

# WELCOME EXHIBITOR

BC Home + Garden Show 2018

February 21-25, 2018

BC Place Stadium

DEAR EXHIBITOR:

Goodkey Show Services Ltd. , is pleased to learn that your company will be participating at the **BC Home + Garden Show 2018** on **February 21-25, 2018** at the **BC Place Stadium**. We would like to assist in making your participation successful.

As the official contractor for the show, we are enclosing various equipment rental and service order forms for your information and use. We suggest that you anticipate your requirements, complete all appropriate forms and return them immediately. For those exhibitors who want to utilize our online ordering the code for this event is **BCHG02212518**.

**Please Note:** Deadline order date to qualify for early bird prices is **February 7, 2018**. All orders processed after the deadline date would be considered late order and regular prices will apply. Goodkey Show Services requires payment in full at the time orders are placed.

## SCHEDULE

Event	Date	Start Time	End Time
Show Hours	Wednesday 21/02/18	04:00 PM	09:00 PM
Show Hours	Thursday 22/02/18	12:00 PM	09:00 PM
Show Hours	Friday 23/02/18	12:00 PM	09:00 PM
Show Hours	Saturday 24/02/18	10:00 AM	09:00 PM
Show Hours	Sunday 25/02/18	10:00 AM	06:00 PM

## IMPORTANT INFORMATION

Drape Color: Black draping will be provided for spaces not using hardwall, or where hardwall is not mandatory.

\* Power and janitorial services provided by BC Place

\*\* Please refer to the move-in schedule for your allotted move-in time

We realize exhibiting in a convention can be complicated. If you need assistance or require additional information not covered in the Exhibitors Kit, please do not hesitate to contact us at any of the following:

By email: [exhibitorservices@goodkey.com](mailto:exhibitorservices@goodkey.com)

By telephone : **780.426.2211** or **877.726.2211** Toll Free North America Only

By fax: **780.426-5734** or **888-426-5734** Toll Free North America Only

OR

Visit us at our web site at [www.goodkey.com](http://www.goodkey.com)

*We look forward to serving you !*



Decorating | Graphic Design | Logistics | Customer Service



Head Office | 9519 - 49 St | Edmonton, AB | T6B 2L8

Vancouver Office | Unit 9, 3751 North Fraser Way | Burnaby, BC | V5J 5G4

Red Deer Office | #106 - 153 Clearmile Ave | Red Deer County, AB | T4E 0A1

toll free 1.877.726.2211 | [goodkey.com](http://goodkey.com)

# Step by Step Instructions for ordering online

Show Name: BC Home + Garden Show 2018

Show Code: BCHG02212518

Show Date: February 21-25, 2018

Go to [www.goodkey.com](http://www.goodkey.com)

- Click "order online" from the menu near the top of the page.
- Register your company if you have not registered at the Goodkey site before. \*Please note: Your Default User name will be your e-mail address, and the pre-selected password is "blue". You can then go into your account and change your password.
- Put in your "show code" (see above)
- You are now at the show info page that will tell you the move-in and move-out information along with the furnishings and colors that are supplied by your show organizer.
- If you would like to order extra furnishings, material handling, labour, etc please click on "main" on top of the page.
- Pick from categories listed and click on the sub category products or services of your choice.
- To add to your order, click on "back to main" beside "view my cart" or click the drop down on "select new order" and proceed to add to your order(s).
- Once you are completely satisfied with your order(s) click on "confirm my cart" at the bottom of the page.
- Put a "checkmark" on the terms and conditions - at this point please note the message that will pop up and click ok.
- Click "pay online" and complete the required fields.
- Click "complete payment" and print your receipt.

The system will automatically send you the confirmation of your order through the email you have provided at the time of registration.

## DOCUMENTS

Visit the online documents section to download show related documents such as order forms, sample customs forms, product brochures, etc.

## IMPORTANT!

All exhibitors must complete the Material Handling Agreement before the specified show date(s).  
Not required for POV's (personal vehicles or company owned vehicles)

## We're here for you

At Goodkey Show Services Ltd., We know that exhibiting at your first show or even if you are a seasoned pro it can be complicated so we are here to help. From walking you through a first time online order or just providing some piece of mind confirming that you will be taken care of, we are here to help! We are here to take care of you, if you need anything just give us the word, and we'll take care of the rest.

We believe in building relations with our clients, we understand the importance and value of good quality customer service and also that your time is valuable. When you call Goodkey you will always be greeted by a person, not a machine.

### National Service Centre

Open - Monday - Friday 8:00 AM - 4:30 PM (MST)

Tel - 780.426.2211

Toll Free - 1.877.726.2211 (North America only)

Fax - 780.426.5734

email - [info@goodkey.com](mailto:info@goodkey.com)





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 toll free 1.877.726.2211 | goodkey.com

Order Deadline: <b>February 7, 2018</b>
Show Name: <b>BC Home + Garden Show 2018</b>
Show Date: <b>February 21-25, 2018</b>

# METHOD OF PAYMENT

**IMPORTANT! If you are planning to utilize any of the services provided by Goodkey Show Service Ltd. Please carefully complete and return this form with all your display requirements.**

Name of Company:	Contact:	Booth Number:
Address:	Telephone No:	Fax No:
City, Province/State, Postal Code:	Email:	

