

WELCOME EXHIBITOR

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BC Home + Garden Show
February 19-23, 2020
BC PLACE STADIUM

Dear Exhibitor,
Goodkey Show Services Ltd. , is pleased to learn that your company will be participating at **BC Home + Garden Show**. We would like to assist in making your participation successful.

As the official contractor for the show, we are enclosing various equipment rental and service order forms for your information and use. We suggest that you anticipate your requirements, complete all appropriate forms and return them immediately. To use online ordering the code for this event is **BCHGS2192320**.

Please Note: The deadline to qualify for early bird prices is **February 5, 2020**. All orders processed after the deadline date would be considered a late order; regular prices will apply and are subject to a **25% late order surcharge**. Goodkey Show Services requires payment in full at the time orders are placed. **Canceled Orders: There is a 35% cancellation fee.**

This kit is digitally fillable! Just open it in Adobe Acrobat or a similar program to complete.

SCHEDULE

Event	Date	D/M/Y	Start Time	End Time
Show Hours	Wednesday	19/02/20	04:00 pm	09:00 pm
Show Hours	Thursday	20/02/20	12:00 pm	09:00 pm
Show Hours	Friday	21/02/20	12:00 pm	09:00 pm
Show Hours	Saturday	22/02/20	10:00 am	09:00 pm
Show Hours	Sunday	23/02/20	10:00 am	06:00 pm
Drape Color: Black draping will be provided for spaces not using hardwall, or where hardwall is not mandatory.				
*Power & Janitorial services provided by BC PLACE STADIUM.				
**Please refer to the move-in schedule for your allotted move-in time.				

We realize exhibiting in a convention can be complicated. If you need assistance or to order anything not covered in the Exhibitors Kit (Stages, Extra Tall Drape etc.), please do not hesitate to contact us at any of the following:

By email: **info@goodkey.com** or **exhibitorservices@goodkey.com**
By telephone : **780.426.2211** or **877.726.2211** Toll Free North America Only
By fax: **780.426.5734** or **888.426.5734** Toll Free North America Only

Visit us at **www.goodkey.com** **We look forward to serving you !**



Decorating | Graphic Design | Logistics | Customer Service

Head Office
5506 - 48 St NW
Edmonton, AB T6B 2Z1

Vancouver Warehouse
Unit 10, 3751 North Fraser Way
Burnaby, BC V5J 5G4

toll free 1.877.726.2211 | fax 780.426.5734 | goodkey.com

HOW TO ORDER ONLINE

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Show Name: BC Home + Garden Show

Show Code: BCHGS2192320

Show Date: February 19-23, 2020

Go to www.goodkey.com

- Click "**order online**" from the menu near the top of the page.
- Register your company if you have not done so at the Goodkey site before. *Please note: Your Default User name will be your e-mail address, and the preselected password is "**blue**". You can then go into your account and change your password.
- Put in your "**show code**" (see above)
- You are now at the show info page. That will tell you the move-in and move-out information along with the furnishings and colors that are supplied by your show organizer.
- If you would like to order extra furnishings, material handling, labour, etc please click on "**main**" on top of the page.
- Click on the sub category **products** or **services** of your choice.
- To add to your order, select the options beside the photo then "**Add item to cart**". Click "**Back to order online**" by the "**View my cart**" to return to the main order directory.
- Once you are completely satisfied with your order(s) click on "**confirm my cart**" at the bottom of the page.
- Click the terms and conditions box - please note instructional pop up and click "**OK**".
- Click "**pay online**" and complete the required fields.
- Click "**complete payment**" and print your receipt.

The system will automatically send you the confirmation of your order through the email you have provided at the time of registration.

DOCUMENTS

Visit the online documents section to download show related documents such as order forms, sample customs forms, product brochures, etc.

MOST IMPORTANT!

All exhibitors must complete the Material Handling Agreement before the specified show date(s).

Not required for POV's
(Personal vehicles or company owned vehicles)

We're here for you

At Goodkey we know that exhibiting can be complicated, if it's your first show or if you're a seasoned pro. **We're here to help!** From walking you through a first time online order to just providing some piece of mind. If you need anything just give us the word, and we'll take care of the rest.

We believe in building relations with our clients. We understand the importance and value of good quality customer service and that your time is valuable. When you call Goodkey you will always be greeted by a person, not a machine.

National Service Centre

Open - Monday - Friday 8:00 AM - 4:30 PM (MST)

Tel - 780.426.2211

Toll Free - 1.877.726.2211 (North America only)

Fax - 780.426.5734

Email - info@goodkey.com



METHOD OF PAYMENT

IMPORTANT! If you are planning to utilize any of the services provided by Goodkey Show Services please carefully complete and return this form with all your display requirements.

Name of Company:	Contact:	Booth Number:
Address:	Telephone No:	Fax No:
City, Province/State, Postal Code:	Email:	

☐ **Cash / Money Order**

☐ **Company Cheque** (REQUIRE A CREDIT CARD BACKUP)
Please make cheque payable to: Goodkey Show Services Ltd.
Note: No cheques will be accepted after the order deadline date.
Address: Goodkey Show Services Ltd.
5506 - 48 ST NW
Edmonton, Alberta
T6B 2Z1

☐ **Credit Card**
For your convenience, we will use this authorization to charge your credit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include labour. Please complete the information requested below:

☐ MASTER CARD ☐ VISA ☐ PERSONAL ☐ COMPANY

Expiration Date:	CVC:
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Cardholders name:

Signature:

Cardholders Billing Address

Street:

City/Province:

Postal Code:

*Please note: Adjustments will not be made after the closure of the show. Please visit our on-site service desk for any questions or concerns regarding your order with Goodkey.
We have read, understand and agree to all terms as described above and have advised our show site representative accordingly.

