If you have any questions, please reach out to the Jacksonville Home + Patio Shows, Show | Office Administrator | Operations Coordinator, Rachel Whitmire at RachelWh@mpeshows.com or call 321.200.1583.