**Cash / Money Order**

**Company Cheque** (REQUIRE A CREDIT CARD BACKUP)  
 Please make cheque payable to: Goodkey Show Services Ltd.  
**Note: No cheques will be accepted after the order deadline date.**  
 Address: Goodkey Show Services Ltd.  
 9519 49 Street  
 Edmonton, Alberta  
 T6B 2L8

**Credit Card**  
 For your convenience, we will use this authorization to charge your credit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include labour. Please complete the information requested below:

MASTERCARD     VISA     PERSONAL     COMPANY

\_\_\_\_\_

Expiration Date: \_\_\_\_\_ CVC: \_\_\_\_\_

Cardholder name: \_\_\_\_\_

Signature: \_\_\_\_\_

Cardholders Billing Address

Street: \_\_\_\_\_

City/Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_

\*Please note: Adjustments will not be made after the closure of the show. Please visit our onsite service desk for any questions or concerns regarding your order with Goodkey.

We have read, understand and agree to all terms as described above and have advised our show site representative accordingly.

Exhibitor Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Third Party Authorization**

FOR USE OF AN EXHIBITOR APPOINTED CONTRACTOR:  
 We understand and agree that we, the exhibiting firm, are ultimately responsible for payment of charges. In the event that the named third party does not discharge payment of the invoice prior to the last day of the show, charges will revert to the exhibiting company. All invoices are due and payable upon receipt, by either party.  
 The items checked below are to be invoiced to the third party:

- ALL SERVICES
- BOOTH CLEANING
- I & D LABOUR
- MATERIAL HANDLING / IN & OUT
- RENTAL FURNITURE & CARPET
- SIGNS
- OCTANORM
- OTHER (please specify)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Third Party Agent:**  
 Account #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ CVC: \_\_\_\_\_

PERSONAL CREDIT CARD     COMPANY CREDIT CARD

Cardholder name: \_\_\_\_\_

Signature: \_\_\_\_\_

Cardholders Billing Address

Street: \_\_\_\_\_

City/Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Email: \_\_\_\_\_





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Order Deadline: <b>February 7, 2018</b>
Show Name: <b>BC Home + Garden Show 2018</b>
Show Date: <b>February 21-25, 2018</b>

## SUBTOTALS & PAGE LIST

**IMPORTANT! This form must be accompanied with payment before processing will begin.**

Name of Company:	Booth Number:
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1	CARPET FORM	
2	FURNITURE FORM	
3	OPTIMUM FURNITURE FORM	
4	DRAPE & TABLES FORM	
5	ACCESSORIES FORM	
6	DISPLAY ACCESSORIES FORM	
7	OCTANORM BOOTHS	NO SUBTOTAL
8	OCTANORM BOOTH RENTAL ORDER FORM	
9	OCTANORM ACCESSORY RENTAL FORM	
10	SIGNAGE & DIGITAL PRINTING FORM	
11	INSTALLATION & DISMANTLE LABOUR FORM	
12	INSTALLATION & REMOVAL IN-BOOTH FORKLIFT FORM	
13	SHOW SPECIAL	

<b>SUBTOTAL</b>	
FOR OFFICE USE ONLY <input type="checkbox"/> 25% LATE ORDER SURCHARGE <input type="checkbox"/> 35% CANCELLATION FEE ADJUSTED SUBTOTAL	
<b>5% G.S.T</b>	

GST REGISTRATION#: 121717813 RT

<b>TOTAL AMOUNT DUE</b>	
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To qualify for Pre-Show Prices orders must be received 14 days prior to event date. A 35% cancellation fee will be processed for orders received and then canceled. If service has already been provided, 100% of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Pre-Show Date. All prices in Canadian dollars.

Order Deadline: <b>February 7, 2018</b>
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# CARPET FORM

**IMPORTANT! This form must be accompanied with payment before processing will begin.**

Name of Company:	Booth Number:
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QTY	DESCRIPTION	EARLY BIRD	REGULAR PRICE	TOTAL
<b>CARPET FOR STANDARD SIZE BOOTHS</b>				
	10' x 10'	\$180.25	\$225.30	
	10' x 20'	\$360.50	\$450.60	
	10' x 30'	\$540.75	\$675.95	
<b>CARPET FOR BOOTHS GREATER THAN 300 SQ/FT (CUSTOM CUT)</b>				
	Other sizes laid @ \$2.75 per square foot	\$2.75/sq.ft	\$3.40/sq.ft	
	Size: _____ ft x _____ ft = _____ sq/ft			



designer carpet line by

**GOODKEY**  
SHOW SERVICES LTD.

**CLASSIC CARPET COLOR CHOICE** *Please check one*

				
<input type="checkbox"/> Red	<input type="checkbox"/> Blue	<input type="checkbox"/> Grey	<input type="checkbox"/> Black	<input type="checkbox"/> Forest Green

<b>CARPET UNDERLAY</b>				
	Size: _____ ft x _____ ft = _____ sq/ft	\$1.25/sq.ft	\$1.55/sq.ft	
<b>DOUBLE UNDERLAY</b>				
	Size: _____ ft x _____ ft = _____ sq/ft	\$2.40/sq.ft	\$3.00/sq.ft	
<b>POLY (VISQUEEN)</b>				
	Size: _____ ft x _____ ft = _____ sq/ft	\$0.98/sq.ft	\$1.25/sq.ft	