Exhibitor Signature:

Print Name:

Date:

☐ **Third Party Authorization**

FOR USE OF AN EXHIBITOR APPOINTED CONTRACTOR:

We understand and agree that we, the exhibiting firm, are ultimately responsible for payment of charges. In the event that the named third party does not discharge payment of the invoice prior to the last day of the show, charges will revert to the exhibiting company. All invoices are due and payable upon receipt, by either party.

The items checked below are to be invoiced to the third party:

- ☐ ALL SERVICES
- ☐ BOOTH CLEANING
- ☐ I & D LABOUR
- ☐ MATERIAL HANDLING / IN & OUT
- ☐ RENTAL FURNITURE & CARPET
- ☐ SIGNS
- ☐ OCTANORM
- ☐ OTHER (please specify) _____

Third Party Agent:

Account #:

Expiration Date: CVC:

☐ PERSONAL CREDIT CARD ☐ COMPANY CREDIT CARD

Cardholders name:

Signature:

Cardholders Billing Address

Street:

City/Province:

Postal Code:

Phone Number: Fax Number:

Email:



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IMPORTANT! Please check the boxes of page(s) with filled orders. Thank you!

[illegible]

SHOW SPECIAL

Name of Company:	Contact Name & Email:	Booth Number:
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BOOTH PACKAGE SPECIAL! 25% OFF

WHAT'S INCLUDED	TABLE SKIRT COLOR CHOICE <i>Please check one</i> <input checked="" type="checkbox"/>
 • Grey Carpet  • 6' Decorated Table  • Garbage Basket  • 2 Padded Chairs	 <input type="checkbox"/> WHITE  <input type="checkbox"/> BLUE  <input type="checkbox"/> GREY  <input type="checkbox"/> BLACK  <input type="checkbox"/> RED  <input type="checkbox"/> NAVY  <input type="checkbox"/> TEAL

☐ **10' x 10' Booth**
ONLY \$360.00
 (Regular \$450)

☐ **10' x 20' Booth**
ONLY \$500.00
 (Regular \$625)

ADDITIONAL ITEMS! 25% OFF

DESCRIPTION	QTY	EARLY BIRD	TOTAL
 Chrome Lit Rack 8 wire slots Fits 8.5" x 11"		\$97.85 \$78.30	
 Counter w/ Graphic Door & storage shelf 20"[d]x40"[w]x40"[h]		\$261.60 \$210.00	
 Product Risers 3 white shelves 20"x20" 15", 33", 38" tall		\$255.45 \$204.00	
 8'(w) x 2'(h) Vinyl Banner Compact, for indoor and outdoor use		\$248.00 \$192.00	

DISCOUNTED ITEMS ARE APPLICABLE TO EARLY BIRD PRICING ONLY.

SPECIAL INSTRUCTIONS

****PRICES INCLUDE DELIVERY AND INSTALL**

SUBTOTAL		
OFFICE USE ONLY		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE		
ADJUSTED SUBTOTAL		
7% P.S.T.		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT	PST REGISTRATION#: PST-1013-7620	

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

CARPET

Name of Company:

Contact Name & Email:

Booth Number:

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
CARPET FOR STANDARD SIZE BOOTHS				
10' x 10'		\$180.25	\$225.30	
10' x 20'		\$360.50	\$450.60	
10' x 30'		\$540.75	\$675.95	
CARPET FOR BOOTHS GREATER THAN 300 SQ/FT (CUSTOM CUT)				
Other sizes laid @ \$2.75 per sq.ft		\$2.75/sq.ft	\$3.40/sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft				

CLASSIC CARPET COLOR CHOICE Please check one ☒



ADDITIONAL ITEMS

Carpet Underlay		\$1.25/sq.ft	\$1.55/sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft				
Double Underlay		\$2.40/sq.ft	\$3.00/sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft				
Poly (Visqueen)		\$0.98/sq.ft	\$1.25/sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft				

IMPORTANT: A replacement cost of the carpet will be assessed if the rented carpet was intentionally damaged and/or deemed unusable after the event.

If you will need under carpet wire cuts, or any other cuts, please fill out the cost below.

UNDER CARPET WIRING CUT (does not include install)

Booth Size: _____ ft x _____ ft = _____ sq/ft	\$1.50/sq.ft	
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RESILIENT VINYL FLOORING



- Hardwood Look
- Color may not be exactly as shown

***No Onsite orders available. Must order by October 4, 2018**

☐ Please contact our office for a quote




designer carpet line by

GOODKEY
SHOW SERVICES LTD.

