

WELCOME EXHIBITOR

BC Home + Garden Show

March 9-13, 2022

BC PLACE STADIUM

Dear Exhibitor,

Goodkey Show Services Ltd. , is pleased to learn that your company will be participating at **BC Home + Garden Show**. We would like to assist in making your participation successful.

As the official contractor for the show, we are enclosing various equipment rental and service order forms for your information and use. We suggest that you anticipate your requirements, complete all appropriate forms and return them immediately. To use online ordering the code for this event is **BCHGS03091322**.

Please Note: The deadline to qualify for early bird prices is **February 16, 2022**. All orders processed after the deadline date would be considered a late order; regular prices will apply and are subject to a **35% late order surcharge**. Goodkey Show Services requires payment in full at the time orders are placed. **Canceled Orders: There is a 50% cancellation fee.**

SCHEDULE

Event	Date	Start Time	End Time
Show Hours	Wednesday 09/03/22	04:00 pm	09:00 pm
Show Hours	Thursday 10/03/22	12:00 pm	09:00 pm
Show Hours	Friday 11/03/22	12:00 pm	09:00 pm
Show Hours	Saturday 12/03/22	10:00 am	09:00 pm
Show Hours	Sunday 13/03/22	10:00 am	06:00 pm

IMPORTANT INFORMATION

Drape Color: Black draping will be provided for spaces not using hardwall or where hardwall is not mandatory.

*Power and janitorial services provided by BC Place

**Please refer to the move-in schedule for your allotted move-in time

We realize exhibiting in a convention can be complicated. If you need assistance or require additional information not covered in the Exhibitors Kit, please do not hesitate to contact us at any of the following:

By email: info@goodkey.com or exhibitorservices@goodkey.com

By telephone : **780.426.2211**

By fax: **780.426.5734**

OR

Visit us at our web site at www.goodkey.com

We look forward to serving you !



Decorating | Graphic Design | Logistics | Customer Service

Head Office
5506 - 48 St NW
Edmonton, AB T6B 2Z1

Vancouver Warehouse
Unit 10, 3751 North Fraser Way
Burnaby, BC V5J 5G4

tel no. 780.426.2211 | fax 780.426.5734 | goodkey.com

STEP BY STEP INSTRUCTIONS FOR ORDERING ONLINE

Show Name: BC Home + Garden Show

Show Code: BCHGS03091322

Show Date: March 9-13, 2022

Go to www.goodkey.com

- Click "**order online**" from the menu near the top of the page.
- Register your company if you have not registered at the Goodkey site before. *Please note: Your Default User name will be your e-mail address, and the preselected password is "**blue**". You can then go into your account and change your password.
- Put in your "**show code**" (see above)
- You are now at the show info page that will tell you the move-in and move-out information along with the furnishings and colors that are supplied by your show organizer.
- If you would like to order extra furnishings, material handling, labour, etc please click on "**main**" on top of the page.
- Pick from categories listed and click on the sub category **products** or **services** of your choice.
- To add to your order, click on "**back to main**" beside "**view my cart**" or click the drop down on "**select new order**" and proceed to add to your order(s).
- Once you are completely satisfied with your order(s) click on "**confirm my cart**" at the bottom of the page.
- Put a "**check mark**" on the terms and conditions - at this point please note the message that will pop up and click OK.
- Click "**pay online**" and complete the required fields.
- Click "**complete payment**" and print your receipt.

The system will automatically send you the confirmation of your order through the email you have provided at the time of registration.

DOCUMENTS

Visit the online documents section to download show related documents such as order forms, sample customs forms, product brochures, etc.

IMPORTANT!

All exhibitors must complete the Material Handling Agreement before the specified show date(s).
Not required for POV's (personal vehicles or company owned vehicles)

We're here for you

At Goodkey Show Services Ltd., We know that exhibiting at your first show or even if you are a seasoned pro it can be complicated so we are here to help. From walking you through a first time online order or just providing some piece of mind confirming that you will be taken care of, we are here to help! We are here to take care of you, if you need anything Just give us the word, and we'll take care of the rest.

We believe in building relations with our clients, we understand the importance and value of good quality customer service and also that your time is valuable. When you call Goodkey you will always be greeted by a person, not a machine.

National Service Centre

Open - Monday - Friday 8:00 AM - 4:30 PM (MST)

Tel - 780.426.2211

Fax - 780.426.5734

Email - info@goodkey.com



PAGE LIST

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CARPET FORM

IMPORTANT! This form must be accompanied with payment before processing will begin.

Name of Company:	Contact Name & Email:	Booth Number:
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QTY	DESCRIPTION	EARLY BIRD	REGULAR PRICE	TOTAL
CARPET FOR STANDARD SIZE BOOTHS				
	10' x 10'	\$189.26	\$236.57	
	10' x 20'	\$378.53	\$473.13	
	10' x 30'	\$567.79	\$709.75	
CARPET FOR BOOTHS GREATER THAN 300 SQ/FT (CUSTOM CUT)				
Other sizes laid @ \$2.89 per square foot		\$2.89/sq.ft	\$3.57/sq.ft	
Size: _____ ft x _____ ft= _____ sq/ft				



designer carpet line by

GOODKEY
SHOW SERVICES LTD.

CLASSIC CARPET COLOR CHOICE Please check one ☒

				
<input type="checkbox"/> Red	<input type="checkbox"/> Blue	<input type="checkbox"/> Grey	<input type="checkbox"/> Black	<input type="checkbox"/> Forest Green

CARPET UNDERLAY				
Size: _____ ft x _____ ft= _____ sq/ft		\$1.31/sq.ft	\$1.63/sq.ft	
DOUBLE UNDERLAY				
Size: _____ ft x _____ ft= _____ sq/ft		\$2.52/sq.ft	\$3.15/sq.ft	
POLY (VISQUEEN)				
Size: _____ ft x _____ ft= _____ sq/ft		\$1.03/sq.ft	\$1.31/sq.ft	

UNDER CARPET WIRING CUT (does not include install)

Booth Size: _____ ft x _____ ft= _____ sq/ft	\$1.58/sq.ft
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DISCLAIMER: A replacement cost of the carpet will be assessed if the rented carpet was intentionally damaged and/or deemed unusable after the event.

SPECIAL INSTRUCTIONS

GST REGISTRATION#: 121717813 RT | PST REGISTRATION#: PST-1013-7620

To qualify for Pre-Show Prices orders must be received 14 days prior to event date. A 50% cancellation fee will be processed for orders received and then canceled. If service has already been provided, 100% of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Pre-Show Date. All prices in Canadian dollars.

- Guaranteed new high quality carpet available in a variety of new designer colors
- Price includes Visqueen covering, delivery, installation, carpet tape, and carpet removal
- No material handling charges when ordered from Goodkey

DESIGNER CARPET COLOR CHOICE Please check one ☒

Snow White <input type="checkbox"/>			<input type="checkbox"/> Grape Purple PMS 525
Alpine Green <input type="checkbox"/>			<input type="checkbox"/> Apple Green PMS 368
Ocean Blue <input type="checkbox"/>			<input type="checkbox"/> Spicy Pink PMS 226
Lemon Yellow <input type="checkbox"/>			<input type="checkbox"/> Tangerine Orange PMS 1375
Silky Beige <input type="checkbox"/>			<input type="checkbox"/> Chocolate PMS 469























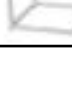
100 - 700 SQ FT.		
Booth Size: _____ ft x _____ ft= _____ sq/ft	\$4.33/sq.ft	
700 - 1200 SQ FT.		
Booth Size: _____ ft x _____ ft= _____ sq/ft	\$4.04/sq.ft	

SUBTOTAL		
FOR OFFICE USE ONLY		
<input type="checkbox"/> 35% LATE ORDER SURCHARGE		
<input type="checkbox"/> 50% CANCELLATION FEE ADJUSTED SUBTOTAL		
7% P.S.T		
5% G.S.T		
TOTAL AMOUNT DUE		

FURNITURE FORM

IMPORTANT! This form must be accompanied with payment before processing will begin.