**UNDER CARPET WIRING CUT** *(does not include install)*

Booth Size: _____ ft x _____ ft = _____ sq/ft	\$1.50/sq.ft
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**DISCLAIMER: A replacement cost of the carpet will be assessed if the rented carpet was intentionally damaged and/or deemed unusable after the event.**

**SPECIAL INSTRUCTIONS**

- Guaranteed new high quality carpet available in a variety of new designer colors
- Price includes Visqueen covering, delivery, installation, carpet tape, and carpet removal
- No material handling charges when ordered from Goodkey

**DESIGNER CARPET COLOR CHOICE** *Please check one*

Snow White <input type="checkbox"/>			Grape Purple PMS 525
Alpine Green <input type="checkbox"/>			Apple Green PMS 368
Ocean Blue <input type="checkbox"/>			Spicy Pink PMS 226
Lemon Yellow <input type="checkbox"/>			Tangerine Orange PMS 1375
Silky Beige <input type="checkbox"/>			Chocolate PMS 469

















<b>100 - 700 SQ FT.</b>			
Booth Size: _____ ft x _____ ft = _____ sq/ft		\$4.12/sq.ft	
<b>700 - 1200 SQ FT.</b>			
Booth Size: _____ ft x _____ ft = _____ sq/ft		\$3.85/sq.ft	

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# FURNITURE FORM

**IMPORTANT! This form must be accompanied with payment before processing will begin.**

Name of Company:	Booth Number:
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TABLES					SEATING				
DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
 Chrome Cruiser Table 30" dia - 40" tall		\$143.20	\$178.95		 Folding Chair Green Plastic		\$23.35	\$29.15	
 Cruiser Table 30" dia - 40" tall		\$129.50	\$161.85		 Secretarial Chair Black Fabric		\$65.80	\$82.30	
 Lycra Cruiser Cover <input type="checkbox"/> BLACK <input type="checkbox"/> WHITE <input type="checkbox"/> GREEN <input type="checkbox"/> PURPLE <input type="checkbox"/> BLUE		\$44.60	\$55.75		 Leather Side Chair Black Leather Seat		\$78.50	\$98.10	
 Pedestal Table 30" dia - 29" tall		\$72.10	\$90.15		 Stool with Backrest <input type="checkbox"/> Black Fabric		\$125.20	\$156.50	
 Lycra Pedestal Cover <input type="checkbox"/> BLACK <input type="checkbox"/> WHITE <input type="checkbox"/> GREEN <input type="checkbox"/> PURPLE <input type="checkbox"/> BLUE		\$40.20	\$50.20		 Bar Stool Black Faux Leather		\$101.90	\$127.35	
 Square Table Available in 2 heights <input type="checkbox"/> Cruiser 40" tall <input type="checkbox"/> Pedestal 29" tall		\$72.10	\$90.15		 Mini Bar Stool Black Faux Leather 25" tall		\$77.50	\$96.85	
 Round Table Available in 2 heights <input type="checkbox"/> Cruiser 40" height <input type="checkbox"/> Pedestal 29" height		\$72.10	\$90.15		<b>COMBOS</b>				
 Coffee Table 30" dia - 18" tall		\$61.55	\$76.95		<b>DESCRIPTION</b>	<b>QTY</b>	<b>REGULAR PRICE</b>	<b>TOTAL</b>	
					 Barstool Combo Includes: - 2 regular height Bar Stools - 1 Cruiser Table (40" tall)		\$263.70		
					 Mini Barstool Combo Includes: - 2 Mini Bar Stools - 1 Pedestal Table (29" tall)		\$172.00		














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**SUBTOTAL**




# OPTIMUM FURNITURE FORM

**IMPORTANT! This form must be accompanied with payment before processing will begin.**

Name of Company:	Booth Number:
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SEATING					TABLES				
DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
 Corbusier Sofa <input type="checkbox"/> BLACK <input type="checkbox"/> WHITE		\$595.35	\$744.20		 Chrome Coffee Table 36" x 36"		\$92.30	\$115.35	
 Corbusier Loveseat <input type="checkbox"/> BLACK <input type="checkbox"/> WHITE		\$522.20	\$652.75		 Chrome Coffee Table 24" x 48"		\$92.30	\$115.35	
 Corbusier Chair <input type="checkbox"/> BLACK <input type="checkbox"/> WHITE		\$336.30	\$420.40		 Chrome End Table 18" x 18"		\$70.00	\$87.55	
 Mini Chrome Flop Back Leather Seat/33" tall <input type="checkbox"/> WHITE		\$100.95	\$126.20		 Wood Top Chrome Coffee Table 36" x 36"		\$142.30	\$177.90	
 JLO Bar Stool 36" tall <input type="checkbox"/> BLACK <input type="checkbox"/> WHITE		\$81.40	\$101.70		 Wood Top Chrome Coffee Table 24" x 48"		\$142.30	\$177.90	
 Chrome Flop Back Leather Seat/45" tall <input type="checkbox"/> BLACK <input type="checkbox"/> WHITE		\$174.00	\$217.60		 Wood Top Chrome End Table 18" x 18"		\$120.00	\$150.00	
 Shania Bar Stool <input type="checkbox"/> BLACK <input type="checkbox"/> WHITE		\$71.10	\$88.85						