- Guaranteed new high quality carpet available in a variety of new designer colors
- Price includes Visqueen covering, delivery, installation, carpet tape, and carpet removal
- No material handling charges when ordered from Goodkey

DESCRIPTION & QTY	REGULAR PRICE	TOTAL
DESIGNER CARPET		
100 - 700 sq.ft	\$4.12/sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft		
700 - 1200 sq.ft	\$3.85/sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft		

DESIGNER CARPET COLOR CHOICE Please check one ☒

SNOW WHITE <input type="checkbox"/>			GRAPE PURPLE PMS 525 <input type="checkbox"/>
ALPINE GREEN <input type="checkbox"/>			APPLE GREEN PMS 368 <input type="checkbox"/>
OCEAN BLUE <input type="checkbox"/>			SPICY PINK PMS 226 <input type="checkbox"/>
LEMON YELLOW <input type="checkbox"/>			TANGERINE ORANGE PMS 1375 <input type="checkbox"/>
SILKY BEIGE <input type="checkbox"/>			CHOCOLATE PMS 469 <input type="checkbox"/>

****PRICES INCLUDE DELIVERY AND INSTALL**



SUBTOTAL		
OFFICE USE ONLY		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
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ADJUSTED SUBTOTAL		
7% P.S.T.		
5% G.S.T.		
TOTAL AMOUNT DUE		

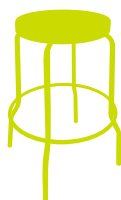
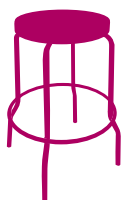
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FURNITURE

Name of Company:	Contact Name & Email:	Booth Number:
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DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
TABLES					SEATING				
 Chrome Cruiser Table 30" dia - 40" tall		\$143.20	\$178.95		 Folding Chair Green Plastic		\$23.35	\$29.15	
 Cruiser Table 30" dia - 40" tall		\$129.50	\$161.85		 Leather Side Chair Black Leather Seat		\$78.50	\$98.10	
 Lycra Cruiser Cover <input type="checkbox"/> BLACK <input type="checkbox"/> WHITE <input type="checkbox"/> PURPLE <input type="checkbox"/> BLUE <input type="checkbox"/> GREEN		\$44.60	\$55.75		 Stool with Backrest Black Fabric		\$125.20	\$156.50	
 Pedestal Table 30" dia - 29" tall		\$72.10	\$90.15		 Mini Bar Stool Black Faux Leather 25" tall		\$77.50	\$96.85	
 Lycra Pedestal Cover <input type="checkbox"/> BLACK <input type="checkbox"/> WHITE <input type="checkbox"/> PURPLE <input type="checkbox"/> BLUE <input type="checkbox"/> GREEN		\$40.20	\$50.20		 Bar Stool Black Faux Leather 30" tall		\$101.90	\$127.35	
 Wood Top Square Table Cruiser 40" tall		\$72.10	\$90.15		DESCRIPTION REGULAR PRICE TOTAL				
 Wood Top Square Table Pedestal 29" tall		\$72.10	\$90.15		FURNITURE COMBOS				
 Wood Top Round Table Cruiser 40" tall		\$72.10	\$90.15		 Mini Barstool Combo Includes: - 2 Mini Bar Stools - 1 Pedestal Table (29" tall)		\$172.00		
 Wood Top Round Table Pedestal 29" tall		\$72.10	\$90.15		 Barstool Combo Includes: - 2 regular height Bar Stools - 1 Cruiser Table (40" tall)		\$263.70		
 Coffee Table 30" dia - 18" tall		\$61.55	\$76.75						




















****PRICES INCLUDE DELIVERY AND INSTALL**

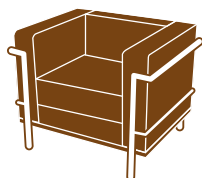
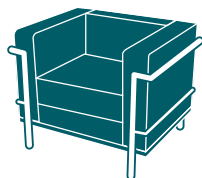
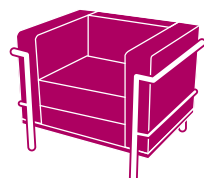
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OPTIMUM FURNITURE

Name of Company:	Contact Name & Email:	Booth Number:
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DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
SEATING					TABLES				
 Corbusier Chair Black Leather		\$336.60	\$420.40		 Wood Top Chrome End Table 18" x 18"		\$120.00	\$150.00	
 Corbusier Chair White Leather		\$336.60	\$420.40		 Wood Top Chrome Coffee Table 24" x 48"		\$142.30	\$177.90	
 Corbusier Loveseat Black Leather		\$522.20	\$652.75		 Wood Top Chrome Coffee Table 36" x 36"		\$142.30	\$177.90	
 Corbusier Loveseat White Leather		\$522.20	\$652.75		DESCRIPTION				
 Corbusier Sofa Black Leather		\$595.35	\$744.20		REGULAR PRICE				
 Corbusier Sofa White Leather		\$595.35	\$744.20		TOTAL				
 Mini Chrome Flop Back White Leather Seat 33" tall		\$100.95	\$126.20		OPTIMUM FURNITURE COMBOS				
 Chrome Flop Back Black Leather Seat 45" tall		\$174.00	\$217.60		 Square Wood Top Combo Includes: - 2 Chrome Flop Back Chairs (Black leather seat) - 1 Square Wood Top Cruiser Table (40" tall)		\$313.10		
 Chrome Flop Back White Leather Seat 45" tall		\$174.00	\$217.60		 Round Wood Top Combo Includes: - 2 Chrome Flop Back Chairs (Black leather seat) - 1 Round Wood Top Cruiser Table (40" tall)		\$313.10		
 JLO Bar Stool Black Leather Seat 36" tall		\$81.40	\$88.85		 Boardroom Combo Includes: - 1 Wooden Table (85" [L] x 42" [W] x 30" [H]) - 6 leather side chairs		\$798.00		
 JLO Bar Stool White Leather Seat 36" tall		\$81.40	\$88.85						












