



Dear Trade Show Exhibitor,

Re: Fire Retardant Treatment and Certification of Soft goods

In order to facilitate your presentation in Seattle, we would like to provide updated information regarding materials used on your booth. Due to revised fire safety standards, placed in effect January 1, 2009, trade show booth curtains, draperies, hangings, and other decorative materials suspended from walls, ceilings, and booth partitions must be flame retardant per Seattle Fire Department Regulations. The certifying documents must be present at the booth and available upon request by the inspector.

If you will be using these materials as part of your booth display and they are certified by the manufacturer as "fire retardant", you are ready to set up your booth. If not, however, you may find the following information helpful in streamlining your presentation at the upcoming show.

American Flamecoat is available to treat and certify your soft goods. You can ship your materials to us and have them returned via UPS prior to your presentation. Goods can also be delivered in person to our Seattle Shop. Please allow 3 to 5 days for processing. The last day orders will be accepted for the upcoming show will be one week prior to load in. Attached is our "customer information and terms sheet". It should be completed, signed and sent/delivered with your goods prior to treatment.

Pricing is as follows:

Treat and Certify at soft goods and decorative material

Orders up to 240 Square Feet: \$250.00 Minimum Service Charge

Additional Square Foot cost: \$1.04/Sq. Ft.

* Prices exclude Washington State Sales Tax.

Payment is due upon receipt and prior to return shipping by check or credit card (MC / Visa). If you have any questions or concerns, we are available by phone at 206-789-9404.

Best Regards,

Kurt Berschauer
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