Name of Company:	Contact Name & Email:	Booth Number:
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TABLES					SEATING																								
DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL																				
 Chrome Cruiser Table 30" dia - 40" tall		\$150.36	\$187.90		 Folding Chair Green Plastic		\$24.52	\$30.61																					
 Cruiser Table 30" dia - 40" tall		\$135.97	\$169.94		 Secretarial Chair Black Fabric		\$69.09	\$86.42																					
 Lycra Cruiser Cover <input type="checkbox"/> BLACK <input type="checkbox"/> WHITE <input type="checkbox"/> GREEN <input type="checkbox"/> PURPLE <input type="checkbox"/> BLUE		\$46.83	\$58.54		 Leather Side Chair Black Leather Seat		\$82.42	\$103.00																					
 Pedestal Table 30" dia - 29" tall		\$75.70	\$94.66		 Stool with Backrest <input type="checkbox"/> Black Fabric		\$131.46	\$164.33																					
 Lycra Pedestal Cover <input type="checkbox"/> BLACK <input type="checkbox"/> WHITE <input type="checkbox"/> GREEN <input type="checkbox"/> PURPLE <input type="checkbox"/> BLUE		\$42.21	\$52.71		 Bar Stool Black Faux Leather		\$107.00	\$133.72																					
 Square Table Available in 2 heights <input type="checkbox"/> Cruiser 40" tall <input type="checkbox"/> Pedestal 29" tall		\$75.70	\$94.66		 Mini Bar Stool Black Faux Leather 25" tall		\$81.38	\$101.69																					
 Round Table Available in 2 heights <input type="checkbox"/> Cruiser 40" height <input type="checkbox"/> Pedestal 29" height		\$75.70	\$94.66		FURNITURE COMBOS <table border="1"> <thead> <tr> <th>DESCRIPTION</th> <th>QTY</th> <th>REGULAR PRICE</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td> Barstool Combo Includes: - 2 regular height Bar Stools - 1 Cruiser Table (40" tall)</td> <td></td> <td>\$276.88</td> <td></td> </tr> <tr> <td> Mini Barstool Combo Includes: - 2 Mini Bar Stools - 1 Pedestal Table (29" tall)</td> <td></td> <td>\$180.60</td> <td></td> </tr> </tbody> </table>					DESCRIPTION	QTY	REGULAR PRICE	TOTAL	 Barstool Combo Includes: - 2 regular height Bar Stools - 1 Cruiser Table (40" tall)		\$276.88		 Mini Barstool Combo Includes: - 2 Mini Bar Stools - 1 Pedestal Table (29" tall)		\$180.60									
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 Coffee Table 30" dia - 18" tall		\$64.63	\$80.80																										
 Chrome Coffee Table 36" x 36"		\$96.92	\$121.12																										
 Chrome Coffee Table 24" x 48"		\$96.92	\$121.12		<table border="1"> <tr> <td colspan="2">SUBTOTAL</td> <td></td> <td></td> </tr> <tr> <td colspan="4">FOR OFFICE USE ONLY <input type="checkbox"/> 35% LATE ORDER SURCHARGE <input type="checkbox"/> 50% CANCELLATION FEE ADJUSTED SUBTOTAL</td> </tr> <tr> <td colspan="2">7% P.S.T</td> <td></td> <td></td> </tr> <tr> <td colspan="2">5% G.S.T</td> <td></td> <td></td> </tr> <tr> <td colspan="2">TOTAL AMOUNT DUE</td> <td></td> <td></td> </tr> </table>					SUBTOTAL				FOR OFFICE USE ONLY <input type="checkbox"/> 35% LATE ORDER SURCHARGE <input type="checkbox"/> 50% CANCELLATION FEE ADJUSTED SUBTOTAL				7% P.S.T				5% G.S.T				TOTAL AMOUNT DUE			
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 Chrome End Table 18" x 18"		\$73.50	\$91.93																										










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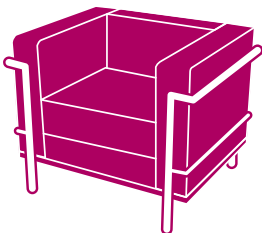

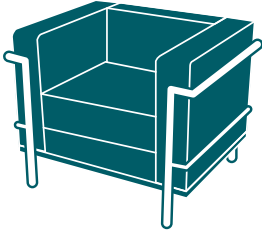




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OPTIMUM FURNITURE FORM

IMPORTANT! This form must be accompanied with payment before processing will begin.

Name of Company:	Contact Name & Email:	Booth Number:
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SEATING					OPTIMUM FURNITURE COMBOS			
DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	REGULAR PRICE	TOTAL
 Corbusier Sofa <input type="checkbox"/> BLACK <input type="checkbox"/> WHITE		\$625.12	\$781.41		 Chrome Combo Includes: - 2 Chrome Flop Back Chairs (Black leather seat) - 1 Chrome Cruiser Table (40" tall)		\$385.04	
 Corbusier Loveseat <input type="checkbox"/> BLACK <input type="checkbox"/> WHITE		\$548.31	\$685.39					
 Corbusier Chair <input type="checkbox"/> BLACK <input type="checkbox"/> WHITE		\$353.12	\$441.42		 Wood Top Combo Includes: - 2 Chrome Flop Back Chairs (Black leather seat) - 1 Wood Top Cruiser Table (40" tall) <input type="checkbox"/> ROUND <input type="checkbox"/> SQUARE		\$328.76	
 Mini Chrome Flop Back Leather Seat/33" tall <input type="checkbox"/> WHITE		\$106.00	\$132.51		SAVINGS OF 25% *ONLY VALID PRIOR TO ORDER DEADLINE DATE*			
 JLO Bar Stool 36" tall <input type="checkbox"/> BLACK <input type="checkbox"/> WHITE		\$85.47	\$106.79					
 Chrome Flop Back Leather Seat/45" tall <input type="checkbox"/> BLACK <input type="checkbox"/> WHITE		\$182.70	\$228.48					
 Shania Bar Stool <input type="checkbox"/> BLACK <input type="checkbox"/> WHITE		\$74.66	\$93.29					

TABLES					   			
DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL				
 Wood Top Chrome Coffee Table 36" x 36"		\$149.42	\$186.80					
 Wood Top Chrome Coffee Table 24" x 48"		\$149.42	\$186.80					
 Wood Top Chrome End Table 18" x 18"		\$126.00	\$157.50					

SUBTOTAL			
FOR OFFICE USE ONLY			
<input type="checkbox"/> 35% LATE ORDER SURCHARGE			
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TOTAL AMOUNT DUE			

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DRAPE & TABLES FORM

IMPORTANT! This form must be accompanied with payment before processing will begin.