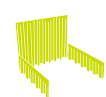




**PRICES INCLUDE DELIVERY AND INSTALL		
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DRAPE & TABLES

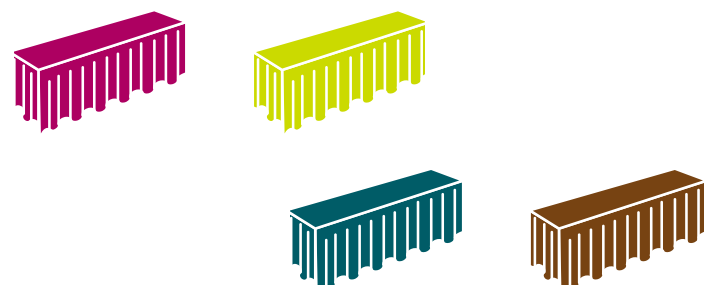
Name of Company:	Contact Name & Email:	Booth Number:
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DESCRIPTION					QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION & QTY					EARLY BIRD	REGULAR PRICE	TOTAL		
TABLES									DRAPE PARTITIONING									
6'x2'x29"[h] <i>Decorated Table (3 sides draped)</i>						\$92.70	\$115.90		3' High Drape- per linear foot					\$4.50/LF	\$5.65/LF			
8'x2'x29"[h] <i>Decorated Table (3 sides draped)</i>						\$92.70	\$115.90		Size: _____ ft x _____ ft= _____									
Upgrade Decorated Table to 4 sides draped ADD						\$38.10	\$47.65		8' High Drape- per linear foot					\$6.80/LF	\$8.50/LF			
4'x2'x29"[h] <i>Decorated Table (4 sides draped)</i>						\$92.70	\$115.90		Size: _____ ft x _____ ft= _____									
DRAPE COLOR CHOICE <i>Please check one</i> <input checked="" type="checkbox"/>																		
																		
<input type="checkbox"/> WHITE					<input type="checkbox"/> BLUE					<input type="checkbox"/> GREY								
																		
<input type="checkbox"/> BLACK					<input type="checkbox"/> RED					<input type="checkbox"/> NAVY								
																		
<input type="checkbox"/> TEAL					<input type="checkbox"/> GOLD					<input type="checkbox"/> FOREST GREEN								
																		
<input type="checkbox"/> BURGUNDY																		
DESCRIPTION					QTY	EARLY BIRD	REGULAR PRICE	TOTAL	HARDWARE ACCESSORIES <i>(Installation not included)</i>									
Labour to install							\$25.00		3' High Upright <i>(Baseplate not included)</i>									
Baseplate						\$17.00	\$21.25		8' High Upright <i>(Baseplate not included)</i>									
4' - 7' Slider						\$17.00	\$21.25											
6' - 10' Slider						\$17.00	\$21.25											
7' - 12' Slider						\$17.00	\$21.25											
4' solid						\$17.00	\$21.25											
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DESCRIPTION & QTY	EARLY BIRD	REGULAR PRICE	TOTAL
DRAPE PARTITIONING			
3' High Drape- per linear foot	\$4.50/LF	\$5.65/LF	
Size: _____ ft x _____ ft= _____			
8' High Drape- per linear foot	\$6.80/LF	\$8.50/LF	
Size: _____ ft x _____ ft= _____			
DRAPE COLOR CHOICE Please check one <input checked="" type="checkbox"/>			
<input type="checkbox"/> WHITE	<input type="checkbox"/> BLUE	<input type="checkbox"/> GREY	
<input type="checkbox"/> BLACK	<input type="checkbox"/> RED	<input type="checkbox"/> NAVY	
<input type="checkbox"/> TEAL	<input type="checkbox"/> GOLD	<input type="checkbox"/> FOREST GREEN	
<input type="checkbox"/> BURGUNDY			
HARDWARE ACCESSORIES (Installation not included)			
Labour to install		\$25.00	
Baseplate	\$17.00	\$21.25	
4' - 7' Slider	\$17.00	\$21.25	
6' - 10' Slider	\$17.00	\$21.25	
7' - 12' Slider	\$17.00	\$21.25	
4' solid	\$17.00	\$21.25	
3' high upright <i>(Baseplate not included)</i>	\$17.00	\$21.25	
8' high upright <i>(Baseplate not included)</i>	\$17.00	\$21.25	
12' high upright <i>(Baseplate not included)</i>	\$17.00	\$21.25	

****PRICES INCLUDE DELIVERY AND INSTALL**

SUBTOTAL		
OFFICE USE ONLY		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE		
ADJUSTED SUBTOTAL		
7% P.S.T.		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT	PST REGISTRATION#: PST-1013-7620	












To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

ACCESSORIES

Name of Company:

Contact Name & Email:

Booth Number:

