



Exhibitor Services - Internet Services

Encore Representative:
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587-340-3432

COMPANY:		SHOW NAME:	
STREET:		EVENT SPACE:	Edmonton EXPO Centre
CITY:		BOOTH #:	
PROV / STATE:		INSTALLATION DATE:	TIME:
POSTAL/ZIP:		EXHIBIT START DATE:	TIME:
E-MAIL:		EXHIBIT END DATE:	TIME:
PHONE:		CONTACT ON-SITE:	
ORDERED BY:		CONTACT ON-SITE PHONE:	
PO #:		HST #:	

Please carefully read the following terms & conditions:

All prices are subject to applicable sales taxes. Additional Labour Charges may apply as required.

Once form is completed in full, please email to the listed encore representative above.

Once this request form is submitted, an Encore Representative will provide you an official work estimate document for review, signature & payment details.

QUANTITY	CODE	SERVICES AVAILABLE	RATE	TOTAL
WIRELESS SERVICES (SHOW RATES, UP TO 7 DAYS)				
	WIFI BASIC	Exhibitor Wireless Connect Basic (Max. 2 Activations per Item Ordered, Non Transferable)	\$237.50	
	WIFI PLUS	Exhibitor Wireless Connect Plus (Max. 2 Activations per Item Ordered, Non Transferable)	\$332.50	
	WIFI ENHANCED	Exhibitor Wireless Connect Enhanced (Max. 2 Activations per Item Ordered, Non Transferable)	\$1,140.00	
WIRED SERVICES (SHOW RATES, UP TO 7 DAYS)				
	WIRED BASIC	Exhibitor Single Wired Connect Basic (Max. 1 Device per Item Ordered, Non Transferable)	\$285.00	
	WIRED PLUS	Exhibitor Single Wired Connect Plus (Max. 1 Device per Item Ordered, Non Transferable)	\$380.00	
	WIRED ENHANCED	Exhibitor Single Wired Connect Enhanced (Max. 1 Device per Item Ordered, Non Transferable)	\$1,425.00	
	29827	Router Activation - Wired Enhanced Included (Client Router, Private DHCP)	\$1,537.75	
		ROUTERS ARE NOT PERMITTED WITHOUT QUALIFICATION AND AUTHORIZATION. PLEASE CALL.		
	NETTECH	Under Carpet Installation. Please call for a quote. Detailed Floor Plan must be provided.	PLEASE CALL	
OTHER SPECIALITY SERVICES				
	65905	VOIP Phone Line (EXCLUDES HANDSET) - Charged Daily	\$271.75	
	26865	Static Public IP Request - per Public IP Address - Charged Daily	\$209.00	
		POS Terminal WI-FI Connection - Show Rate	\$300.00	

Once this form is received, an order will be created and sent via DocuSign for a digital signature. An Encore representative will reach out to you by phone to process the payment safely and securely.

Subtotal	
Labour	
Service Charge	
HST	
TOTAL DUE	

Encore is a full-Service Event Experience Company. If there is anything additional that you may require beyond this list, please feel free to contact the encore representative listed above for a custom solution.

SUPPLEMENTARY TERMS & CONDITIONS

EVENT CANCELLATION. If Customer cancels the Event or the provision of audiovisual equipment, labour, or services by Encore 30 days or more before the first day of the Event, no cancellation charges will apply, except for any expenses actually incurred or services actually rendered by Encore, which will be payable by Customer. Cancellations received 29 to 15 days before the first day of the Event will be subject to a cancellation charge equal to 50% of the charges contained in the Event Quote. Cancellations received 14 to 3 days before the first day of the Event will be subject to a cancellation charge of 75% of the charges contained in the Event Quote. Cancellations received less than 3 days (72 hours) before the first day of the Event or the start of load-in, whichever is earlier, or after equipment has departed from its storage facility, will be subject to a cancellation charge equal to 100% of the total charges set out in the Event Quote. Customer agrees and acknowledges that the cancellation charges described in this paragraph are reasonable and appropriate under the circumstances if Customer cancels the Event or cancels the provision of audiovisual equipment, labour, or services by Encore, and that such charges are not a penalty. Cancellation fees, including fees to cover any incurred Encore costs, will be due immediately upon any such cancellation by Customer. ALL CANCELLATION NOTICES MUST BE IN WRITING AND RECEIVED BY ENCORE'S ONSITE REPRESENTATIVES BEFORE BECOMING EFFECTIVE. IF ANY CUSTOM SETS, GOBOS, OR OTHER CUSTOM MATERIALS HAVE BEEN ORDERED FOR AN EVENT, AN ADDITIONAL CANCELLATION FEE WILL BE APPLICABLE AND DUE TO Encore REGARDLESS OF THE DATE OF CANCELLATION IN AN AMOUNT EQUAL TO THE DIRECT AND INDIRECT COSTS INCURRED BY Encore OR ITS AFFILIATES IN SECURING OR CONSTRUCTING SUCH CUSTOM MATERIALS PLUS A 15% RESTOCKING FEE.