Name of Company:	Contact Name & Email:	Booth Number:
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 TABLES & COUNTERS	 STAGING
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QTY	DESCRIPTION	EARLY BIRD	REGULAR PRICE	TOTAL
	8'x2'x29"[h] Decorated Table (3 sides)	\$97.34	\$121.70	
	6'x2'x29"[h] Decorated Table (3 sides)	\$97.34	\$121.70	
	Upgrade Decorated Table (4 sides) ADD	\$40.01	\$50.03	
	4'x2'x29"[h] Decorated Table (4 sides)	\$97.34	\$121.70	
	8'x2'x40"[h] Decorated Counter (3 sides)	\$144.90	\$181.18	
	6'x2'x40"[h] Decorated Counter (3 sides)	\$144.90	\$181.18	
	Upgrade Decorated Counter (4 sides) ADD	\$51.92	\$64.89	
	4'x2'x40"[h] Decorated Counter (4 sides)	\$144.90	\$181.18	
	Undecorated Table <input type="checkbox"/> 8' <input type="checkbox"/> 6' <input type="checkbox"/> 4'	\$54.60	\$68.25	

SKIRT COLOR CHOICE Please check one ☒

						
<input type="checkbox"/> WHITE	<input type="checkbox"/> BLUE	<input type="checkbox"/> GREY	<input type="checkbox"/> TEAL	<input type="checkbox"/> BLACK	<input type="checkbox"/> RED	<input type="checkbox"/> NAVY

 DRAPE PARTITIONING	
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QTY	DESCRIPTION	EARLY BIRD	REGULAR PRICE	TOTAL
	8' High - per linear foot	\$7.14	\$8.93	
	3' High - per linear foot	\$4.73	\$5.93	

DRAPE COLOR CHOICE Please check one ☒

						
<input type="checkbox"/> WHITE	<input type="checkbox"/> BLUE	<input type="checkbox"/> GREY	<input type="checkbox"/> TEAL	<input type="checkbox"/> BLACK	<input type="checkbox"/> RED	<input type="checkbox"/> NAVY
						
	<input type="checkbox"/> GOLD	<input type="checkbox"/> FOREST GREEN	<input type="checkbox"/> BURGUNDY			

	10' High Black "Velour" - per linear foot	\$17.85	\$22.31	
	16' High Black- per linear foot	\$13.97	\$17.43	

QTY	DESCRIPTION	EARLY BIRD	REGULAR PRICE	TOTAL
	4'x8'x24" high Sections White Vinyl Top	\$133.03	\$166.27	

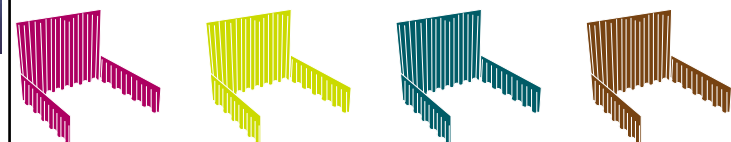
STAGE SKIRT COLOR CHOICE Please check one ☒

				
<input type="checkbox"/> WHITE	<input type="checkbox"/> BLUE	<input type="checkbox"/> GREY	<input type="checkbox"/> BLACK	<input type="checkbox"/> RED

HARDWARE ACCESSORIES

(Installation not included)

QTY	DESCRIPTION	EARLY BIRD	REGULAR PRICE	TOTAL
	Labour to install		\$25.75	
	Baseplate	\$20.50	\$25.75	
	4' - 7' Slider	\$20.50	\$25.75	
	6' - 10' Slider	\$20.50	\$25.75	
	7' - 12' Slider	\$20.50	\$25.75	
	4' solid	\$20.50	\$25.75	
	3' high upright (baseplate not included)	\$20.50	\$25.75	
	8' high upright (baseplate not included)	\$20.50	\$25.75	
	12' high upright (baseplate not included)	\$20.50	\$25.75	



SUBTOTAL

FOR OFFICE USE ONLY

☐ 35% LATE ORDER SURCHARGE

☐ 50% CANCELLATION FEE | ADJUSTED SUBTOTAL

7% P.S.T

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TOTAL AMOUNT DUE

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ACCESSORIES FORM






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LITERATURE & BUSINESS CARD DISPLAYS

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
 Chrome Lit Rack 8 wire slots Fits 8.5" x 11"		\$102.74 \$82.22 	\$128.41	

CLEAR ACRYLIC HOLDERS

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
 Single Literature Fits up to 9.25" x 10.75"		\$35.70	\$44.63	
 3 Tier Literature Fits up to 9.25" x 10.75"		\$61.11	\$76.39	
 Single Business Card Fits standard card		\$13.44	\$16.75	
 4 Tier Business Card Fits standard card		\$24.57	\$30.71	
 4 Double Tier Business Card Fits standard card		\$61.32	\$76.65	

LIVE PLANTS

QTY	DESCRIPTION	EARLY BIRD	REGULAR PRICE	TOTAL
	Plant - Live Tropical 3'	\$72.45	\$90.56	
	Plant - Live Tropical 4'	\$74.66	\$93.29	
	Plant - Live Tropical 5'	\$95.81	\$119.80	
	Small Floral Arrangement	Price TBA	Price TBA	
	Medium Floral Arrangement	Price TBA	Price TBA	
	Large Floral Arrangement	Price TBA	Price TBA	



SUBTOTAL		
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DISPLAY ACCESSORIES FORM

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OCTANORM COUNTERS AND RISERS					OCTANORM DISPLAY SYSTEMS																																		
DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL																														
 Counter Door & storage shelf 20"[d]x40"[w]x40"[h]		\$197.93	\$247.38		 Shelf Gondola - White 3 Glass Shelves 9" x 38" 20" x 38" x 98"[h]		\$311.48 each	\$389.34 each																															
COUNTER WITH FULL COLOR GRAPHIC ~Be noticed! 		\$274.68 \$220.50 	\$343.35		 Slat Wall Gondola Brackets not included 20" x 38" x 98"[h] <input type="checkbox"/> Black <input type="checkbox"/> White		\$311.48 each	\$389.34 each																															
Door & storage shelf 20"[d]x40"[w]x40"[h]		Display your company logo or branding • Full color digital printing • Image size: 962mm[w] x 912mm[h] Send logo in .eps format along with directions to signsondemand@goodkey.com an email will be sent confirming receipt of logo and proof of signage			 2" Slat Wall Hook		\$0.70 each	\$0.88 each																															
					MISC																																		
					<table border="1"> <thead> <tr> <th>DESCRIPTION</th> <th>QTY</th> <th>EARLY BIRD</th> <th>REGULAR PRICE</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>  Poster Board (Black) Double Sided 4'[h] x 8'[w] *Material is hook velcro receptive </td> <td></td> <td>\$99.49</td> <td>\$124.37</td> <td></td> </tr> <tr> <td>  Hook Velcro 6 yards per box Self Adhesive </td> <td></td> <td>\$26.25</td> <td>\$32.81</td> <td></td> </tr> <tr> <td>  Loop Velcro 6 yards per box Self Adhesive </td> <td></td> <td>\$26.25</td> <td>\$32.81</td> <td></td> </tr> <tr> <td>  Peg Board (White) 1/8" holes </td> <td></td> <td>\$99.49</td> <td>\$124.37</td> <td></td> </tr> <tr> <td>  Peg Board Hooks </td> <td></td> <td>\$0.70</td> <td>\$0.88</td> <td></td> </tr> </tbody> </table>					DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	 Poster Board (Black) Double Sided 4'[h] x 8'[w] *Material is hook velcro receptive		\$99.49	\$124.37		 Hook Velcro 6 yards per box Self Adhesive		\$26.25	\$32.81		 Loop Velcro 6 yards per box Self Adhesive		\$26.25	\$32.81		 Peg Board (White) 1/8" holes		\$99.49	\$124.37		 Peg Board Hooks		\$0.70	\$0.88	
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GST REGISTRATION#: 121717813 RT | PST REGISTRATION#: PST-1013-7620

To qualify for Pre-Show Prices orders must be received 14 days prior to event date. A 50% cancellation fee will be processed for orders received and then canceled. If service has already been provided, 100% of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Pre-Show Date. All prices in Canadian dollars.