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
LITERATURE DISPLAYS					MISCELLANEOUS				
 Chrome Literature Rack 8 wire slots Fits 8.5" x 11"		\$97.85  \$78.30	\$122.30		 Draw Barrel		\$75.20	\$94.00	
 Single Literature Fits up to 9.25" x 10.75" Clear Acrylic		\$34.00	\$42.50		 Mini Fridge		\$209.10	\$261.35	
 3 to 4 Tier Literature Fits up to 9.25" x 10.75" Clear Acrylic		\$58.20	\$72.75		 Water Cooler Includes 1 jug of water + 250 cups	 Water Cooler	\$173.00	\$216.30	
BUSINESS CARD HOLDERS					 Additional Water Jug		\$28.80	\$36.00	
 Single Business Card Fits standard card Clear Acrylic		\$12.80	\$15.95		 Desk		\$217.30	\$271.65	
 4 Tier Business Card Fits standard card Clear Acrylic		\$23.40	\$29.25		 Coat Tree		\$46.65	\$58.35	
 4 Double Tier Business Card Fits standard card Clear Acrylic		\$58.40	\$73.00		 Bag Holder		\$87.00	\$108.80	
LIVE PLANTS					 Garment Rack Chrome on casters		\$57.30	\$71.60	
 3' Potted Plant Live Tropical		\$69.00	\$86.25		 Chrome Sign Holder Holds 22" x 28"		\$62.85	\$78.55	
 4' Potted Plant Live Tropical		\$71.10	\$88.85		 Easel Free Standing		\$26.50	\$33.15	
 5' Potted Plant Live Tropical		\$91.25	\$114.10		 Eco-Friendly Garbage Pail		\$36.05	\$45.05	
 Small Floral Arrangement		PRICE TBA	PRICE TBA		**PRICES INCLUDE DELIVERY AND INSTALL				
 Medium Floral Arrangement		PRICE TBA	PRICE TBA		SUBTOTAL				
 Large Floral Arrangement		PRICE TBA	PRICE TBA		OFFICE USE ONLY				
					<input type="checkbox"/> 25% LATE ORDER SURCHARGE				
					<input type="checkbox"/> 35% CANCELLATION FEE				
					ADJUSTED SUBTOTAL				
					7% P.S.T.				
					5% G.S.T.				
					TOTAL AMOUNT DUE				
					GST REGISTRATION#: 121717813 RT PST REGISTRATION#: PST-1013-7620				






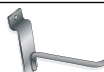

















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DISPLAY ACCESSORIES

Name of Company:

Contact Name & Email:

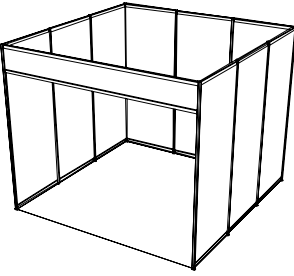
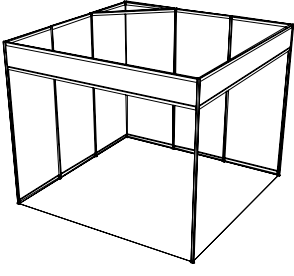
Booth Number:

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
OCTANORM COUNTERS AND RISERS					OCTANORM DISPLAY SYSTEMS				
 Counter Doors & storage shelf 20"[d]x40"[w]x40"[h]		\$188.50	\$235.60		 Shelf Gondola White 3 Glass Shelves 9" x 38" 20" x 38" x 98"[h]		\$296.65	\$370.80	
COUNTER WITH FULL COLOR GRAPHIC ~Be noticed!  20"[d]x40"[w]x40"[h]		\$261.60  \$210.00	\$327.00		 Slat Wall Gondola Brackets not included 20" x 38" x 98"[h]		\$296.65	\$370.80	
Display a company logo or branding • Full color digital printing • Image size: 962mm[w] x 912mm[h] Send logo in .eps format along with directions to signsondemand@goodkey.com					 2" Slat Wall Hook		\$1.00	\$1.25	
 Show Case Two shelves 20"[d]x38"[w]x49"[h]		\$276.00	\$345.05		POSTER DISPLAY SYSTEMS				
 Jewelry Case One shelf with lights 20"[d]x38"[w]x49"[h]		\$243.10	\$303.85		 Poster Board (Black) Double Sided 4'[h] x 8'[w] *Material is hook velcro receptive		\$94.75	\$118.45	
 Computer Counter 29"[d]x40"[w]x40"[h]		\$220.40	\$275.50		 Hook Velcro 6 yards per box Self Adhesive		\$25.00	\$31.25	
 Computer Counter w/ Graphic 29"[d]x40"[w]x40"[h] Image size: 962mm[w] x 912mm[h]		\$298.70	\$373.38		 Loop Velcro 6 yards per box Self Adhesive		\$25.00	\$31.25	
 Product Risers 3 white shelves 20"x20" 15", 33", 38" tall		\$255.45  \$204.00	\$319.30		GOODKEY APPROVED TAPE (DOES NOT DAMAGE HARDWARE)				
 Single Show Case 20"[d]x20"[w]x40"[h]		\$132.90	\$166.10		 Removable Double-sided Foam Tape 10 pieces per pad 2" x 1" pieces		\$4.00 per pad	\$5.00 per pad	
 Ballot Box with Slot in Top 20"[d]x20"[w]x40"[h]		\$132.90	\$166.10		 Removable Double-sided Foam Tape Roll 30ft roll x 1" wide		\$50.00 per roll	\$62.50 per roll	
					   				
					**PRICES INCLUDE DELIVERY AND INSTALL				
					SUBTOTAL				
					OFFICE USE ONLY				
					<input type="checkbox"/> 25% LATE ORDER SURCHARGE				
					<input type="checkbox"/> 35% CANCELLATION FEE				
					ADJUSTED SUBTOTAL				
					7% P.S.T.				
					5% G.S.T.				
					TOTAL AMOUNT DUE				
					GST REGISTRATION#: 121717813 RT PST REGISTRATION#: PST-1013-7620				