## OPTIMUM FURNITURE COMBOS - SAVINGS OF 25% \*ONLY VALID PRIOR TO ORDER DEADLINE DATE\*

DESCRIPTION	QTY	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	REGULAR PRICE	TOTAL
 Chrome Combo <i>Includes:</i> - 2 Chrome Flop Back Chairs (Black leather seat) - 1 Chrome Cruiser Table (40" tall)		\$366.70		 Boardroom Combo <i>Includes:</i> - 1 Wooden Table (85"[L] x 42"[w] x 30"[t]) - 6 Ripple back chairs		\$821.95	
 Wood Top Combo <i>Includes:</i> - 2 Chrome Flop Back Chairs (Black leather seat) - 1 Wood Top Cruiser Table (40" tall) <input type="checkbox"/> ROUND <input type="checkbox"/> SQUARE		\$313.10					

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# DRAPE & TABLES FORM

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Name of Company:	Booth Number:
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 <b>TABLES &amp; COUNTERS</b>	 <b>STAGING</b>
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QTY	DESCRIPTION	EARLY BIRD	REGULAR PRICE	TOTAL
	8'x2'x29"[h] Decorated Table (3 sides)	\$92.70	\$115.90	
	6'x2'x29"[h] Decorated Table (3 sides)	\$92.70	\$115.90	
	Upgrade Decorated Table (4 sides) ADD	\$38.10	\$47.65	
	4'x2'x29"[h] Decorated Table (4 sides)	\$92.70	\$115.90	
	8'x2'x40"[h] Decorated Counter (3 sides)	\$138.00	\$172.55	
	6'x2'x40"[h] Decorated Counter (3 sides)	\$138.00	\$172.55	
	Upgrade Decorated Counter (4 sides) ADD	\$49.45	\$61.80	
	4'x2'x40"[h] Decorated Counter (4 sides)	\$138.00	\$172.55	
	Undecorated Table <input type="checkbox"/> 8' <input type="checkbox"/> 6' <input type="checkbox"/> 4'	\$52.00	\$65.00	

**SKIRT COLOR CHOICE Please check one**

						
<input type="checkbox"/> WHITE	<input type="checkbox"/> BLUE	<input type="checkbox"/> GREY	<input type="checkbox"/> TEAL	<input type="checkbox"/> BLACK	<input type="checkbox"/> RED	<input type="checkbox"/> NAVY

 <b>DRAPE PARTITIONING</b>
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QTY	DESCRIPTION	EARLY BIRD	REGULAR PRICE	TOTAL
	8' High - per linear foot	\$6.80	\$8.50	
	3' High - per linear foot	\$4.50	\$5.65	

**DRAPE COLOR CHOICE Please check one**

						
<input type="checkbox"/> WHITE	<input type="checkbox"/> BLUE	<input type="checkbox"/> GREY	<input type="checkbox"/> TEAL	<input type="checkbox"/> BLACK	<input type="checkbox"/> RED	<input type="checkbox"/> NAVY
						
	<input type="checkbox"/> GOLD	<input type="checkbox"/> FOREST GREEN	<input type="checkbox"/> BURGUNDY			

	10' High Black "Velour" - per linear foot	\$17.00	\$21.25	
	16' High - per linear foot	\$13.30	\$16.60	

**10' & 16' DRAPE COLOR CHOICE Please check one**


<input type="checkbox"/> BLACK

QTY	DESCRIPTION	EARLY BIRD	REGULAR PRICE	TOTAL
	4'x8'x24" high Sections White Vinyl Top	\$126.70	\$158.35	

**STAGE SKIRT COLOR CHOICE Please check one**

				
<input type="checkbox"/> WHITE	<input type="checkbox"/> BLUE	<input type="checkbox"/> GREY	<input type="checkbox"/> BLACK	<input type="checkbox"/> RED

 <b>HARDWARE ACCESSORIES</b> <i>(Installation not included)</i>
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QTY	DESCRIPTION	EARLY BIRD	REGULAR PRICE	TOTAL
	Add \$26.50 if labour to install	\$26.50	\$26.50	
	Baseplate	\$17.00	\$21.25	
	4' - 7' Slider	\$17.00	\$21.25	
	6' - 10' Slider	\$17.00	\$21.25	
	7' - 12' Slider	\$17.00	\$21.25	
	4' solid	\$17.00	\$21.25	
	3' high upright (baseplate not included)	\$17.00	\$21.25	
	8' high upright (baseplate not included)	\$17.00	\$21.25	
	12' high upright (baseplate not included)	\$17.00	\$21.25	






# ACCESSORIES FORM





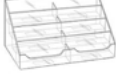
**IMPORTANT! This form must be accompanied with payment before processing will begin.**

Name of Company:	Booth Number:
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LITERATURE & BUSINESS CARD DISPLAYS					MISC				
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DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
 Chrome Lit Rack 8 wire slots Fits 8.5" x 11"		<del>\$97.85</del>  \$78.30	\$122.30		 Draw Barrel		\$75.20	\$94.00	

CLEAR ACRYLIC				
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DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
 Single Literature Fits up to 9.25" x 10.75"		\$34.00	\$42.50	
 3 Tier Literature Fits up to 9.25" x 10.75"		\$58.20	\$72.75	
 Single Business Card Fits standard card		\$12.80	\$15.95	
 4 Tier Business Card Fits standard card		\$23.40	\$29.25	
 4 Double Tier Business Card Fits standard card		\$58.40	\$73.00	

LIVE PLANTS				
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QTY	DESCRIPTION	EARLY BIRD	REGULAR PRICE	TOTAL
	Plant - Live Tropical 3'	\$69.00	\$86.25	
	Plant - Live Tropical 4'	\$71.10	\$88.85	
	Plant - Live Tropical 5'	\$91.25	\$114.10	

