

OKLAHOMA CITY
HOME
+GARDEN
SHOW

Exhibitor Manual

MAY 14-16, 2021

Oklahoma State Fair Park
3101 Gordon Cooper Blvd.
Oklahoma City, OK 73107

OKLAHOMA CITY
**HOME
+GARDEN
SHOW**

This Exhibitor Manual has been compiled to help you and your staff with complete details about all phases of the exhibition process at **The Oklahoma City Home + Garden Show.**

Enclosed you will find helpful information to make your participation in our show successful.

We strongly urge that you give this manual to those having responsibility for your participation in the show.

Oklahomacityhomeshow.com

MARKETPLACE | EVENTS
Largest Home Show Producer | in North America

We look forward to welcoming you personally to the
2021 Oklahoma City Home + Garden Show.

Best regards,

Anne Ryan
Exhibit Sales
405-832-9090

Kelly Scott
Operations Manager
571-814-4949

SHOW MANAGEMENT

The Oklahoma City Home + Garden Show is produced and managed by:

Marketplace Events

31105 Bainbridge Road., Suite 3 | Solon, OH 44139

oklahomacityhomeshow.com

SHOW FACILITY

State Fair Park--- Bennett Event Center

3101 Gordon Cooper Blvd. | Oklahoma City, OK 73107

P: 405-948-6700

<http://www.okstatefair.com>

SHOW DECORATOR

Fern Expo

Phone: 800-774-1251

www.fernexpo.com

ADVANCE ORDER DEADLINE: APRIL 30TH, 2021

Booth Furnishings: tables, chairs, carpeting, displays & labor.

Forklift Service - ***No outside forklifts are allowed – all forklift service must go through Fern***

UTILITIES

Electric & Internet

These services are provided by State Fair Park

Private wireless networks and hard-wired internet services-

OKC State Fair Park - 405-242-0104 | wireless@okstatefair.com

Electric— Standard 110 electrical is available for all exhibitors.

If you need additional electric, there is an order form located in the online exhibitor kit:

<https://oklahomacityhomeshow.com/Exhibitor-Kit>

Return to the Kelly Scott at KellyS@MPeshows.com **(before May 3, 2021)**

SAFETY INFORMATION

All show staff, facility staff, exhibitors and attendees are required to wear masks at all times except when eating/drinking. We encourage you to have your staff take meal breaks in our Exhibitor Lounge when possible.

Social distancing of 6' is strongly encouraged, and signage will exist to remind those present.

Hand sanitizer stations will be available on the show floor.

All booths will have 8' high drape on three sides (State Fair Park regulation)

Exhibitors will be required to complete a daily wellness questionnaire and turn it in at the show office. It is mandatory that each representative from an exhibiting company do this daily, including move in and move out days. It is your responsibility to print the form and distribute it to your staff.

*Safety Information Subject to Change

MOVE-IN | MOVE-OUT DAYS AND HOURS

Move-In - ALL ACCOUNTS MUST BE PAID IN FULL BEFORE YOU MOVE IN

Please see the Move-In Map for your specified move in time (located on the Exhibitor Kit online).

Tuesday, May 11	Specific Booths by Invitation Only!	8:00 am - 6:00 pm
Wednesday, May 12		8:00 am - 6:00 pm
Thursday, May 13	Drive in Access ends at 11am	8:00 am - 8:00 pm
Friday, May 14	By Invitation only	8:00 am – 11:00am

Check the Move-in schedule for your specific time.

**Drive-in passes will be available for exhibitors. Passes are given out before you drive in. You must have a drive-in pass in your vehicle PRIOR to lining up for move in. PLEASE BE SURE PASS IS CLEARLY VISIBLE ON THE DASHBOARD AND NOT OBSCURED BY DECALS OR OTHER PAPER. **

****No children under the age of 18 allowed in building during move in.****

If you need to make arrangements to set up after 6:00 pm, please do so at the Show Office. Installation of exhibits MUST be completed by 10:00 am on Friday.