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

10x10 OCTANORM DISPLAY BOOTH RENTALS

Name of Company:	Contact Name & Email:	Booth Number:
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DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
MODEL A - INLINE BOOTH - 10' x 10'				
	Model A1 VINYL PANELS - 10' x 10' - Inline Booth <input type="checkbox"/> White Sintra (Vinyl) Panels		\$897.00	\$1,121.00
	Model A1 VINYL PANELS - 10' x 10' - Inline Booth <input type="checkbox"/> Grey Sintra (Vinyl) Panels		\$897.00	\$1,121.00
	Model A2 BURFAB PANELS - 10' x 10' - Inline Booth <input type="checkbox"/> Blue Burfab Panels (<i>Velcro receptive</i>)		\$1,094.00	\$1,367.00
	Model A2 BURFAB PANELS - 10' x 10' - Inline Booth <input type="checkbox"/> Black Burfab Panels (<i>Velcro receptive</i>)		\$1,094.00	\$1,367.00
	Model A3 SLATWALL PANELS - 10' x 10' - Inline Booth <input type="checkbox"/> White Slatwall Panels		\$1,094.00	\$1,367.00
MODEL A - CORNER BOOTH - 10' x 10'				
	Model A1 VINYL PANELS - 10' x 10' - Corner Booth <input type="checkbox"/> White Sintra (Vinyl) Panels		\$897.00	\$1,121.00
	Model A1 VINYL PANELS - 10' x 10' - Corner Booth <input type="checkbox"/> Grey Sintra (Vinyl) Panels		\$897.00	\$1,121.00
	Model A2 BURFAB PANELS - 10' x 10' - Corner Booth <input type="checkbox"/> Blue Burfab Panels (<i>Velcro receptive</i>)		\$1,094.00	\$1,367.00
	Model A2 BURFAB PANELS - 10' x 10' - Corner Booth <input type="checkbox"/> Black Burfab Panels (<i>Velcro receptive</i>)		\$1,094.00	\$1,367.00
	Model A3 SLATWALL PANELS - 10' x 10' - Corner Booth <input type="checkbox"/> White Slatwall Panels		\$1,094.00	\$1,367.00

1. Carpet Color Choice ☐ Grey

2. Header Sign Choice *All Headers / Fascia signs are white unless upgraded to a full color graphic
☐ Complimentary - (Bold black font proportionally on white panel, capital letters unless specified)

PLEASE CLEARLY PRINT NAME AS YOU WOULD LIKE IT TO APPEAR

☐ Full color header upgrade. See **SIGNAGE & DIGITAL PRINTING FORM** to order graphics

SPECIAL INSTRUCTIONS

PANEL & HARDWARE DISCLAIMER

If you ruin a panel or some hardware, you will be charged a fee! Please only use approved tape on booth.
You will be charged \$60/panel for cleaning or repair.

Many other custom designs are available!
For more information
CALL 1.877.726.2211

****PRICES INCLUDE DELIVERY AND INSTALL**

SUBTOTAL		
OFFICE USE ONLY		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE		
ADJUSTED SUBTOTAL		
7% P.S.T.		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT	PST REGISTRATION#: PST-1013-7620	

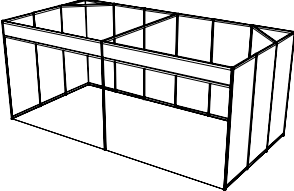
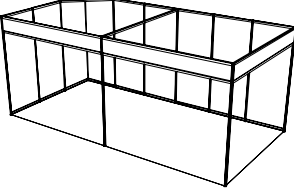
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10x20 OCTANORM DISPLAY BOOTH RENTALS

Name of Company:

Contact Name & Email:

Booth Number:

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
MODEL B - INLINE BOOTH - 10' x 20'				
	Model B1 VINYL PANELS - 10' x 20' - Inline Booth <input type="checkbox"/> White Sintra (Vinyl) Panels		\$1,568.00	\$1,960.00
	Model B1 VINYL PANELS - 10' x 20' - Inline Booth <input type="checkbox"/> Grey Sintra (Vinyl) Panels		\$1,568.00	\$1,960.00
	Model B2 BURFAB PANELS - 10' x 20' - Inline Booth <input type="checkbox"/> Blue Burfab Panels (Velcro receptive)		\$1,905.00	\$2,381.00
	Model B2 BURFAB PANELS - 10' x 20' - Inline Booth <input type="checkbox"/> Black Burfab Panels (Velcro receptive)		\$1,905.00	\$2,381.00
	Model B3 SLATWALL PANELS - 10' x 20' - Inline Booth <input type="checkbox"/> White Slatwall Panels		\$1,905.00	\$2,381.00
MODEL B - CORNER BOOTH - 10' x 20'				
	Model B1 VINYL PANELS - 10' x 20' - Corner Booth <input type="checkbox"/> White Sintra (Vinyl) Panels		\$1,568.00	\$1,960.00
	Model B1 VINYL PANELS - 10' x 20' - Corner Booth <input type="checkbox"/> Grey Sintra (Vinyl) Panels		\$1,568.00	\$1,960.00
	Model B2 BURFAB PANELS - 10' x 20' - Corner Booth <input type="checkbox"/> Blue Burfab Panels (Velcro receptive)		\$1,905.00	\$2,381.00
	Model B2 BURFAB PANELS - 10' x 20' - Corner Booth <input type="checkbox"/> Black Burfab Panels (Velcro receptive)		\$1,905.00	\$2,381.00
	Model B3 SLATWALL PANELS - 10' x 20' - Corner Booth <input type="checkbox"/> White Slatwall Panels		\$1,905.00	\$2,381.00

1. Carpet Color Choice ☐ Grey

2. Header Sign Choice *All Headers / Fascia signs are white unless upgraded to a full color graphic
☐ Complimentary - (Bold black font proportionally on white panel, capital letters unless specified)

PLEASE CLEARLY PRINT NAME AS YOU WOULD LIKE IT TO APPEAR

☐ Full color header upgrade. See **SIGNAGE & DIGITAL PRINTING FORM** to order graphics

SPECIAL INSTRUCTIONS

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****PRICES INCLUDE DELIVERY AND INSTALL**

SUBTOTAL		
OFFICE USE ONLY		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE		
ADJUSTED SUBTOTAL		
7% P.S.T.		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT	PST REGISTRATION#: PST-1013-7620	


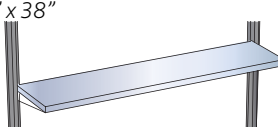

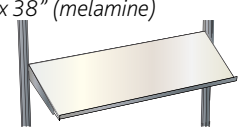
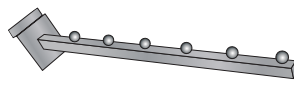


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OCTANORM BOOTH ACCESSORIES

Name of Company:	Contact Name & Email:	Booth Number:
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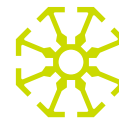
*The items on this page are only available when an Octanorm exhibit booth is also rented from Goodkey Show Services LTD.