 **Floral arrangements available on request** 


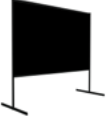





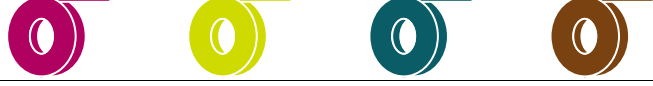







			
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# DISPLAY ACCESSORIES FORM

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Name of Company:	Booth Number:
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OCTANORM COUNTERS AND RISERS					MISC				
DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
 Counter Door & storage shelf 20"[d]x40"[w]x40"[h]		\$188.50	\$235.60		 Poster Board (Black) Double Sided 4'[h] x 8'[w] <small>*Material is not hook velcro receptive</small>		\$94.75	\$118.45	
 Counter w/ Graphic Door & storage shelf 20"[d]x40"[w]x40"[h]		\$210.00	\$261.60	\$327.00	 Peg Board (White) 1/8" holes		\$94.75	\$118.45	
 Show Case Two shelves 20"[d]x38"[w]x49"[h]		\$276.00	\$345.05		 Peg Board Hooks		\$00.67	\$00.84	
 Jewelry Case One shelf with lights 20"[d]x38"[w]x49"[h]		\$243.10	\$303.85		 <b>GOODKEY APPROVED TAPE</b> (does not damage hardware)				
 Computer Counter 29"[d]x40"[w]x40"[h]		\$220.40	\$275.50		 Removable Double-sided Foam Tape 10 pieces per pad 2" x 1" pieces <small>*price per pad</small>		\$30.00	\$37.50	
 Computer Counter w/ Graphic 29"[d]x40"[w]x40"[h]		\$298.70	\$373.38		 Removable Double-sided Foam Tape Roll 30ft roll x 1" wide <small>*price per roll</small>		\$60.00	\$75.00	
 Product Risers 3 glass shelves 20"x20" 15", 33", 38" tall		\$204.00	\$255.45	\$319.30	<div style="text-align: center;"> <h2 style="margin: 0;">COUNTER WITH FULL COLOR GRAPHIC</h2> <p style="margin: 0; color: #e91e63;">~Be noticed!</p> <p style="margin: 0;">Display your company logo or branding</p> <ul style="list-style-type: none"> <li>Full color digital printing</li> <li>Image size: 962mm[w] x 912mm[h]</li> </ul> <h2 style="margin: 0; color: #e91e63;">ONLY \$210.00</h2> <p style="margin: 0; font-size: small;">Regular \$261.60</p> <p style="margin: 0; font-size: small;">Send logo in .eps format along with directions to <a href="mailto:signsondemand@goodkey.com">signsondemand@goodkey.com</a> an email will be sent confirming receipt of logo and proof of signage</p> </div> 				
 Ballot Box / Single Show Case 20"[d]x20"[w]x40"[h]		\$132.90	\$166.10						

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Order Deadline: <b>February 7, 2018</b>
Show Name: <b>BC Home + Garden Show 2018</b>
Show Date: <b>February 21-25, 2018</b>

# OCTANORM BOOTHS

**IMPORTANT! This form must be accompanied with payment before processing will begin.**

Name of Company:	Booth Number:
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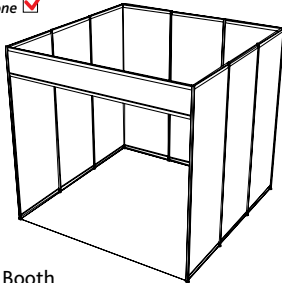
Please use OCTANORM BOOTH RENTAL FORM for ordering purposes.

*What's Included?*

- Choice of Wall Panel Color •Header Sign with Name of Company (White with black letters) •Grey Carpet •Installation and Dismantle

## Model A - 10ft x 10ft

Please check one



In-Line Booth

## Panel Options

**Model A-1 • Vinyl Panels \$897.00**

Panel Color: White / Grey

**Model A-2 • Burfab Panels \$1094.00**

Panel Color: Blue / Black

Velcro Compatible

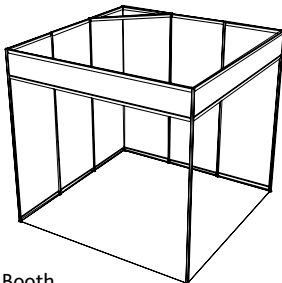
**Model A-3 • Slatwall Panels \$1094.00**

Panel Color: White only

**Model A-4 • Pegboard Panels \$1094.00**

Panel Color: White

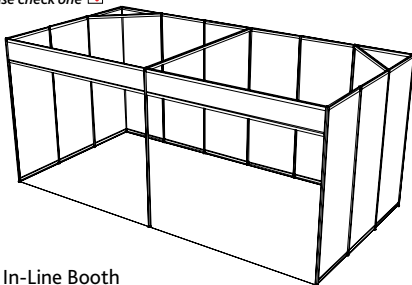
Hole Size: 1/8" Diameter



Corner Booth

## Model B - 10ft x 20ft

Please check one



In-Line Booth

## Panel Options

**Model B-1 • Vinyl Panels \$1568.00**

Panel Color: White / Grey

**Model B-2 • Burfab Panels \$1905.00**

Panel Color: Blue / Black

Velcro Compatible

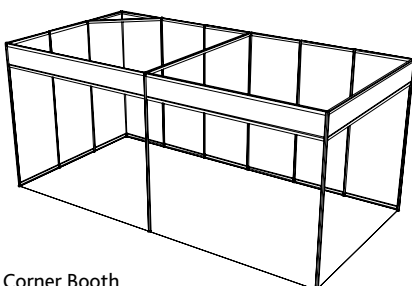
**Model B-3 • Slatwall Panels \$1905.00**

