



Minneapolis Home + Garden Show Short-Term Food Permit Procedures

All Exhibitors in the show who are dispensing food and/or beverages must obtain a Short-Term Food Permit. Exhibitors must fill out a permit application and provide payment for the application fee. A maximum of two stands by the same exhibitor are allowed to operate per permit.

Short-Term Food **Permit Information:**

<https://www2.minneapolismn.gov/business-services/licenses-permits-inspections/special-events-temp-permits/special-events/food/short-term-food-permit/>

This webpage also contains resources about ordinances and rules for food vendors, including Handwashing, Environmentally Acceptable packaging, etc. Please review in advance of show to assure compliance.

Direct Link to **Permit Application:**

<https://www2.minneapolismn.gov/media/content-assets/www2-documents/business/Short-Term-Food-Permit.pdf>

Marketplace Events (MPE) now acts as the Event Food Sponsor and as such MPE is responsible for collecting all completed permit applications, fees and submitting all exhibitor information, **one time**, directly to the Minneapolis Development Review Office prior to the start of the show.

NEW PAYMENT PROCESS! The payment of \$45 will be billed through Marketplace Events and is payable through our online payment portal only. The City of Minneapolis is discontinuing its process with payment by check. Once booked into the show, the payment portal will be sent to the exhibitor. Exhibitors must send their application and pay the fee of \$45 by **Wednesday, February 8th**. Any exhibitor not adhering to these timelines is subject to additional fees per the City. (NOTE: there is a small window for late applications at an additional charge, but no late applications will be accepted within one week of show open date.)

*Exhibitors that have a seasonal or mobile food vendor permit DO NOT have to pay the \$45.00 fee, but must provide validation no later than the above due date in lieu of payment and application, as this will need to be reported to the city at the same time the applications are turned in. Seasonal permit holders and Minneapolis food truck license holders can send their permit/license numbers to autumnp@mpeshows.com.

NOTE: Food Trucks must be DBE-Approved by the Minneapolis Convention Center to participate.

Permits will be issued after approval by the Division of Environmental Health has been given. Environmental Health staff will visit the show for inspection.

If you have further questions about your seasonal permits, licenses, or other practices and requirements for the City of Minneapolis, please reach out to them directly: Minneapolis Environmental Health; (612) 673-2301 or EnvironmentalHealthPermit@minneapolismn.gov

Completed applications should be sent, no later than Wednesday, February 8, 2023 to:

Autumn Pennington, Show Coordinator
autumnp@mpeshows.com