All exhibitors sampling or selling an edible item must have a food thermometer and be in their booth at 9:00 am on Friday and must remain until checked by the Department of Health. All Sampling must be pre-approved no later than **April 23, 2021** by State Fair Park. Apply at this LINK: <https://okstatefair.wufoo.com/forms/z1azj8ns0cfmqnu/> Exhibitors without annual health permits must purchase one that morning for \$140 (total for both permits.) Any water used for mixing or sampling must be Dasani brand!

After 11:00 am on Thursday, absolutely NO vehicles will be allowed on the show floor.

MASKS REQUIRED AT ALL TIMES EXCEPT WHILE EATING/DRINKING (SUBJECT TO CHANGE)

Move-Out

Sunday, May 16 5:05 pm – 10:00 pm
Monday, May 17 8:00 am – Noon

No dismantling or removal of exhibits or exhibit material will be permitted before 5:05 pm on Sunday, May 16, 2021. Any exhibitor who begins to tear down before 5:00 pm will be noted and will affect your renewal status for the 2022 show. **Exhibitors who move out early waive right of first refusal when renewing booth.**

The roll up doors will not be opened until all attendees and any children under the age of 16 have left the show floor.

Your display must be entirely removed by NOON, Monday, May 17, 2021.

This includes any residue left on the floor (Visqueen, tape, and mulch/dirt) AND any materials staged outside the facility. State Fair Park will bill for any damage or trash left in booth, including residue from tape on floor.

SHOW HOURS

Friday	May 14, 2021	Noon - 8:00 pm
Saturday	May 15, 2021	10:00 am - 8:00 pm
Sunday	May 16, 2021	11:00 am - 5:00 pm

Exhibitors may enter the show one hour before opening.

EXHIBITOR BADGES

Exhibitor badges are NOT mailed out prior to the show. Badges can be picked up in the Show Office during move-in. **During Show hours please pick up your badges at the Home Show Info Desk in the front lobby of the Bennett Event Center.**

Plastic badge holders are provided. Exhibitor badges are not required during move in but must be on your person during all show hours for entry into the buildings.

Six exhibitor badges are provided for up to 599 square feet of space purchased. 10 badges provided for booths 600 square feet and greater. If you have different staff members working your booth on different days, you are encouraged to drop off your badge each night at the Info Desk so that your company does not run out of badges during the show.

EXHIBITOR BADGES MAY NOT BE USED AS ADMISSION TICKETS.

COMPLIMENTARY TICKETS

Each exhibitor will receive 20 complimentary tickets. These will be mailed out three weeks prior to the show. You should receive them approximately two weeks before the show. Tickets will only be mailed out if your account has been paid in full.

If you need additional tickets, these can be purchased at a discounted price of \$5.00 each. Please click this link: [Extra Ticket Order Form](#) or find the form on the online [Exhibitor Kit](#) to purchase additional tickets.

COMPLIMENTARY TICKETS ARE NOT PERMITTED TO BE DISTRIBUTED AT THE ENTRANCE TO THE SHOW. Use your tickets to invite potential customers to the show, as a thank you to good customers, and for friends and family.

WILL CALL

Will Call will be in South lobby of the Bennett Event Center at the Home Show Info Desk. Please leave your tickets in INDIVIDUALLY marked envelopes with FIRST AND LAST NAME for your guests.

EXHIBITOR BADGES ARE FOR EXHIBITORS, THEY ARE NOT TICKETS TO THE SHOW. EXHIBITORS ARE TO PICK UP BADGES TO WORK THE BOOTH; TICKETS ARE FOR YOUR GUESTS COMING TO VIEW THE SHOW.

MARKETING OPPORTUNITIES FOR EXHIBITORS

Please visit our website oklahomacityhomeshow.com and click on the "MARKETING OPPORTUNITIES" link at the bottom of the page to take advantage of our many affordable marketing opportunities that will maximize your investment in the show and drive traffic to your booth.