Panel Color: White only

**Model B-4 • Pegboard Panels \$1905.00**

Panel Color: White

Hole Size: 1/8" Diameter



Corner Booth

Want a more custom look? We can custom design to your specifications! CALL 1.877.726.2211

# OCTANORM BOOTH RENTAL ORDER FORM

**IMPORTANT! This form must be accompanied with payment before processing will begin.**

Name of Company:	Booth Number:
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## 1. OCTANORM EXHIBIT BOOTH OPTIONS

QTY	MODEL	DESCRIPTION	EARLY BIRD	REGULAR PRICE	TOTAL
	A-1	10' x 10' - VINYL (SINTRA) PANELS (CHOOSE YOUR COLOR BELOW)	\$897.00	\$1121.00	
	A-2	10' x 10' - BURFAB PANELS (CHOOSE YOUR COLOR BELOW)	\$1094.00	\$1367.00	
	A-3	10' x 10' - SLATWALL PANELS (WHITE)	\$1094.00	\$1367.00	
	A-4	10' x 10' - PEGBOARD PANELS (WHITE)	\$1094.00	\$1367.00	
	B-1	10' x 20' - VINYL (SINTRA) PANELS (CHOOSE YOUR COLOR BELOW)	\$1568.00	\$1960.00	
	B-2	10' x 20' - BURFAB PANELS (CHOOSE YOUR COLOR BELOW)	\$1905.00	\$2381.00	
	B-3	10' x 20' - SLATWALL PANELS (WHITE)	\$1905.00	\$2381.00	
	B-4	10' x 20' - PEGBOARD PANELS (WHITE)	\$1905.00	\$2381.00	

## 2. PANEL COLOR CHOICE *Please check one*

*If you have chosen a booth package with Vinyl or Burfab panels, please select your panel color:*

Vinyl:

- White Vinyl (Sintra)  
 Grey Vinyl (Sintra)

Burfab (Velcro compatible):

- Blue Burfab  Black Burfab

## 3. HEADER / FASCIA SIGN *or* FULL COLOR HEADER UPGRADE *Please check one*

*\* All Headers / Fascia signs are white unless upgraded to a full color graphic*

- Complimentary - (Bold black font proportionally on white panel, capital letters unless specified)

PLEASE CLEARLY PRINT NAME AS YOU WOULD LIKE IT TO APPEAR

- Full color header upgrade \$95/ each  
 See GRAPHICS & DIGITAL PRINTING FORM to order graphics  
 Email [signsondemand@goodkey.com](mailto:signsondemand@goodkey.com) with any questions



## SPECIAL INSTRUCTIONS

## PANEL & HARDWARE DISCLAIMER

**If you ruin a panel or some hardware, you will be charged a fee! Please only use approved tape on booth. You will be charged \$60/panel for cleaning or repair.**

**Many other custom designs are available! For more information CALL 1.877.726.2211**


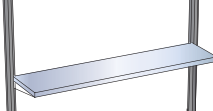
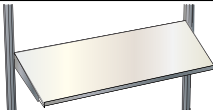
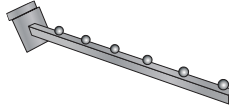


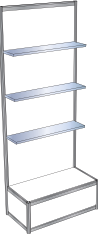
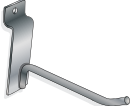

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SUBTOTAL

# OCTANORM ACCESSORY RENTAL FORM

**IMPORTANT! This form must be accompanied with payment before processing will begin.**

Name of Company:	Booth Number:
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OCTANORM DISPLAY SYSTEMS					OCTANORM ACCESSORIES				
DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
 Full Height Slat Wall Panel 1m x 2.5m <input type="checkbox"/> White Slat Wall <input type="checkbox"/> Black Slat Wall		\$153.50 each	\$191.85 each		 Glass Shelves 9" x 38"		\$29.70 each	\$37.15 each	
 Angled Literature Shelf 12" x 38" (melamine)		\$44.60 each	\$55.75 each		 Waterfall Rack <i>*must be used with slat wall</i>		\$29.70 each	\$37.15 each	
 Half Slat Wall Panel 1m x 1.25m <input type="checkbox"/> White Slat Wall <input type="checkbox"/> Black Slat Wall <input type="checkbox"/> Top <input type="checkbox"/> Bottom		\$89.10 each	\$111.40 each		 Gooseneck Light <i>*does not include power</i>		\$56.25 each	\$70.30 each	
 Shelf Gondola - White 3 Glass Shelves 9" x 38" 20" x 38" x 98"[h]		\$296.65 each	\$370.80 each		 2" Slat Wall Hook		\$0.67 each	\$0.84 each	
 Slat Wall Gondola Brackets not included 20" x 38" x 98"[h] <input type="checkbox"/> Black <input type="checkbox"/> White		\$296.65 each	\$370.80 each		<p><i>*The items on this page are only available when an Octanorm exhibit booth is also rented from Goodkey Show Services LTD. *All accessories are subject to availability.</i></p> <p><b>IMPORTANT Please include a diagram of the ordered booth indicating placement of all ordered accessories.</b></p>				

**Many other custom designs are available! For more information CALL 1.877.726.2211**

To qualify for Pre-Show Prices orders must be received 14 days prior to event date. A 35% cancellation fee will be processed for orders received and then canceled. If service has already been provided, 100% of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Pre-Show Date. All prices in Canadian dollars.

