

IMPORTANT FIRE MARSHAL RULES / REGULATIONS

PLEASE READ CAREFULLY!

- A. All decorative materials **must be Flame Resistant in accordance with NFPA 701****. This includes drapes, banners, all decorative fabrics, poster paper, foam cores board as well as hangings, curtains and drops, projection screens, plastics and all other decorative materials. **No** flammable material such as bunting, tissue paper, crepe paper, burlap, **straw, hay**, etc. shall be used as decorations in the facility. **You must have in your possession and be prepared to show documentation that the material is flame retardant.**
- B. There will be **No Cooking of food** that produces grease-laden vapors or cooking in grease permitted without prior approval of Dulles Expo Center and the Fire Marshal's office. All cooking demonstration must provide a 5lb fire extinguisher within their booth. If you are cooking with any kind of oil (Please obtain approval first), then a class "K" fire extinguisher is required. Please contact Terri Harrison @ 703-766-1306.
- C. Electrical cords used must be of the three-prong, heavy duty commercial type UL Approved, and all the equipment used must be **U.L. approved**. They shall be maintained in good condition without splices, deterioration or damage.
- D. Power strips shall be grounded or three-prong type, equipped with a circuit breaker, and shall be **UL or ETL listed**. Power strips shall be **directly connected to a permanently installed receptacle**
- E. The use of batteries or battery charger packs to generate electric in the facility is prohibited under all circumstances **No Exceptions**

For Garden Displays that may contain MULCH

If your display contains mulch please keep the mulch moist at all times, even during show hours. You can usually achieve this by watering your mulch every night after show closing hours and every morning prior to show opening. Please check with show management if special arrangements are required.

Following is for Exhibitors with Fire Places / Propane Burners:

New for 2009: A permit needs to be filed with Dulles Expo Center / Fairfax County Fire Marshal's office, please contact Terri Harrison for more information.

- 1. All materials in close proximity to Fireplace / Propane Burners must be flame resistant. You must have in your possession and be prepared to show documentation that the material is flame retardant.
- 2. Propane fuel for the fireplace is limited to one container per exhibitor, the capacity of the propane container is limited to a maximum of **1 (one) pound** of LPG gas
- 3. Extra propane tanks CANNOT be stored in the building, new propane tanks can be brought in on as needed basis only with prior approval from the Dulles Expo Center.
- 4. Exhibitors must be in the booth at all times when Fireplace is turned on. If the exhibitor leaves their booth at any time, the fireplace must be fully turned off.
- 5. Exhibitor must have quick and easy accessibility to a 5lb Fire Extinguisher of type ABC in their booth.
- 6. No items or displays can be above the fireplace at any time.
- 7. These conditions must be adhered to and are subject to FINAL APPROVAL OF THE FIRE MARSHAL AT TIME OF INSPECTION.
- 8. Lit Candles are Not Allowed at Dulles Expo Center, No Exceptions.

**** Where required to be flame resistant, decorative materials shall be tested by an approved agency and meet the flame propagation performance criteria of NFPA 701. Reports of test results shall be prepared in accordance with NFPA 701 and furnished to the fire code official upon request.**