DECORATOR SERVICES

Fern is the show decorator and provides carpet, tables, chairs, cleaning, signage, etc. They also provide forklift services (exhibitors are not permitted to utilize their own forklifts). Please order these items/services directly from them. To learn more about their services visit www.fernexpo.com or the Decorator Manual which is available in our online exhibitor kit.

PARKING

Parking is available at various lots around the State Fair Park buildings on a first-come first-served basis. **Restocking Trailers** will park in the spaces on Kiamichi Place or behind the Bennett Event Center. **Empty Trailers** will park south of the Bennett Event Center in the RV Parking, across the railroad tracks.

UTILITIES AND SERVICES POLICY

State Fair Park provides electricity and other services for a fee. For safety reasons, State Fair Park personnel must perform installation of all utility services involving electrical, water, water drainage and internet/telephone connections.

500 Watts/110 Volt electricity is provided every 30 feet for linear exhibit spaces. **Exhibitors must provide a 16-gauge or larger grounded extension cord (this is NOT a standard extension cord).**

In the Bennett Event Center building, electric outlets are provided in the floor and on posts. We suggest a 20'-30' cord. Call Anne Ryan (405-832-9090) to verify how far your booth is from power if you have any concerns. Electrical boxes are generally pulled prior to move-in. If you are in a 20x20 or larger space and need the box dropped back into the floor, please visit the show office.

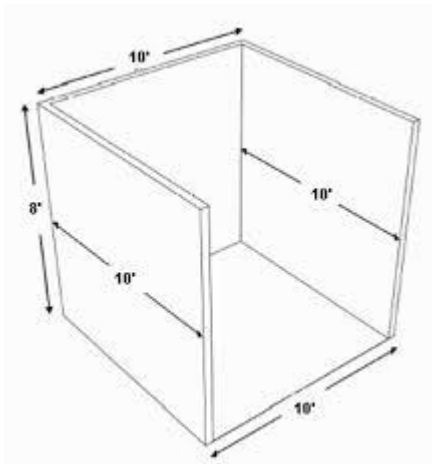
Please note that there is one electrician serving the entire building, and they take union-specified breaks, so there could be a wait from the time you make a request. Additionally, they finish work at 4:00 pm, and should you need after-hours service, there will be a significant overtime charge. Please plan accordingly.

If requesting an electrical box for your space, the electrician will set it up at a charge on an hourly labor rate.

If you need to something other than 15 amps of 110 volts (if you can plug it all into a power strip and plug the power strip into your living room wall without tripping the breaker, you'll be fine with provided power) you will need to purchase additional electric. Please fill out the electrical form with payment prior to the show. Please send to Kelly Scott at KellyS@MPeshows.com before May 3, 2021.

BOOTH INFORMATION, RULES & REGULATIONS

Exhibit booths will have an 8' draped back wall. On each side, a draped side rail will extend from the back of the booth to the front of the booth **at a height of 8'**. See below drawing. **This is NEW and is a State Fair Park regulation due to COVID.** The drape color is black. Tables, chairs, etc. **are not included** with the cost of your exhibit booth.



MASKS REQUIRED AT ALL TIMES EXCEPT WHILE EATING/DRINKING (SUBJECT TO CHANGE)

Staffing Your Booth

All exhibitors are expected to be in their booths during all published show hours, as we do receive consumer complaints about un-manned displays. **Our visitors pay an entrance fee and expect to be able to do business with our exhibitors at any time during show hours. If you are in violation of this rule, your company may not be permitted to exhibit with us in the future.**

Demonstrations and Handouts

Exhibitors demonstrating products and/or distributing marketing materials, product samples or souvenirs are not permitted to do outside the confines of their rented exhibit area. **Working in the aisle is strictly prohibited and will be enforced by show management.**

Suitcasing

Marketing or selling a business, product, service, or organization (including religious or charitable) that has not contracted for space in the show is expressly forbidden. Please immediately report violations to any show staff member.

