



Canada Border Services Agency
International Events and Convention Services Program
PO Box 60, North Portal, SK S0C 1W0

December 02, 2018

IERS: CAL_2019_10278

Sara Carr, Operations/Show Administrator
Marketplace Events LLC
306 - 5940 MacLeod Trail SW
Calgary, AB T2H 2G4

Dear Sara Carr,

In response to your correspondence dated November 27, 2018, the Canada Border Services Agency (CBSA) - International Events and Convention Services Program (IECSP) officially recognizes the following event:

EDMONTON RENOVATION SHOW
January 25 - 27, 2019
Edmonton EXPO Centre
Edmonton, Alberta

The information provided to CBSA states there will be approximately 20,000 attendees of which .01% are foreign to Canada and that the event is open to the general public with sales.

As outlined in your correspondence, this event is expecting approximately 3 foreign exhibitors who are importing display booths, signage, computers, printed advertising materials, and industry related goods for use at the event.

It should be noted that non-Canadian exhibitors may import display items and exhibit booths temporarily as outlined in the provisions of tariff classification **9993.00.00.00** duty free on the condition that the goods will be exported from Canada upon the completion of the event.

Goods imported “**for sale**” are not eligible under tariff No. 9993.00.00.00. These goods must be accounted for at time of release on a **Form B3, Canada Customs Coding Form**. Commercial release processing is fully explained in Customs Memorandum [D17-1-5](#).

Goods imported as “**giveaways**” must be accounted for at time of release on a **Form B3, Canada Customs Coding Form** with all applicable duties and/or taxes collected at the time of importation.

Davidson & Sons Customs Brokers Ltd. has been designated as the official customs broker for this event. If you have any questions regarding importing meeting materials into Canada or if you wish to inquire as to their brokerage services provided, please contact Remy Perrot at 604-697-2595 (Tel) or 604-505-5717 (Cell)

CBSA requires everyone seeking admission into Canada to properly declare themselves to CBSA by providing accurate identification. CBSA will accept a valid passport as proof of citizenship.

Persons who have been convicted of any criminal offences may be inadmissible to Canada. For more information, please visit: www.cic.gc.ca/english/information/inadmissibility/index.asp

Foreign nationals may engage in exhibiting, selling, or displaying goods without a work permit provided they are not selling to the general public. Direct sales to the general public will require a work permit. For more information, please visit: www.cic.gc.ca/english/work/index.asp

If you have attendees from visa-requiring countries, (www.cic.gc.ca/english/visit/visas.asp), please contact the Special Events Unit of Immigration, Citizenship and Refugees Canada (IRCC) at special.events@cic.gc.ca with specifics for the event. They will assess the visa requirements of your event.

Visa-exempt foreign nationals, excluding U.S. citizens, now require an Electronic Travel Authorization (eTA) to fly to or transit through Canada. For more information please visit: www.cic.gc.ca/english/visit/eta-start.asp

To facilitate border procedures it is recommended that exhibitors, carriers, organizations, and attendees be provided a copy of this letter for presentation to a CBSA Border Services Officer upon their arrival to Canada. In conjunction with the presentation of this Recognition Letter, an itemized list of goods including a description, country of origin, quantity and value is required for presentation to CBSA. If your event materials will be imported by a commercial carrier or courier service, a copy of this letter should also be attached to any shipping documents.

Please do not hesitate to contact the undersigned if you have any questions or require additional information.

Sincerely,

Lauri Valentine

Regional Coordinator, International Events and Convention Services Program (IECSP)
Canada Border Services Agency
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Government of Canada

*The information you provide in this document is collected under the authority of **Section 107(9) of the Customs Act** for the purpose of the facilitation of border coordination services for organizers of international events being held in Canada. The information may be disclosed to Other Government departments and/or Agencies (e.g. Immigration, Citizenship and Refugees Canada) for the purposes of providing assistance with admissibility requirements.*

*Individuals have the right of access to, the protection and correction of their personal information under the **Privacy Act – Section 12**. The information collected is described under the **International Events Personal Information Bank CBSA PPU 040** which is detailed at www.cbsa.gc.ca/agency-agence/reports-rapports/pia-efvp/atip-aiprp/infosource-eng.html*