SHOW SPECIAL

IMPORTANT! This form must be accompanied with payment before processing will begin.

Name of Company:	Contact Name & Email:	Booth Number:
------------------	-----------------------	---------------

BOOTH PACKAGE SPECIAL! 25% OFF

WHAT'S INCLUDED



- Grey Carpet
- 6' Decorated Table
- Garbage Basket
- 2 Padded Chairs

TABLE SKIRT COLOR

Please check one ☒



☐ WHITE



☐ BLUE



☐ GREY



☐ TEAL



☐ BLACK



☐ RED



☐ NAVY

PRICE

☐ 10' x 10' Booth

ONLY \$378.00





(Regular \$472.50)

☐ 10' x 20' Booth

ONLY \$525.00

(Regular \$656.25)

ADDITIONAL ITEMS! 25% OFF

DESCRIPTION	QTY	EARLY BIRD	TOTAL
 <p>Chrome Lit Rack 8 wire slots Fits 8.5" x 11"</p>		\$102.74 \$82.22	
 <p>Counter w/ Graphic Door & storage shelf 20"[d]x40"[w]x40"[h]</p>		\$274.68 \$220.50	
 <p>Product Risers 3 glass shelves 20"x20" 15", 33", 38" tall</p>		\$268.22 \$214.20	
 <p>CUSTOM VINYL BANNER 8'(w) x 2'(h) Vinyl Banner Compact, for indoor and outdoor use</p>		\$260.40 \$201.60	

**DISCOUNTED ITEMS ARE
APPLICABLE TO EARLY BIRD
PRICING ONLY.**

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To qualify for Pre-Show Prices orders must be received 14 days prior to event date. A 50% cancellation fee will be processed for orders received and then canceled. If service has already been provided, 100% of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Pre-Show Date. All prices in Canadian dollars.

OCTANORM DISPLAY RENTALS

IMPORTANT! This form must be accompanied with payment before processing will begin.

Name of Company:

Contact Name & Email:

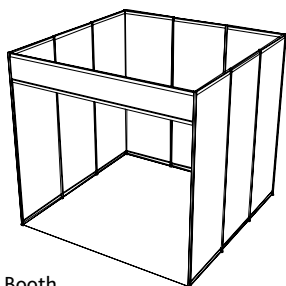
Booth Number:

Please use OCTANORM BOOTH RENTAL FORM for ordering purposes.

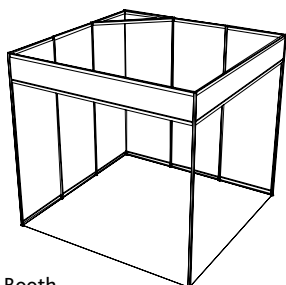
What's Included?

•Choice of Wall Panel Color •Header Sign with Name of Company (White with black letters) •Grey Carpet •Installation and Dismantle

Model A - 10ft x 10ft



In-Line Booth



Corner Booth

Panel Options

Model A-1 • Vinyl Panels \$941.85

Panel Color: White / Grey

Model A-2 • Burfab Panels \$1,148.70

Panel Color: Blue / Black

Velcro Compatible

Model A-3 • Slatwall Panels \$1,148.70

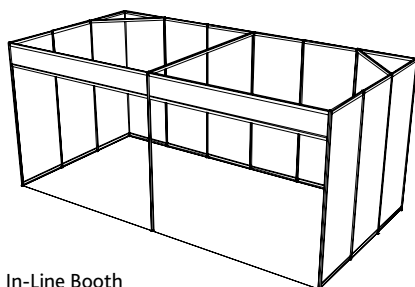
Panel Color: White only

Model A-4 • Pegboard Panels \$1,148.70

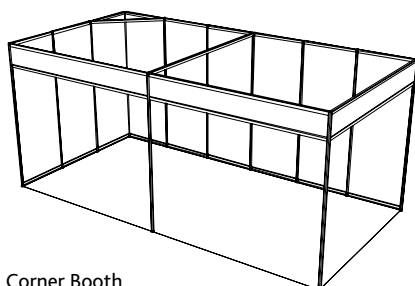
Panel Color: White

Hole Size: 1/8" Diameter

Model B - 10ft x 20ft



In-Line Booth



Corner Booth

Panel Options

Model B-1 • Vinyl Panels \$1,646.40

Panel Color: White / Grey

Model B-2 • Burfab Panels \$2,000.25

Panel Color: Blue / Black

Velcro Compatible

Model B-3 • Slatwall Panels \$2,000.25

Panel Color: White only

Model B-4 • Pegboard Panels \$2,000.25

Panel Color: White

Hole Size: 1/8" Diameter

Want a more custom look? We can custom design to your specifications!

For more information please email exhibitorservices@goodkey.com

OCTANORM BOOTH RENTAL ORDER FORM

IMPORTANT! This form must be accompanied with payment before processing will begin.

Name of Company:	Contact Name & Email:	Booth Number:
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1. OCTANORM EXHIBIT BOOTH OPTIONS

QTY	MODEL	DESCRIPTION	Please check one <input checked="" type="checkbox"/>	EARLY BIRD	REGULAR PRICE	TOTAL
	A-1	10' x 10' - VINYL (SINTRA) PANELS (CHOOSE YOUR COLOR BELOW)	<input type="checkbox"/> In-Line <input type="checkbox"/> Corner	\$941.85	\$1,177.05	
	A-2	10' x 10' - BURFAB PANELS (CHOOSE YOUR COLOR BELOW)	<input type="checkbox"/> In-Line <input type="checkbox"/> Corner	\$1,148.70	\$1,435.35	
	A-3	10' x 10' - SLATWALL PANELS (WHITE)	<input type="checkbox"/> In-Line <input type="checkbox"/> Corner	\$1,148.70	\$1,435.35	
	A-4	10' x 10' - PEGBOARD PANELS (WHITE)	<input type="checkbox"/> In-Line <input type="checkbox"/> Corner	\$1,148.70	\$1,435.35	
	B-1	10' x 20' - VINYL (SINTRA) PANELS (CHOOSE YOUR COLOR BELOW)	<input type="checkbox"/> In-Line <input type="checkbox"/> Corner	\$1,646.40	\$2,058.00	
	B-2	10' x 20' - BURFAB PANELS (CHOOSE YOUR COLOR BELOW)	<input type="checkbox"/> In-Line <input type="checkbox"/> Corner	\$2,000.25	\$2,500.05	
	B-3	10' x 20' - SLATWALL PANELS (WHITE)	<input type="checkbox"/> In-Line <input type="checkbox"/> Corner	\$2,000.25	\$2,500.05	
	B-4	10' x 20' - PEGBOARD PANELS (WHITE)	<input type="checkbox"/> In-Line <input type="checkbox"/> Corner	\$2,000.25	\$2,500.05	