TENTS AND CANOPIES ARE NOT PERMITTED.

BALLOONS ARE NOT PERMITTED PER STATE FAIR PARK.

Booth Guidelines

Exhibitors can build their booth as high as they would like. This includes back wall and sidewalls. If your display includes a sign attached to the back wall, you must get approval from show management and the following rules apply:

- Signs and banners are to be hung from drape, positioned no higher than 8 ft. high
- TOTAL HEIGHT OF SIGN MUST NOT EXCEED 2 FEET FROM TOP OF DRAPE LINE, IF permanently affixed to the booth.
- Sign must be single sided, professionally finished on the back side and no PVC pipe allowed.

FLOORING

Flooring is not included in the cost of your exhibit booth. **It is strongly suggested that all exhibit booths are carpeted or have some type of clean, professional-looking floor covering that covers 100% of the booth's square footage.** Carpeting, Astroturf, hardwood, trade show flooring squares, tile, vinyl flooring etc., may be used.

All edges of carpeting must be secured using double-sided tape on the underside of the carpet. The Fire Marshall checks each and every carpet prior to opening the show. Please make sure to take care of this. **Duct tape is not permitted. Complimentary double-sided tape is available in the show office!**

Visqueen, tarp, or landscaper fabric must be placed on the floor before laying bricks, patios, mulch, etc. Do not drill holes, nail glue or affix flooring on any State Fair Park building floors. Any damage to the floors will be repaired at the exhibitor's expense.

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TABLE COVERINGS

It is mandatory that all tables are properly covered and skirted. Skirting must go from the edge of the table to the floor on all VISIBLE sides. *All skirting must be pressed and neat.* **Use of plastic tablecloths, sheets, shower curtains or any type of “makeshift” tablecloths is not permitted.** We strictly enforce this and will skirt all incorrectly skirted tables at the exhibitor’s expense. Fine furniture may be left uncovered.

All inventory and personal items must be stored COMPLETELY OUT OF SIGHT. Your booth should look professional and inviting to the attendee.



SIGNAGE

All inline booths can use S-hooks to hang banners from the pipe and drape. All signage is to be one-sided and not read into neighboring booths. Free-standing signs should be placed in the back half of the booth.

Endcap and Islands booths are permitted to have signage higher than 8 ft. **IF they are permanently affixed** to the booth display. If signage reads into neighboring booth, exhibitor will be responsible for draping the impeding side at their expense.

Fern provides rigging services for exhibitors in 20’x20’ booth spaces or larger. Signs need to be approved by show management; exhibitor must pay the \$500 sponsorship fee and are responsible for the rigging fees which are charged on an hourly basis by Fern.

FOOD AND BEVERAGE SAMPLING

All food exhibitors must meet the operating codes of the State of Oklahoma. Compliance with the Health Department must be completed prior to the opening of the show. All food must be provided in sample sizes. Please fill out required sampling form **Prior to April 23, 2021** at the LINK: <https://okstatefair.wufoo.com/forms/z1azj8ns0cfmqnu/> Any questions should be submitted to James Johnson, Vice President Food & Beverage at james.johnson@okstatefair.com. This is mandatory and the date is non-negotiable.

AUDIO/SOUND/MUSIC

Use of audio equipment, microphones and musical instruments are permitted, however sound levels must be kept at a volume that Show Management deems reasonable. Violators will receive one warning. If there is a problem with volume, Show Management reserves the right to prohibit the exhibitor from using sound equipment for the remainder of the show. Music is **ONLY** allowed as part of a product demonstration. Unless ASCAP licensed, exhibitors are not to play music (including radio broadcast) on the show floor.

VEHICLES IN EXHIBITS

If you plan on having a vehicle in your booth as part of your display, please contact Anne Ryan (405-832-9090) for approval and move-in instructions.

