



UTILITIES ORDER FORM

Below is the order form with services available and prices. In order for exhibitors to qualify for discounted rates, exhibitors must request services 10 business days prior to move-in. To help ensure orders are filled out correctly please fill the necessary information and remit the correct payment amount to Marketplace Events:

Name of Event Richmond Home + Garden Show Event Date March 3-5, 2023

Company Name _____ Booth No. _____

Address _____

- Electrical Service Available, 115 Volt, 208V single or three phase, 60 cycle up to 60 amp per connections.
- Overtime hours and special services required by electrician will be responsibility of exhibitor at rate of \$90-\$145/hour.
- Discount rate orders for utility service **MUST be placed and paid for 10 business days PRIOR TO FIRST MOVE-IN DAY (February 19, 2023) or \$50 surcharge (plus tax) will be added to the bill.**

Quantity of Connections

_____	115V 20 amps (most common)	Discount price: \$75.00
_____	208V Single Phase	
	0-20 amps, 21-30amps, 31-50 amps Over 50 amps	Discount price: \$100-\$250
_____	208V 3 Phase	
	0-20 amps, 21-30amps, 31-50 amps Over 50 amps	Discount price: \$150-\$300
_____	480 3 Phase	
	0-20 amps, 21-30amps, 31-50 amps Over 50 amps	Discount price: \$150-\$300

Contact show management for specific pricing 208V single phase, 208 3 phase and 480 3 phase

_____	Electrical Powerstrip	\$20
_____	Extension Cord	\$20
_____	Water/Drain Hook-up	\$250

Late Fee – \$50 Surcharge \$ _____
If ordered February 19, 2023 or later

Sub-Total: \$ _____

Total Utility Charge: \$ _____

Credit Card # _____ Exp. Date: _____

Please circle which type of card being used: VISA MASTERCARD AMERICAN EXPRESS

Billing Address: _____ Billing Zip: _____ Security Code: _____

Signature: _____ Date: _____

I authorize Marketplace Events to process the payment on the given credit card

*Payments will be processed as received all payments are **NON-REFUNDABLE**

**If you would like to receive a receipt, please provide email address: _____

All payments for utilities should be made to Marketplace Events not the Cabarrus Arena.

Email forms to bruce@beddheadmedia.com

Remit Payment to: 2000 Auburn Drive, One Chagrin Highlights, Suite 200 • Beachwood, OH 44122
Email: bruce@mpeshows.com • website: RichmondHomeAndGarden.com • 612-209-4593