2. PANEL COLOR CHOICE Please check one ☒

If you have chosen a booth package with Vinyl or Burfab panels, please select your panel color:

Vinyl:

- ☐ White Vinyl (Sintra)
☐ Grey Vinyl (Sintra)

Burfab (Velcro compatible):



☐ Blue Burfab



☐ Black Burfab



3. HEADER / FASCIA SIGN or FULL COLOR HEADER UPGRADE Please check one ☒

* All Headers / Fascia signs are white unless upgraded to a full color graphic

☐ Complimentary - (Bold black font proportionally on white panel, capital letters unless specified)

PLEASE CLEARLY PRINT NAME AS YOU WOULD LIKE IT TO APPEAR

☐ Full color header upgrade \$99.75/ each
See GRAPHICS & DIGITAL PRINTING FORM to order graphics
Email signsondemand@goodkey.com with any questions

10'X10' EXAMPLE



10'X20' EXAMPLE



SPECIAL INSTRUCTIONS

Many other custom designs are available! For more information please email exhibitorservices@goodkey.com

PANEL & HARDWARE DISCLAIMER

If you ruin a panel or some hardware, you will be charged a fee!
Please only use approved tape on booth.
You will be charged \$63.00/panel for cleaning or repair.

SUBTOTAL

FOR OFFICE USE ONLY

☐ 35% LATE ORDER SURCHARGE

☐ 50% CANCELLATION FEE | ADJUSTED SUBTOTAL

7% P.S.T

5% G.S.T

TOTAL AMOUNT DUE


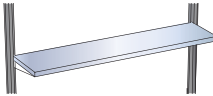


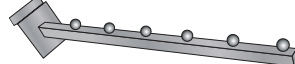


GST REGISTRATION#: 121717813 RT | PST REGISTRATION#: PST-1013-7620

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OCTANORM ACCESSORY RENTAL FORM

IMPORTANT! This form must be accompanied with payment before processing will begin.

Name of Company:	Contact Name & Email:	Booth Number:
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OCTANORM DISPLAY SYSTEMS					OCTANORM ACCESSORIES				
DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
Full Height Slat Wall Panel 1m x 2.5m <input type="checkbox"/> White Slat Wall <input type="checkbox"/> Black Slat Wall 		\$161.18 each	\$201.44 each		Glass Shelves 9" x 38" 		\$31.19 each	\$39.01 each	
Half Slat Wall Panel <input type="checkbox"/> Top <input type="checkbox"/> Bottom 1m x 1.25m <input type="checkbox"/> White Slat Wall <input type="checkbox"/> Black Slat Wall 		\$93.55 each	\$116.97 each		Angled Literature Shelf 12" x 38" (melamine) 		\$46.83 each	\$58.54 each	
					Waterfall Rack <i>*must be used with slat wall</i> 		\$31.19 each	\$39.01 each	
					Gooseneck Light <i>*does not include power</i> 		\$59.06 each	\$73.81 each	
					2" Slat Wall Hook 		\$0.70 each	\$0.88 each	

*The items on this page are only available when an Octanorm exhibit booth is also rented from Goodkey Show Services LTD.

*All accessories are subject to availability.

IMPORTANT Please include a diagram of the ordered booth indicating placement of all ordered accessories.

Many other custom designs are available! For more information please email exhibitorservices@goodkey.com



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SIGNAGE & DIGITAL PRINTING FORM

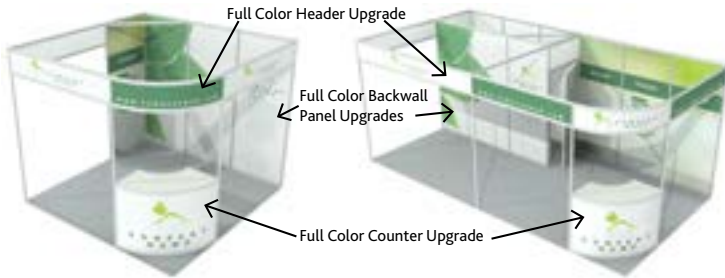
IMPORTANT! This form must be accompanied with payment before processing will begin.

Name of Company:	Contact Name & Email:	Booth Number:
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OCTANORM BOOTH/COUNTER SIGNAGE	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
Full Color Header Upgrade - 2942mm x 302mm <i>(Octanorm booth rental required)</i>		\$99.75	\$124.69	
Full Color Backwall Panel Upgrade - 962mm x 2392mm <i>(Octanorm booth rental required)</i>		\$315.00	\$393.75	
Full Color Counter Upgrade - 962mm x 912mm <i>(Counter rental required)</i>		\$94.50	\$118.13	
STAND ALONE SIGNAGE				
Medium Retractable Pop Up Banner - 850mm x 2000mm visible <i>(comes with hardware, print, and canvas bag)</i>		\$157.50	\$196.88	
Large Retractable Pop Up Banner - 1000mm x 2000mm visible <i>(comes with hardware, print, and canvas bag)</i>		\$241.50	\$301.88	
Sintra Sign - 96" x 24" hanging off backwall with S hooks <i>(Cost includes sign, installation hardware and labour to install)</i>		\$252.00	\$315.00	
 <div> CUSTOM VINYL BANNER Vinyl Banner - 8ft x 2ft <i>(Cost includes banner, installation hardware and labour to install)</i> </div>		\$260.40 \$201.60 	\$325.50	
CUSTOM SIGNAGE - please call for options and quote		CALL FOR QUOTE		
If artwork is not supplied as print ready, a minimum of \$52.50 will be charged to modify art files			\$52.50	

Contact us for a consultation about custom sizes, items, and printing options. Subject availability of supplies and time-lines.

EXAMPLES



*booth only shown as placement example



PRINT READY GUIDELINES

- DESIGN at full size without bleeds; flush wall panels supplied as one continuous file
- CONVERT all text to outlines or curves
- SAVE as single page, high quality print .pdf or .jpg - Make sure you save WITHOUT printers marks (cropmarks, color bars...etc)
- INCLUDE a layout legend if there are multiple panels
- Please direct all graphic, signage, and print inquiries to: signsondemand@goodkey.com or 780-426-2211

**ALL ARTWORK IS DUE BY
THE ORDER DEADLINE
DATE**

GST REGISTRATION#: 121717813 RT | PST REGISTRATION#: PST-1013-7620

SUBTOTAL		
FOR OFFICE USE ONLY		
<input type="checkbox"/> 35% LATE ORDER SURCHARGE		
<input type="checkbox"/> 50% CANCELLATION FEE ADJUSTED SUBTOTAL		
7% P.S.T		
5% G.S.T		
TOTAL AMOUNT DUE		

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INSTALLATION & DISMANTLE LABOUR FORM

IMPORTANT! This form must be accompanied with payment before processing will begin.

Name of Company:	Contact Name & Email:	Booth Number:
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INSTALLATION & DISMANTLE RATES

Regular Time (RT):	8:00 am - 4:00 pm Monday to Friday	\$69.30/hr.
Overtime (OT):	4:00 pm - 6:00 pm Monday to Friday 8:00 am - 4:00 pm Saturday and Sunday	\$103.95/hr.
Double Time (DT):	All other hours including Sundays and statutory holidays	\$137.55/hr.