- Visqueen must be put down on the floor before the vehicle is driven into place.
 - All vehicles must have a locking gas cap or gas cap sealed with tape and no more than 1/4 tank of gas in the vehicle. (This is strictly enforced by the fire marshal!)
 - A set of keys must be left with Show Management for the duration of the show.
 - All vehicle batteries must be disconnected, and cables taped after inspection by Fire Marshall
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SECURITY

Security is provided 24 hours throughout the event. Every reasonable precaution will be taken to protect exhibitors' property, but Show Management assumes no responsibility for any losses due to fire, theft, robbery, damage, accident, or other causes.

INSURANCE

Show Management is insured against public liability and property damage claims arising out of the conduct of the show. This insurance does not cover exhibitors' property, which is placed on display at the exhibitor's risk. Please refer to items 4 and 5 on your exhibitor contract/application or contact Show Management if you have questions.

Exhibitors may purchase event insurance through Buttine Exhibition & Event Insurance. Applications can be filled out online at <http://www.buttine.com/eventExhibitor.html> or visit our website, and at the bottom of the page click on "Exhibitor Kit" for more information.

OKLAHOMA SALES TAX

Tax rate on State Fairground property is 8.625% (subject to change). Every company is responsible for reporting sales tax for both the city and the state.

ALCOHOL POLICY

Alcohol consumption is strictly forbidden for exhibitors during all move-in, move-out, and show hours. Additionally, the use or distribution of illegal drugs is strictly forbidden. Any persons including exhibitors, service providers, employees, attendees or anyone else working at or attending the show that does not comply with this policy will be removed from the show and their credentials will be revoked.

SHIPPING INFORMATION

ADVANCE SHIPMENTS: All shipments must be pre-paid. Collect shipments will not be accepted. **Freight can be received at the advance warehouse between April 19 and May 7, 2021.** To avoid delay (and save money), call or write your orders before you move in.

ADVANCED SHIPMENTS - Label each piece as follows:

To: Exhibiting Company Name/Booth# _____
For: The OKC Home + Outdoor Living Show 2021
c/o Fern
YRC Freight
8000 SW 15th Street
Oklahoma City, OK 73128

DIRECT SHIPMENTS: Direct shipments to the show will be accepted starting May 10, 2021 (Shipments cannot arrive before 8:00 am) and should be marked as follows:

To: Exhibiting Company Name/Booth# _____
For: The OKC Home + Outdoor Living Show 2021
c/o Fern
OKC State Fairgrounds—Bennett Event Center
3101 Gordon Cooper Blvd.
Oklahoma City, OK 73107

Shipments made directly to the State Fair Park must arrive no earlier than the first day of the move-in (May 10, 2021) and the exhibitor must be present to accept delivery. For more information on shipping to/from the show, and applicable drayage costs, please contact Fern at 800-774-1251.

ADDITIONAL BUILDING INFORMATION

- Emergency Exit doors are NOT to be propped open. Please use the specified doors for entry and exit
- Construction of exhibit booths/materials that require sawing, chopping, painting/varnishing, welding, or will result in dust or other airborne byproduct or potentially cause excessively dirty or damaging effects must be performed OUTSIDE of building structures on appropriate surfaces leaving no residue or damage to said surface.

MASKS REQUIRED AT ALL TIMES EXCEPT WHILE EATING/DRINKING (SUBJECT TO CHANGE)

- NO BALLOONS
 - Carts, dollies and general load-in/load-out or restocking are prohibited from any of the glass-doored lobbies – no exceptions.
 - There is no show/vendor access from the north side of the Bennett Event Center building (side with loading docks and kitchen facilities opposite main entrance) without the advance, expressed written consent of SFP to the show manager.
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HOTEL ACCOMMODATIONS

To assist you in planning your accommodations for the Show, we're including a list of hotels in the area. The hotels below are within easy access of the State Fair Park. Please make your reservations directly with the hotel.