SUBTOTAL

Order Deadline: <b>February 7, 2018</b>
Show Name: <b>BC Home + Garden Show 2018</b>
Show Date: <b>February 21-25, 2018</b>

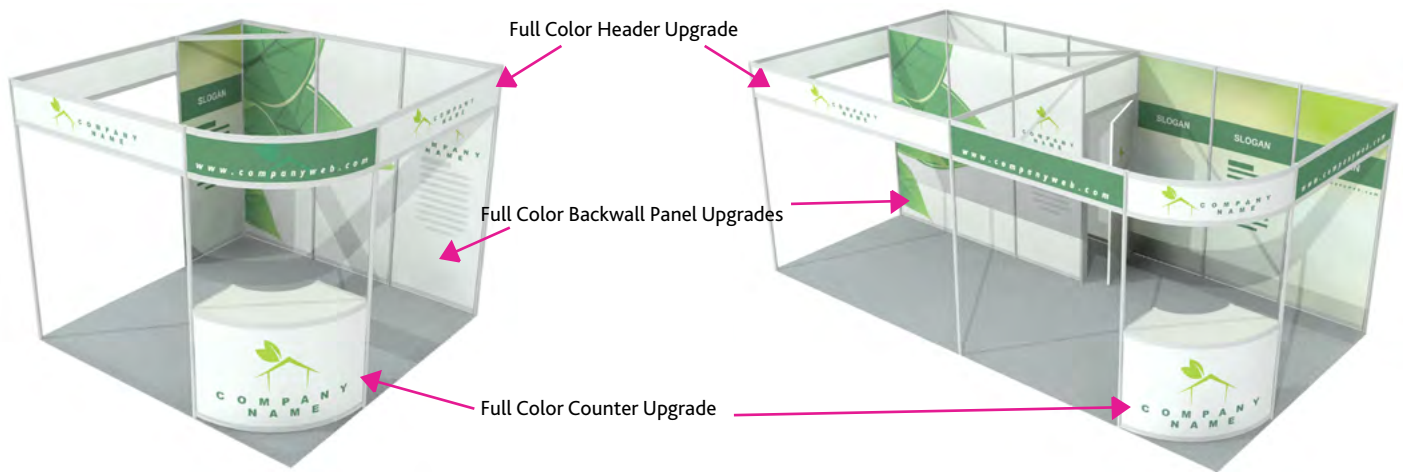
# SIGNAGE & DIGITAL PRINTING FORM

**IMPORTANT! This form must be accompanied with payment before processing will begin.**

Name of Company:	Booth Number:
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DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
Full Color Header Upgrade - 2942mm x 302mm (see Octanorm Booth pages for other header measurements)	1	\$95.00	\$118.75	
Full Color Backwall Panel Upgrade - 962mm x 2392mm	1	\$300.00	\$375.00	
Full Color Counter Upgrade - 962mm x 912mm (counter rental required)	1	\$90.00	\$112.50	
2'x8' Vinyl Banner - <b>SHOW SPECIAL 25% OFF</b> (Regular \$248)	1	\$198.00	\$310.00	
If artwork is not supplied as print ready, a minimum of \$50 will be charged to modify art files			\$50.00	

**Contact us for a consultation about custom sizes, items, and printing options.  
 Subject availability of supplies and time-lines.**



**PRINT READY GUIDELINES**

- DESIGN at full size without bleeds; flush wall panels supplied as one continuous file
- CONVERT all text to outlines or curves
- SAVE as single page, high quality print .pdf or .jpg - Make sure you save WITHOUT printers marks (cropmarks, color bars...etc)
- INCLUDE a layout legend if there are multiple panels
- Please direct all graphic, signage, and print inquiries to: [signsondemand@goodkey.com](mailto:signsondemand@goodkey.com) or 780-426-2211

**ALL ARTWORK IS DUE BY THE ORDER DEADLINE DATE**

**SPECIAL INSTRUCTIONS**

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Head Office | 9519 - 49 St | Edmonton, AB | T6B 2L8  
 Vancouver Office | Unit 9, 3751 North Fraser Way | Burnaby, BC | V5J 5G4  
 Red Deer Office | #106 - 153 Clearmile Ave | Red Deer County, AB | T4E 0A1  
 toll free 1.877.726.2211 | goodkey.com

Order Deadline: <b>February 7, 2018</b>
Show Name: <b>BC Home + Garden Show 2018</b>
Show Date: <b>February 21-25, 2018</b>

# INSTALLATION & DISMANTLE LABOUR FORM

**IMPORTANT! This form must be accompanied with payment before processing will begin.**

Name of Company:	Booth Number:
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## INSTALLATION & DISMANTLE RATES

<b>Regular Time (RT):</b>	8:00 am - 4:00 pm Monday to Friday	\$66.00/hr.
<b>Overtime (OT):</b>	4:00 pm - 6:00 pm Monday to Friday 8:00 am - 4:00 pm Saturday and Sunday	\$99.00/hr.
<b>Double Time (DT):</b>	All other hours including Sundays and statutory holidays	\$131.00/hr.

