

## Insurance Deadline: January 11th, 2020

## The following must be included in your insurance policy:

- Naming of "Ottawa Home & Remodelling Show" and "Marketplace Events" as additional insured. (Exact wording of the show name is required)
- Address is :

370 Guy Street, Suite 210 Montreal, Qc H3J 1S6

- The expiry date of the policy: show dates, including set-up and tear-down, must be covered (From January 22nd to January 27th, 2020).
- Your full company name, as listed on your space rental contract.
- Your insurance should cover at least the following but is not restricted to:
  - Coverage of Third Party Bodily-Injury and Property-Damage
  - Blanket Contractual Liability
  - Employees as Additional Insured
  - Contingent Employers Liability
  - Broad-Form Property Damage
  - Personal Injury Liability
  - o Cross Liability/Severability of Interest Clause.
  - Products and Completed Operations Liability (\$2,000,000 sublimit)

Please have your insurer fax your insurance certificate to the Ottawa Home & Remodelling Show at (514) 527-8449 or at <a href="mailto:kwilson@expomediainc.com">kwilson@expomediainc.com</a> before January 11<sup>th</sup>, 2020. Exhibitors who have not submitted their proof of insurance will not be allowed to move in.

You can also buy your insurance with HKMB by clicking here

https://secure.e-registernow.com/cgi-bin/mkpayment.cgi?state=11