

# SHOW CHECKLIST

	FORM	SUPPLIER	DATE DUE
<input type="checkbox"/>	Extra Exhibitor Badges	Marketplace Events	Jan. 8, 2020
<input type="checkbox"/>	Contest Request	Marketplace Events	Jan. 10, 2020
<input type="checkbox"/>	Certificate of Insurance	Marketplace Events	Jan. 10, 2020
<input type="checkbox"/>	Web Button/Free Tickets	Marketplace Events	Jan. 8, 2020
<input type="checkbox"/>	Exhibitor Guest Tickets	Marketplace Events	Jan. 8, 2020
<input type="checkbox"/>	Cleaning	GES	Jan. 3, 2020
<input type="checkbox"/>	Rentals (Furniture/ Carpets/Walls)	GES	Jan. 3, 2020
<input type="checkbox"/>	Transportation	GES	Jan. 3, 2020
<input type="checkbox"/>	Sign/Banner: Create	GES	Jan. 3, 2020
<input type="checkbox"/>	Sign/Banner: Hanging	ShowTECH	Jan. 8, 2020
<input type="checkbox"/>	Electrical	ShowTECH	Jan. 8, 2020
<input type="checkbox"/>	Lighting	ShowTECH	Jan. 8, 2020
<input type="checkbox"/>	Telephone	ShowTECH	Jan. 8, 2020
<input type="checkbox"/>	Mechanical	ShowTECH	Jan. 8, 2020
<input type="checkbox"/>	Internet	Edmonton Expo Centre	N/A
<input type="checkbox"/>	Parking	Edmonton Expo Centre	N/A
<input type="checkbox"/>	Hotel Discount	Chateau Lacombe Hotel	Jan. 3, 2020*

\*pending availability