INSTALLATION: (estimated requirements) MINIMUM OF 2 HOURS

labourers	hours	\$69.30/hr. (RT)	\$
labourers	hours	\$103.95/hr. (OT)	\$
labourers	hours	\$137.55/hr. (DT)	\$
Date Required:	Start Time:	Finish:	

DISMANTLE: (estimated requirements) MINIMUM OF 2 HOURS

labourers	hours	\$69.30/hr. (RT)	\$
labourers	hours	\$103.95/hr. (OT)	\$
labourers	hours	\$137.55/hr. (DT)	\$
Date Required:	Start Time:	Finish:	

Client Supervised? ☐ Yes ☐ No If yes, Supervisors name: _____

Supervised by Goodkey Show Services Ltd.? ☐ Yes ☐ No If yes, add 25% to total estimated charges

The exhibit consists of _____ shipping cases or crates (Please do not include cartons/boxes of literature or products)

Ladders Required: _____

SPECIAL INSTRUCTIONS



TOTAL ESTIMATED CHARGE	
25% SUPERVISION FEE	
SUBTOTAL	
FOR OFFICE USE ONLY <input type="checkbox"/> 35% LATE ORDER SURCHARGE <input type="checkbox"/> 50% CANCELLATION FEE ADJUSTED SUBTOTAL	
7% P.S.T	
5% G.S.T	
TOTAL AMOUNT DUE	

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Head Office
5506 - 48 St NW
Edmonton, AB T6B 2Z1

Vancouver Warehouse
Unit 10, 3751 North Fraser Way
Burnaby, BC V5J 5G4

tel no. 780.426.2211 | fax 780.426.5734 | goodkey.com

Order Deadline:

February 16, 2022

Show Name:

BC Home + Garden Show

Show Date:

March 9-13, 2022

INSTALLATION & REMOVAL IN-BOOTH FORKLIFT

IMPORTANT! This form must be accompanied with payment before processing will begin.

Name of Company:	Contact Name & Email:	Booth Number:
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INSTALLATION & DISMANTLE RATES

Regular Time (RT):	8:00 am - 4:00 pm Monday to Friday	\$108.15/hr.
Overtime (OT):	4:00 pm - 6:00 pm Monday to Friday 8:00 am - 4:00 pm Saturday and Sunday	\$161.70/hr.
Double Time (DT):	All other hours including Sundays and statutory holidays	\$216.30/hr.

INSTALLATION: (estimated requirements) MINIMUM OF 1.5 HOURS

	hours	\$108.15/hr. (RT)	\$
	hours	\$161.70/hr. (OT)	\$
	hours	\$216.30/hr. (DT)	\$
Date Required:	Start Time:	Finish:	

REMOVAL: (estimated requirements) MINIMUM OF 1.5 HOURS

	hours	\$108.15/hr. (RT)	\$
	hours	\$161.70/hr. (OT)	\$
	hours	\$216.30/hr. (DT)	\$
Date Required:	Start Time:	Finish:	

SPECIAL INSTRUCTIONS



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TOTAL ESTIMATED CHARGE	
SUBTOTAL	
FOR OFFICE USE ONLY <input type="checkbox"/> 35% LATE ORDER SURCHARGE <input type="checkbox"/> 50% CANCELLATION FEE ADJUSTED SUBTOTAL	
7% P.S.T	
5% G.S.T	
TOTAL AMOUNT DUE	

Exhibitor Payment Policy

EXHIBITOR PAYMENT POLICY

1. All orders for services from Goodkey Show Services must be accompanied by (1) a completed Credit Card Authorization form.

2. ELIGIBILITY FOR DISCOUNT PRICING

To qualify for the discount pricing offered, payment in full must accompany in full must accompany your order and be received in our offices no later than 4:00 PM, Mountain time on the date shown on the top right corner of each order form. Purchase orders do not qualify for discount pricing.

3. SHOW SITE ORDERS

Charges for orders placed at show site by the cardholder and/or his or her representative will be added to the credit card number on file.

4. METHODS OF PAYMENT

Goodkey Show Services accepts American Express, MasterCard, Visa, Debit Card, Cheque, Bank Wire Transfer and e transfer. Please send e transfer payments to accounting@goodkey.com Purchase Orders are not considered payment. Any cheque returned to us and / or any unapproved credit card transaction, for any reason, will incur a service charge of \$100.00.

5. BANK WIRE TRANSFER INFORMATION

To properly credit your account, please complete the Wire Transfer form included in this service manual and follow the instructions on the form. Please note that there is a minimum \$30.00 service charge applicable for CAD wire transfers and \$ 50.00 for all international wire transfers. Fees vary depending on the bank processing the transfer.

6. MATERIALS HANDLING

If you are shipping any material to this event, you must complete both the Materials Handling order, the Material Handling Agreement form and the Credit Card Authorization Form. All freight must be shipped to the correct address as instructed in this service manual.

PLEASE REFER TO SHIPMENTS DIRECT TO SHOW SITE ON THE MATERIAL HANDLING FORM.

Please ensure that all shipments are sent

“Prepaid” including all applicable taxes, duties, surcharges, etc. Any charges billed to Goodkey Show Services by your carrier following the event will be charged to the Credit Card number provided along with a \$150.00 service charge.

The greater of actual weight or dimensional weight will be charged on all incoming shipments in excess of 5,000 cubic inches. Dimensional weight is calculated as follows: $L \times W \times H / 139$.

Shipment arriving prior to receiving your completed materials handling order forms and / or not properly labeled with Goodkey Show Services shipping labels will incur a 10% surcharge.

7. POST EVENT STORAGE

All freight returned to the advanced storage warehouse following the event to await pick up by the Exhibitor Appointed Carrier will incur Post Show Freight Service charges. Storage charges, at standard industry rates, will be incurred on all freight remaining in our warehouse 3 days beyond the close of show. Storage rates begin at \$150.00 minimum, plus applicable service charge.

8. LABOR PROVIDED UNDER GOODKEY SHOW SERVICES SUPERVISION

Goodkey Show Services shall be responsible for the performance of labor provided under this option. Goodkey Show Services will not be liable for loss or damage caused by delay in labor beginning work when exhibitor requests labor to begin later than the start of the working day.

9. LABOR PROVIDED UNDER EXHIBITOR SUPERVISION

Exhibitor shall be responsible for the performance of labor provided under this option. The exhibitor shall supervise labor secured through Goodkey Show Services in a reasonable manner to prevent bodily injury and/or property damage. It is the exhibitors' responsibility to check in with the Goodkey Show Services Service Desk to collect labor, and to return to Service Desk to release labor when the work is completed.

10. CANCELLATIONS

All requests to cancel orders and for refunds must be made in writing no less than 7 full business days prior to Goodkey Show Services scheduled move-in. All cancellations are subject to a minimum 50% cancellation fee. Any cancellations made within 7 full business days of Goodkey Show Services scheduled move-in will be subject to a 100% cancellation fee.

11. ADJUSTMENTS / CLAIM(S) FOR LOSS

Exhibitor agrees that all claims for loss must be submitted to Goodkey Show Services, in writing, immediately at show site, and in any case, no later than the conclusion of the exhibit. Exhibitor understands and agrees that all claims made after the conclusion of the exhibit will be rejected and no adjustments will be made after the close of the show.

12. All materials and equipment are supplied on a rental basis for the duration of the event and remain the property of Goodkey Show Services.