Double Tree by Hilton (OKC

Airport)

4410 SW 19th St.
Oklahoma City, OK
(405) 688-3300

AmeriSuites

1818 S Meridian
Oklahoma City, OK 73108
(405) 682-3900

Embassy Suites

1815 South Meridian
Oklahoma City, OK 73108
(405) 682-6000

Hampton Inn

1905 S Meridian
Oklahoma City, OK 73108
(405) 682-2080

Comfort Inn & Suites I-40 West

5921 SW 8th
Oklahoma City, OK 73128
(405) 546-5521

Motel 6

820 S Meridian
Oklahoma City, OK 73108
(405) 946-6662

Residence Inn by Marriott

Crossroads Mall
1111 East I-240 Service Rd.
Oklahoma City, OK 73139
(405) 634-969

Clarion Hotel

737 South Meridian Ave
Oklahoma City, OK
(405) 942-8511

FIRE MARSHAL RULES & REGULATIONS

The Fire Marshal will be on site and will strictly enforce compliance.

The International Fire Code 2003 as amended and adopted by the City of Oklahoma City requires **all** commercial food service establishments with cooking appliances to provide a kitchen hood that complies with the requirements of the International Mechanical Code 2003 for collecting and removing grease vapors and smoke. Further, any Exhibitor in a building with an enclosed commercial kitchen exhaust hood and duct system is required to have an automatic fire-extinguishing system installed in accordance with this code as follows:

601.1 SCOPE: The provisions of this chapter shall apply to the installation, operation and maintenance of fuel-fired appliances and heating systems, emergency and standby power systems, electrical systems, elevator recall, stationary lead-acid battery systems and commercial kitchen hoods.

602.1 COMMERCIAL COOKING APPLIANCES: Appliances used in commercial food service establishment for steam, fumes, smoke, or odors that are required to be removed through a local exhaust ventilation system. Such appliances include deep fat fryers, upright broilers, griddles, broilers, (char broilers), ovens, barbecues, rotisseries, and similar appliances. **For the purpose of this definition, a food service establishment shall include any BUILDING or a portion thereof used for the preparation and serving of food.**

All Class K fire extinguishers, BC fire extinguishers, and automatic fire-extinguishing systems need to be inspected on an annual basis. Extinguisher training is offered in conjunction with food handler classes. Exhibitors are encouraged to participate.

SPECIAL FIRE MARSHAL COOKING REGULATIONS

1. Cooking in tents or other membrane structures will be allowed under the authority of Section 104.9 (Alternative Materials and Methods) of the International Fire Code – 2003 as adopted by the City of Oklahoma City, the Authority having jurisdiction provided the following conditions are met:
 - a. Minimum separation between cooking equipment and fuel sources will be ten (10) feet.
 - b. Minimum distance between any tents/membrane structures and other tents/membrane structures or other structures will be ten (10) feet.
 - c. BC fire extinguisher(s) will be provided in all tents/membrane structures and personnel trained in the use of extinguishers present at all times. Cooking equipment involving vegetable or animal oils and fats shall be protected by a Class K rated portable extinguisher.
 - d. Cooking equipment shall be placed no less than ten (10) feet from exits/means of egress in any tent/membrane structure.
 - e. Cooking equipment shall be placed a minimum of three (3) feet from any portion of the tent/membrane structure OR a fire-resistant barrier approved by the Fire Marshal shall be installed between cooking equipment and tent/membrane structure.

GENERAL FIRE MARSHAL RULES & REGULATIONS

1. No display or exhibit shall interfere with or block any exit light, exit or exit-access. All exits shall be unlocked to permit egress at all times.
2. Access to fire extinguishers or fire-fighting equipment shall be kept clear at all times.
3. Combustible material, not on display, shall be limited to a one-day supply.