*All accessories are subject to availability.

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
OCTANORM DISPLAY SYSTEMS					OCTANORM ACCESSORIES				
Full Height Slat Wall Panel <i>1m x 2.5m</i> <input type="checkbox"/> White Slat Wall <input type="checkbox"/> Black Slat Wall 		\$153.50 each	\$191.85 each		Glass Shelf <i>9" x 38"</i> 		\$29.70	\$37.15	
Half Slat Wall Panel <i>1m x 1.25m</i> <input type="checkbox"/> White Slat Wall <input type="checkbox"/> Black Slat Wall  <input type="checkbox"/> Top Slat Wall <input type="checkbox"/> Bottom Slat Wall		\$89.10 each	\$111.40 each		Angled Literature Shelf <i>12" x 38" (melamine)</i> 		\$44.60	\$55.75	
					Waterfall Rack <i>*must be used with slat wall</i> 		\$29.70	\$37.15	
					Gooseneck Light <i>*does not include power</i> 		\$56.25	\$70.30	
					2" Slat Wall Hook 		\$1.00	\$1.25	

IMPORTANT Please include a diagram of the ordered booth indicating placement of all ordered accessories.

Many other custom designs are available!
For more information
CALL 1.877.726.2211














****PRICES INCLUDE DELIVERY AND INSTALL**

SUBTOTAL		
OFFICE USE ONLY		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE		
ADJUSTED SUBTOTAL		
7% P.S.T.		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT	PST REGISTRATION#: PST-1013-7620	

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SIGNAGE & DIGITAL PRINTING

Name of Company:	Contact Name & Email:	Booth Number:
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DESCRIPTION		QTY	EARLY BIRD	REGULAR PRICE	TOTAL
OCTANORM BOOTH / COUNTER GRAPHIC UPGRADES					
	Full Color Header Upgrade 2942mm (w) x 302mm (h) <i>(Octanorm booth rental required)</i>		\$95.00	\$118.75	
	Full Color Backwall Panel Upgrade 965mm (w) x 2392mm (h) <i>(Octanorm booth rental required)</i>		\$300.00	\$375.00	
	Full Color Counter Upgrade 962mm (w) x 912mm (h) <i>(Counter rental required)</i>		\$90.00	\$112.50	
	Freestanding Flush Backwall 2930mm (w) x 2480mm (h) <i>(Wall rental and graphics included)</i>		\$1,260.00	\$1,575.00	
FABRIC SIGNAGE					
	Curved Fabric Backwall - Double Sided 10' (w) x 8' (h) [Graphic 2410mm x 2220mm] <i>(comes with frame, print, and canvas bag)</i>		\$800.00	\$1,000.00	
	Hanging Fabric Halo - Many Custom Designs available 10' (w) x 3' (h) generic size <i>(Does not include hanging fee, allow 3 weeks min. for order)</i>		Call for quote		
FLAT	ROUND	SQUARE	TRIANGLE		
STAND ALONE SIGNAGE					
	Medium Retractable Pop Up Banner 850mm (w) x 2000mm (h) visible <i>(comes with hardware, print, and canvas bag)</i>		\$150.00	\$187.50	
	Large Retractable Pop Up Banner 1000mm (w) x 2000mm (h) visible <i>(comes with hardware, print, and canvas bag)</i>		\$230.00	\$287.50	
	Vinyl Banner 8' (w) x 2' (h) hanging off backwall with S hooks <i>(Cost includes banner, installation hardware and labour to install)</i>		\$248.00 \$192.00	\$310.00	
	Rigid Sintra Sign 96" (w) x 24" (h) hanging off backwall with S hooks <i>(Cost includes sign, installation hardware and labour to install)</i>		\$240.00	\$300.00	
DESIGN WORK & STORAGE					
If artwork is not supplied as print ready, a minimum of \$50 will be charged to modify art files			\$50.00		
Have the Goodkey in house design team create the artwork & vectorize logos			\$75.00/ per hour		
*SIGNAGE STORAGE - Indicate if you will be needing the signage again, if not it will be recycled after the event			Call for quote		

Contact us for a consultation about custom sizes, items, and printing options. Subject availability of supplies and time-lines.