13. It is understood and agreed that the exhibitor is responsible for the care, custody and control of all materials and equipment supplied by Goodkey Show Services and accepts full responsibility for any loss or damage to the equipment until it is returned to Goodkey Show Services.

14. Goodkey Show Services “Terms and Conditions”, “Payment Policy” and “Electrical Terms & Conditions” are subject to change at the sole discretion of Goodkey Show Services and without notice to any parties.

<input type="checkbox"/> I confirm I have read and agree to the Terms and Conditions and Exhibitor Payment Policy by Goodkey Show Services. The Terms and Conditions will be binding as of the date that the Exhibitor is signed and accepted below.			
ShowName	ShowCode	ShowDate	BoothNumber
ShowVenue	Email	ContactName	NameOfCompany
Signature			

Terms & Conditions Contract

PLEASE READ CAREFULLY! YOU ARE ENTERING A CONTRACT WHICH MAY LIMIT YOUR POSSIBLE RECOVERIES IN CASE OF LOSS OR DAMAGE.

The terms and conditions set forth below are part of the contractual agreement between Goodkey Show Services and you, the EXHIBITOR, who accepts the terms and conditions of this contract once any of the following are met.

The Credit Card Authorization form is signed; OR the Materials Handling Agreement is signed; OR the Exhibitor materials are delivered by a carrier to either the Goodkey Show Services (GSS) warehouse, an advanced storage warehouse OR a show site where Goodkey Show Services is the official show contractor; OR an order for labor and / or rental equipment is placed with Goodkey Show Services.

DEFINITIONS

For purposes of this contract, Goodkey Show Services means Goodkey Show Services (GSS), and their employees, agents, officers, and related entities including but not limited to any subcontractors that GSS may appoint. The term "EXHIBITOR" means the Exhibitor, its employees, agents, representatives, and any Exhibitor Appointed Contractor (EAC). Furthermore, it is understood and agreed that the "Exhibitor" is in fact the "SHIPPER" for all purposes, and circumstances notwithstanding anything contained in this contract to the contrary.

PAYMENT FOR SERVICES

Customer shall be liable for all unpaid charges for services performed by GSS or Agents. Customer authorizes GSS to charge their credit card directly for services rendered on its behalf acknowledges and agrees that all calculations provided by Customer are estimates only and are subject to verification and correction as deemed appropriate by GSS.

CREDIT TERMS

All charges are due prior to service being performed. GSS has the right to require prepayment at the time of request for services. A failure to pay timely will result in Exhibitor having to pay in cash in advance for future services. GSS is authorized to charge Exhibitor credit card for any unpaid charges for services provided to Exhibitor including charges for return shipping. Any charges not paid within 30 days of delivery

of service will be subject to interest at a rate of 2% per month until paid in full.

INBOUND AND OUTBOUND SHIPMENTS

Consistent with standard industry practices, there may be a lapse of time between the delivery of shipments to the booth and the arrival of the EXHIBITOR. During such time, the materials will be left unattended. GSS will not be held responsible or liable for any loss, damage, theft or disappearance of materials after some have been delivered to EXHIBITORS booth.

GSS will make every effort to deliver freight to your booth. However, physical limitations of freight elevators, load in doors, etc. may prevent us from doing so and, in these cases, all freight will be placed as close as possible to your booth.

Consistent with standard industry practices, there may be a lapse of time between the completion of packing and the actual pickup of materials from the booth for loading onto outbound carrier. During such time, the materials will be left unattended. GSS will not be held responsible or liable for any loss, damage, theft, or disappearance of materials before same have been picked up for reloading at the conclusion of the event.

All post show freight returned to the advanced storage warehouse will incur both Post Show Freight services charges and storage charges at standard industry prices. \$450.00 Minimum.

Inbound freight shipped to the incorrect advance storage warehouse will incur additional charges consistent with Post Show Freight rates, terms and conditions.

PACKAGING & CRATES

GSS shall not be responsible for damage to loose, uncrated materials, pad wrapped or shrink wrapped, materials, glass breakage, concealed damage, carpets in bags or poly or materials improperly packed. In addition, GSS shall not be responsible for crates and packaging which are unsuitable for handling, in poor condition or have prior damage. Crates and packaging should be of a design to adequately protect contents for handling by forklift or similar means.

DESIGNATED CARRIERS

In order to expedite removal of materials from show site, GSS shall have the au-

thority to change designated carriers if the carrier designated by EXHIBITOR does not pick up shipment(s) within 4 hours following close of exhibits. Where no disposition is made by EXHIBITOR., materials will be taken to GSS warehouse to await EXHIBITOR shipping instructions and EXHIBITOR agrees to be responsible for post show freight charges related to re-routing and handling. **IN NO EVENT SHALL GSS BE RESPONSIBLE OR LIABLE FOR ANY LOSS RESULTING FROM SUCH REROUTING.** EXHIBITOR hereby agrees and understands that the carrier's terms and conditions apply to their shipment and material once it has been accepted by said carrier. **GSS WILL NOT BE RESPONSIBLE OR LIABLE FOR FAILURE TO PROVIDE THESE CARRIER TERMS AND CONDITIONS TO THE EXHIBITOR.**

DISPOSAL OF GOODS

GSS retains the right to dispose of goods left in our warehouse more than sixty (60) days following the event without liability.

EMPTY CONTAINERS

Empty container labels will be available from the show site service desk. Affixing labels to the containers is the sole responsibility of EXHIBITOR. All previous labels should be removed or obliterated. GSS assumes no responsibility for.

Error in above procedures removal of containers with old empty labels, removal of containers without GSS empty labels, improper information on empty labels. GSS assumes no liability for loss or damage to goods or crates, or the contents therein, while containers are in storage.

EXHIBITOR RESPONSIBILITIES

It is agreed and understood that the Exhibitor is responsible for the care and control of all materials and equipment provided by GSS and accepts full responsibility for any loss or damage to the materials and equipment until it is returned to GSS. All materials and equipment are supplied on a rental basis for the duration of the show and remain the property of GSS. All rentals include delivery, installation and removal from your booth.

GSS' RESPONSIBILITIES

GSS shall be responsible only for those services which it directly provides. GSS assumes no responsibility for any per-

☐ I confirm I have read and agree to the Terms and Conditions and Exhibitor Payment Policy by Goodkey Show Services. The Terms and Conditions will be binding as of the date that the Exhibitor is signed and accepted below.

Terms & Conditions Contract

sons, parties or other contracting firms not under GSS' direct supervision and control. GSS shall not be responsible for any loss or damage due to strike, lockouts, work stoppages, natural elements, vandalism, acts of God, civil disturbances, power failure, explosions or any other circumstance over which it has no control.

GSS shall not be liable for damage, loss or delay to uncrated freight, freight improperly packed, glass breakage or concealed damage. GSS shall not be liable for ordinary wear and tear in handling of goods or damage of any kind to shrink wrapped goods. All goods should be able to withstand handling by heavy equipment including, but not limited to, forklifts, pallet jacks and dollies. It is the sole responsibility of the Exhibitor to ensure that all goods are packaged correctly prior to shipment or movement on or off the exhibit floor.