4. Exhibit booths, curtains, drapes or decorative material shall be constructed of limited combustibile material or treated with a flame retardant. Flame retardant-treated materials shall be documented and verified by the Fire Marshal's Office.
5. Open flame devices are prohibited (i.e. candles and sternos). Vegetative materials for decoration are also prohibited (i.e. branches, straw and hay) unless flame retardant material is applied. Flame retardant-treated materials shall be documented and will be verified by the Fire Marshal's office.
6. Natural, cut trees shall be prohibited inside any building where the public is admitted or invited. Live trees with root system, i.e. balled, planted or potted, are permitted provided a distance of three feet is maintained from limb to limb. Vegetative material shall not interfere with means of egress and exits.
7. Gas-fired or food-warming devices shall be approved by the Fire Marshal's Office.
8. Open flame and use of propane or other flammable gas not allowed per Fire Marshal.
9. Any cooking facility shall have at least one 20 BC fire extinguisher and one K class if cooking with animal and/or vegetable fat.

There are NO tents allowed in the buildings during the OKC Home + Outdoor Living Show.

10. No sawdust, shavings or hay will be allowed under tent or in buildings.
11. Under tent: Loose chairs in assembly style must be hooked together.
12. Smoking is prohibited where ordered by the Fire Marshal's Office (i.e., under any tent and in all buildings).
13. Vehicles shall not be fueled inside any building or started during Event hours.
14. Fuel tank openings shall be locked or sealed to prevent vapor release or tampering.
15. At least one battery cable shall be removed from each set of batteries during the exhibit and shall not be limited to vehicles, RVs, boats, etc.
16. Portable generators; in any building is prohibited unless approved by both OSF and Fire Marshal's Office.
17. Use of hay/straw in any indoor or outdoor display is prohibited due to its combustibility. Fake/costume hay bales maybe used as a supplement because they are flame retardant.
18. Fire lanes shall be clear at all times. Fire hydrants and fire protection system connections shall have clear access with no obstructions.
19. Portable storage buildings on display inside buildings shall comply with the International Fire Code 2003 Section 903.3.3 which states: Automatic sprinklers shall be installed with due regard to obstructions that will delay activation or obstruct the water distribution patterns. Automatic sprinklers shall be installed in or under kiosks, display booths, concession stands, or equipment that exceeds four feet in width.
20. Effective March 1, 2009, a variance may be allowed to requirements of the code specified above in places of public assembly where no other hazards exist AND all of the following requirements are met:
 - a. When the structure has a fully operational sprinkler system **AND** the system has a current green tag issued by a licensed sprinkler Contractor.
 - b. When the obstruction is temporary in nature and area of obstruction is equal to **1,000 square feet or less**. For this application, temporary will be defined as any obstruction in a sprinkled building for 30 days or less. This variance, when allowed, shall apply to this referenced code section. All other provisions of the fire code, city ordinances and rulings of the Fire Marshal's Office remain applicable. Current requirements for arena and barn areas of State Fair Park shall remain in effect.
21. Vehicles, boats, trailers and similar exhibited products having over 100 square feet of roofed area shall be equipped with smoke detectors.



****Restocking Trailers = Park between Pavilion and Bennett****

****Empty Trailers = Park by the RV Parking****

MASKS REQUIRED AT ALL TIMES EXCEPT WHILE EATING/DRINKING (SUBJECT TO CHANGE)

CONTACTS - AT A GLANCE

SERVICE/ITEM

SUPPLIER

Booth Furnishings
(Carpet, Tables, Pipe & Drape, etc.)

Fern Expo
800-774-1251

Electric

Send orders to Show Admin
KellyS@MPeshows.com

General State Fair Park Information

OKC State Fair Park
(405) 948-6704

Food/Beverage Approval

James Johnson
(405) 948-6795

Fire Code Regulations

Fire Marshall Office
Captain Gary Jackson
(405) 297-3584

Forklift Service

Fern Expo
800-774-1251

Telephone

OKC State Fair Park
(405) 948-6700

Wireless Internet

OKC State Fair Park
(405) 242-0104
wireless@okstatefair.com