## INSTALLATION: (estimated requirements) MINIMUM OF 2 HOURS

	labourers	hours	\$66.00/hr. (RT)	\$ _____
	labourers	hours	\$99.00/hr. (OT)	\$ _____
	labourers	hours	\$131.00/hr. (DT)	\$ _____
Date Required: _____ Start Time: _____ Finish: _____				

## DISMANTLE: (estimated requirements) MINIMUM OF 2 HOURS

	labourers	hours	\$66.00/hr. (RT)	\$ _____
	labourers	hours	\$99.00/hr. (OT)	\$ _____
	labourers	hours	\$131.00/hr. (DT)	\$ _____
Date Required: _____ Start Time: _____ Finish: _____				

Client Supervised?  Yes  No If yes, Supervisors name: \_\_\_\_\_

Supervised by Goodkey Show Services Ltd.?  Yes  No If yes, add 25% to total estimated charges

The exhibit consists of \_\_\_\_\_ shipping cases or crates (Please do not include cartons/boxes of literature or products)

Ladders Required: \_\_\_\_\_

## SPECIAL INSTRUCTIONS

	Total estimated charge	
	25% supervision fee	
To qualify for Pre-Show Prices orders must be received 14 days prior to event date. A 35% cancellation fee will be processed for orders received and then canceled. If service has already been provided, 100% of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Pre-Show Date. All prices in Canadian dollars.	SUBTOTAL	



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 toll free 1.877.726.2211 | goodkey.com

Order Deadline: <b>February 7, 2018</b>
Show Name: <b>BC Home + Garden Show 2018</b>
Show Date: <b>February 21-25, 2018</b>

# INSTALLATION & REMOVAL IN-BOOTH FORKLIFT FORM

**IMPORTANT! This form must be accompanied with payment before processing will begin.**

Name of Company:	Booth Number:
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## INSTALLATION & REMOVAL RATES

<b>Regular Time (RT):</b>	8:00 am - 4:00 pm Monday to Friday	\$103.00/hr.
<b>Overtime (OT):</b>	4:00 pm - 6:00 pm Monday to Friday	\$154.00/hr.
	8:00 am - 4:00 pm Saturday and Sunday	
<b>Double Time (DT):</b>	All other hours including Sundays and statutory holidays	\$206.00/hr.

## INSTALLATION: *(estimated requirements)* MINIMUM OF 2 HOURS

	hours	\$103.00/hr. (RT)	\$ _____
	hours	\$154.00/hr. (OT)	\$ _____
	hours	\$206.00/hr. (DT)	\$ _____
Date Required: _____ Start Time: _____ Finish: _____			

## REMOVAL: *(estimated requirements)* MINIMUM OF 2 HOURS

	hours	\$103.00/hr. (RT)	\$ _____
	hours	\$154.00/hr. (OT)	\$ _____
	hours	\$206.00/hr. (DT)	\$ _____
Date Required: _____ Start Time: _____ Finish: _____			

## SPECIAL INSTRUCTIONS

	Total estimated charge	
To qualify for Pre-Show Prices orders must be received 14 days prior to event date. A 35% cancellation fee will be processed for orders received and then canceled. If service has already been provided, 100% of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Pre-Show Date. All prices in Canadian dollars.	SUBTOTAL	



Order Deadline: <b>February 7, 2018</b>
Show Name: <b>BC Home + Garden Show 2018</b>
Show Date: <b>February 21-25, 2018</b>

# SHOW SPECIAL

**IMPORTANT! This form must be accompanied with payment before processing will begin.**

Name of Company:	Booth Number:
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## BOOTH PACKAGE SPECIAL! 25% OFF

### WHAT'S INCLUDED

### TABLE SKIRT COLOR

-  • **Grey Carpet**
-  • **6' Decorated Table**
-  • **Garbage Basket**
-  • **2 Padded Chairs**

Please check one





 <input type="checkbox"/> WHITE	 <input type="checkbox"/> BLUE	 <input type="checkbox"/> GREY	 <input type="checkbox"/> TEAL
 <input type="checkbox"/> BLACK	 <input type="checkbox"/> RED	 <input type="checkbox"/> NAVY	

### PRICE

**10' x 10' Booth**  
**ONLY \$360.00**  
 (Regular \$450)

**10' x 20' Booth**  
**ONLY \$500.00**  
 (Regular \$625)

## ADDITIONAL ITEMS! 25% OFF

DESCRIPTION	QTY	EARLY BIRD	TOTAL
 Chrome Lit Rack 8 wire slots Fits 8.5" x 11"		<del>\$97.85</del> <b>\$78.30</b>	
 Counter w/ Graphic Door & storage shelf 20"[d]x40"[w]x40"[h]		<del>\$261.60</del> <b>\$210.00</b>	
 Product Risers 3 glass shelves 20"x20" 15", 33", 38" tall		<del>\$255.45</del> <b>\$204.00</b>	
 <b>CUSTOM VINYL BANNER</b> 8'(w) x 2'(h) Vinyl Banner Compact, for indoor and outdoor use		<del>\$248.00</del> <b>\$198.00</b>	

## DISCOUNTED ITEMS ARE APPLICABLE TO EARLY BIRD PRICING ONLY.

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SUBTOTAL