INDEMNIFICATION

EXHIBITOR agrees to indemnify, forever hold harmless and defend GSS and their employees, officers and agents from and against all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgements and expenses (including but not limited to reasonable attorneys' fees and investigation costs) on account of personal injury or death, damages to or loss of property or profits arising out of, or contributed to, by any of the following:

- EXHIBITOR'S negligent supervision of any labor secured through GSS, or the negligent supervision of such labor by any of EXHIBITOR'S employees, agents, representatives, customers, invites and/or any Exhibitor Appointed Contractor (EAC).
- EXHIBITOR'S negligence, willful misconduct, or deliberate act, or the negligence, willful misconduct, or deliberate act of EXHIBITOR'S employees, agents, representatives, customers, invitees, and/or (EAC) at the show or exposition to which this contract relates, including but not limited to the misuse, improper use, unauthorized alteration, or negligent handling of GSS' equipment.

- EXHIBITOR'S violation of federal, provincial, or local ordinance.

- EXHIBITOR'S violation of Show Regulations and/or Rules as published and set forth by facility and/or Show Management.

INSURANCE

It is understood that GSS is not an insurer. Any insurance shall be obtained by EXHIBITOR in amounts and for perils determined by EXHIBITOR. EXHIBITOR agrees to provide GSS with a release and waiver of subrogation to the extent of any insurance settlement received.

CLAIM(S) FOR LOSS

EXHIBITOR understand and agrees that all claims for loss or damage must be submitted, in writing, to GSS immediately at show site, and in any case, no later than the conclusion of the show. For purposes of claim reporting the "conclusion" of the show shall be construed as the time show EXHIBITOR'S materials are delivered to the carrier for transportation from show site. EXHIBITOR agrees and understands that all claims after this time shall be rejected.

MAXIMUM RECOVERY

If found liable for any loss, GSS' sole and exclusive MAXIMUM liability for loss or damage to EXHIBITOR'S materials and EXHIBITOR'S sole and exclusive remedy is limited to repair or replacement of like kind and quality, subject to a dollar amount limit equal to the amount paid by EXHIBITOR to GSS for material handling services during the show or exposition under this contract.

MISCELLANEOUS

EXHIBITOR, as a material part of the consideration to GSS for material handling services, waives and releases all claims against GSS, its' employees, agents, and officers with respect to all matters for which GSS has disclaimed liability pursuant to the provisions of this contract. The EXHIBITOR acknowledges that he or she has read this agreement, understands it

and agrees to be bound by its terms, and further agrees that it is the complete and exclusive agreement between the parties. The invalidity or unenforceability of any provision hereof shall not affect, modify or impair the validity and enforceability of all other provisions herein.

BREACH OF CONTRACT AND / OR NEGLIGENCE ONLY

GSS' liability shall be limited to any loss or damage which results solely from GSS' negligence in the actual physical handling of the items comprising EXHIBITOR'S shipment(s) OR which results from BREACH OF THIS CONTRACT and not for any other type of damage or loss. In no event shall GSS be liable to the exhibitor or to any other party for special, collateral, exemplary, indirect, incidental or consequential damages, whether such damages occur either prior to, subsequent to or are alleged as a result of tortious conduct, failure of the equipment or services of GSS or breach of any of the provisions of this agreement regardless of the form of action, whether in contract or notice of the possibility of such damages, or for any damages caused by EXHIBITOR'S failure to perform EXHIBITOR'S responsibilities. Such excluded damages include, but are not limited to, loss of profits, loss of use or business interruption, or other consequential or indirect economic loss(es).

JURISDICTION

THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE PROVINCE OF ALBERTA, BRITISH COLUMBIA, MANITOBA, NEW BRUNSWICK, NEWFOUNDLAND AND LABRADOR, NORTHWEST TERRITORIES, NOVA SCOTIA, NUNAVUT, ONTARIO, PRINCE EDWARD ISLAND, QUEBEC SASKATCHEWAN, AND YUKON WITHOUT GIVING EFFECT TO ITS CONFLICT OF LAWS RULES.

<input type="checkbox"/> I confirm I have read and agree to the Terms and Conditions and Exhibitor Payment Policy by Goodkey Show Services. The Terms and Conditions will be binding as of the date that the Exhibitor is signed and accepted below.			
ShowName	ShowCode	ShowDate	BoothNumber
ShowVenue	Email	ContactName	NameOfCompany
Signature			

METHOD OF PAYMENT

IMPORTANT! If you are planning to utilize any of the services provided by Goodkey Show Services please carefully complete and return this form with all your display requirements.

Name of Company:	Contact:	Booth Number:
Address:	Telephone No:	Fax No:
City, Province/State, Postal Code:	Email:	

☐ **Cash / Money Order**

☐ **Company Cheque** (REQUIRE A CREDIT CARD BACKUP)
Please make cheque payable to: Goodkey Show Services Ltd.
Note: No cheques will be accepted after the order deadline date.
Address: Goodkey Show Services Ltd.
5506 - 48 ST NW
Edmonton, Alberta
T6B 2Z1

☐ **Credit Card**

For your convenience, we will use this authorization to charge your credit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include labour. Please complete the information requested below:

☐ MASTER CARD ☐ VISA ☐ PERSONAL ☐ COMPANY

Expiration Date:	CVC:
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Cardholders name:

Signature:

Cardholders Billing Address

Street:

City/Province:

Postal Code:

*Please note: Adjustments will not be made after the closure of the show. Please visit our on-site service desk for any questions or concerns regarding your order with Goodkey.
We have read, understand and agree to all terms as described above and have advised our show site representative accordingly.

Exhibitor Signature:

Print Name:

Date:

☐ **Third Party Authorization**

FOR USE OF AN EXHIBITOR APPOINTED CONTRACTOR:

We understand and agree that we, the exhibiting firm, are ultimately responsible for payment of charges. In the event that the named third party does not discharge payment of the invoice prior to the last day of the show, charges will revert to the exhibiting company. All invoices are due and payable upon receipt, by either party.

The items checked below are to be invoiced to the third party:

- ☐ ALL SERVICES
- ☐ BOOTH CLEANING
- ☐ I & D LABOUR
- ☐ MATERIAL HANDLING / IN & OUT
- ☐ RENTAL FURNITURE & CARPET
- ☐ SIGNS
- ☐ OCTANORM
- ☐ OTHER (please specify) _____

Third Party Agent:

Account #:

Expiration Date: CVC:

☐ PERSONAL CREDIT CARD ☐ COMPANY CREDIT CARD

Cardholders name:

Signature:

Cardholders Billing Address

Street:

City/Province:

Postal Code:

Phone Number: Fax Number:

Email:

☐ **Wire Transfer** (See attached Wire Transfer Info)

Please send all e-transfers to accounting@goodkey.com



Receiver Name: Goodkey Show Services Ltd

Receiver Address: 5506 – 48 Avenue SW
Edmonton, Alberta T6B 2Z1

Country: Canada

Bank Name: CIBC – Canadian Imperial Bank of Commerce

Bank Address: 10102 – Jasper Ave
Edmonton, Alberta, Canada T5J 1W5

Account No. 11-27918

Transit #: 00059

Bank #: 010

Swift Code: CIBCCATT

Routing #: CC001000059

Note: Please add \$ 50.00 bank fee for all international wire transfers and \$ 30.00 for all CAD wire transfers.

Additional info:

We have recently noticed a spike in phishing scheme trying to gain access to confidential information from companies. We ask that if you receive a requests from Goodkey to update our payment information, or notice any irregularities, to please phone our office at 780-426-2211 and speak to Rodella or Calvin Goodkey to confirm the authenticity of the request.