ALL ARTWORK IS DUE BY THE ORDER DEADLINE DATE

****PRICES INCLUDE DELIVERY AND INSTALL**

SUBTOTAL		
OFFICE USE ONLY		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE		
ADJUSTED SUBTOTAL		
7% P.S.T.		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT	PST REGISTRATION#: PST-1013-7620	

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PRINT READY GRAPHIC GUIDELINES

INLINE EXAMPLE



DESIGN with 0.25" bleeds
and cropmarks

SCALE artwork to full size

EMBED all links

RESOLUTION for images:
min 100dpi

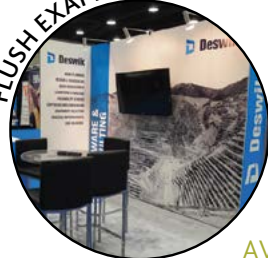
TEXT must be at least
2" away from edge

CONVERT all text to outlines



*Inline panel example

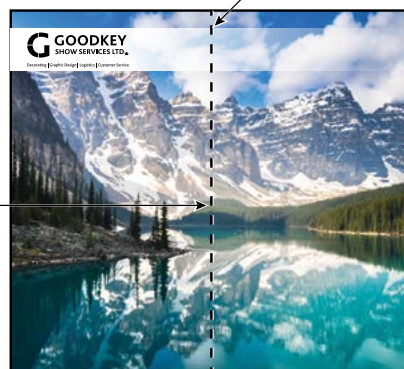
FLUSH EXAMPLE



REPRESENTS panel break and will not print
DO NOT INCLUDE LINES

AVOID text going through
the panel break

SEND as one file with 0.25" bleed,
full size or 10% scale
we will split the panels for production



*FLUSH graphic example

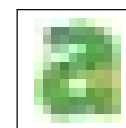


For the best looking logo
at any size, send vector art.
This is usually an .ai file
made in Adobe Illustrator.

To check if a file is **vectored**,
zoom in as much as you can
to the art. Match what it
looks like below.



Vector art
Ex. ai, eps, pdf



Raster art
Ex. jpg, tiff, png

LABEL files appropriately when saving (showname_companyname_panel) - ex. *ABC18_Company_counter1*

LEGEND include a layout legend if there are multiple panels

COLOR space has to be CMYK

FONTS if live, should be sent with the art

FILE types for print ready art: high res .pdf | 150dpi + .jpg | .eps

SEND files by **email** | wettransfer.com | dropbox.com

Send all artwork files to signsondemand@goodkey.com
Subject Line: Show Name - Company Name - Booth Number

INSTALLATION & DISMANTLE LABOUR

Name of Company:	Contact Name & Email:	Booth Number:
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INSTALLATION & DISMANTLE RATES

Regular Time (RT):	8:00 am - 4:00 pm Monday to Friday	\$66.00/hr.
Overtime (OT):	4:00 pm - 6:00 pm Monday to Friday 8:00 am - 4:00 pm Saturday and Sunday	\$99.00/hr.
Double Time (DT):	All other hours including Sundays and statutory holidays	\$131.00/hr.

INSTALLATION: (estimated requirements) MINIMUM OF 2 HOURS

Labourers	Hours	\$66.00/hr. (RT)	\$
Labourers	Hours	\$99.00/hr. (OT)	\$
Labourers	Hours	\$131.00/hr. (DT)	\$

Date Required: _____ Start Time: _____ Finish: _____

DISMANTLE: (estimated requirements) MINIMUM OF 2 HOURS

Labourers	Hours	\$66.00/hr. (RT)	\$
Labourers	Hours	\$99.00/hr. (OT)	\$
Labourers	Hours	\$131.00/hr. (DT)	\$

Date Required: _____ Start Time: _____ Finish: _____

Client Supervised? ☐ YES ☐ NO If yes, Supervisors name: _____

Supervised by Goodkey Show Services Ltd.? ☐ YES ☐ NO If yes, add 25% to total estimated charges

The exhibit consists of _____ shipping cases or crates (Please do not include cartons/boxes of literature or products)

Ladders Required:



SPECIAL INSTRUCTIONS

	TOTAL ESTIMATED CHARGE		
	25% SUPERVISION FEE		
	SUBTOTAL		
	OFFICE USE ONLY		
	<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
	<input type="checkbox"/> 35% CANCELLATION FEE		
	ADJUSTED SUBTOTAL		
	7% P.S.T.		
	5% G.S.T.		
	TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT		PST REGISTRATION#: PST-1013-7620	

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.


INSTALLATION & REMOVAL IN-BOOTH FORKLIFT

Name of Company:	Contact Name & Email:	Booth Number:
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INSTALLATION & DISMANTLE RATES


Regular Time (RT):	8:00 am - 4:00 pm Monday to Friday	\$103.00/hr.
Overtime (OT):	4:00 pm - 6:00 pm Monday to Friday 8:00 am - 4:00 pm Saturday and Sunday	\$154.00/hr.
Double Time (DT):	All other hours including Sundays and statutory holidays	\$206.00/hr.

INSTALLATION: (estimated requirements) MINIMUM OF 1.5 HOURS

	Hours	\$103.00/hr. (RT)	\$
	Hours	\$154.00/hr. (OT)	\$
	Hours	\$206.00/hr. (DT)	\$

Date Required: _____ Start Time: _____ Finish: _____

REMOVAL: (estimated requirements) MINIMUM OF 1.5 HOURS

	Hours	\$103.00/hr. (RT)	\$
	Hours	\$154.00/hr. (OT)	\$
	Hours	\$206.00/hr. (DT)	\$

Date Required: _____ Start Time: _____ Finish: _____



SPECIAL INSTRUCTIONS

TOTAL ESTIMATED CHARGE	
SUBTOTAL	
OFFICE USE ONLY	
<input type="checkbox"/> 25% LATE ORDER SURCHARGE	
<input type="checkbox"/> 35% CANCELLATION FEE	
ADJUSTED SUBTOTAL	
7% P.S.T.	
5% G.S.T.	
TOTAL AMOUNT DUE	

GST REGISTRATION#: 121717813 RT PST REGISTRATION#: PST-1013-7620

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